SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

KANCHRAPARA COLLEGE

KANCHRAPARA, NORTH 24 PARGANAS, WEST BENGAL, PIN- 743145
743145
https://kanchraparacollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kanchrapara (medieval name is 'Kanchanpalli' or the 'golden village'), which is proud as Lord Chaitanya visited the place in his lifetime (the place is one Kilometre away from the College).

It is the last part of the stretch of civilization of Bengal before British rule and also before the birth of Kolkata, situated in the banks of Ganges. Kolkata is 49 Kilometres away from Kanchrapara and the distance of Netaji Subhash Chandra Bose international airport is 40 Kilometres.

After the war of Plassey (the site is 60 Kilometres away from Kanchrapara), colonial growth was finally established in this part of Bengal and Kanchrapara became the epicentre of industrial production system with particular reference to engineering industry as basic industry, jute industry in both banks of river Ganges and ultimately Kanchrapara railway workshop was established before independence, where workers' strength is 10,000 now, turning the place into a miniature colourful form of Mother India.

- After independence of India, and also during Bangladesh war of independence there was heavy refugee influx as international border with Bangladesh is only 45 Kilometres from here.
- Still there was no higher educational institutions to cater the needs of the following strata of the surrounding society:
    1. Traditional local indigenous communities of all religions
    2. People from all over India as industrial workers.
    3. War-ravaged young boys and girls from Bangladesh as refugees (in terms of international law as accepted by both UNO and Government of India).
- So in 1972, the local MLA, who was also a teacher of adjacent high school, Shree Jagadish Chandra Das took initiative by virtually begging money or each and every articles from the local people to build college building, and land being donated by the local Municipality. Kanchrapara College was established in 13th November 1972. It was inaugurated by Chief Minister of West Bengal, Shree Siddhartha Shankar Roy.
- We are delighted that Dr. Anjan Roy Choudhury (Asst. Prof., Durgapur Govt. College, W.B.) has become president of the governing body from 2021, giving leadership from his philosophical vision and taking decision in relation with the practical needs of the contemporary society and institution itself.

Vision

The mission of the Institution is to produce outstanding educators, scholars, researchers, entrepreneurs and also energetic, competent and confident young force who dedicatedly contribute to the building of a powerful nation.

- To ensure and sustain quality in education to provide value based and value-added education with a view to instilling self confidence among the students
- To inject vigour among youth and help them to learn, grow and evolve so that their dreams come true
- To make our students socially committed and adaptable to global changes
- The Governing Body, the highest administrative body of the college, with the principal as the secretary

and representatives from Teaching, Non-Teaching, students and external members, governs the management of the college in compliance with huge opinion of the majority of the members. All major decisions regarding administration, overall development, infrastructural development, financial matters, academic affairs, admission and governance are taken by the Governing Body in line with recommendations and suggestions of IQAC and various statutory and non-statutory sub-committees like, Finance sub-committee, Academic sub-committee, NAAC Steering Committee, Teachers' Council and Academic Council (PG) etc. All major decisions on academic affairs are discussed and decided by the Academic Sub-committee. Decentralization and Participative Management with functioning of different committees showing their democratic functioning.

- The college follows decentralization and participative management policy in every sphere. All departments of the Intuition take decision on any matter such as syllabus distribution among faculty members, seminars conducting etc has been taken through departmental meeting. Participative practice has been implemented in the sphere of Planning and Development, Administration, Finance & Accounts, Examination, Service-Book Preparation, Admission, Support and Examination through different sub-committees and NSS Programme.

- The institution draws a strategic plan before adopting any resolution. These plans evolve around academic, administrative and societal requirements. Teaching in the institution is oriented towards practical learning and student centric methodology. Regular departmental meetings give every member of the department an opportunity to express their ideas and views on existing programmes and policies and future plan of the institution. The feedback from students, alumnae, teachers help in upgradation of the existing system. Parents-teachers meeting, which constitute a unique feature of the institution reflects demands and opinion of the guardian regarding day to day running of the college. Periodic financial audits inculcate financial transparency.

- The IQAC acts as the nodal body in promoting quality culture and sustaining development activities in the institution. It takes multi- fold and multi-dimensional initiatives round the year to achieve quality benchmarks in the best practices of the institution towards decentralisation and participative management.

Mission

The mission of the college is to make the college a Centre of excellence and an institution of national acclaim through holistic education. In this mission the college ensures inclusiveness, transparency and the overall welfare of its primary stakeholders. Our mission is to inculcate the love of knowledge in our students and for this, we aim to develop the skills and demeanours of lifelong 'learning' essential for making responsible global citizens. On the deeper level, we try to install the values of respect and trust in relationships that are the foundation of real success. We care for the mind – ours is a sterling academic institution, we care for the person – for accent is on the all-round development of personality.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Located at the heart of Kanchrapara and nearest the University of Kalyani. Besides easily accessible by railway, buses and other mode of transportation.
- Collaborative and Committed Management
- The lush greenery, gardens, open spaces, and huge playground, provide a congenial environment for

academic pursuits.

- Eager and Responsive mindset of the students in attaining professional guidance to achieve higher goals.
- Securing top positions university examination results.
- Amiable and beneficent approach of the administration, faculty members and the non-teaching staff towards students.
- PG in Hindi
- Social and developmental activities through NSS Unit off the college.
- Ideal atmosphere of inclusiveness, tolerance and togetherness, enhancing the unity, integrity and co-operation amidst diversity.
- Complete dedication of the highly qualified faculty to the cause of the institution.
- Well stocked library with modern facilities.
- Science labs, computer labs, video conferencing facility, E-learning centre, ICT enabled classrooms, playground and auditorium.
- A good number of value-added certificate programmes.
- Teaching-learning is enhanced by Smart Class Rooms, ICT-based lectures, Wi-fi Campus, International and National Seminars, Workshops, and Symposia
- Well-furnished library updated regularly with latest books and journals.
- Toilet for trans gender students (first in West Bengal).
- Modern and equipped laboratories in science and commerce department.
- Liberal environment of the institution, encouraging free flow of precious ideas and mutuality in interaction.
- Good academic atmosphere in campuses.
- Collective endeavour of the employees to ameliorate the repute of the institution.
- Facilities of generator at the campus.
- Job placement of some students by the end of final year.
- Financial support through students' concession to majority of students.
- Medical facilities to all students and college staffs by College Medical Unit through out the year.
- The Institution has adequate facilities for cultural activities, sports, games indoor, outdoor.
- Institution ensures a holistic development of the pupils through its trained Gym Instructor and yoga centre.
- The college has a hygienic canteen for students and teachers for last 30 years.
- Eco-friendly campus based on Green Energy initiatives

Institutional Weakness

- Shortage of regular staff.
- No scope for lateral expansion of the college building in the main campus due to its heritage status, inspite of ever-increasing number of students.
- Lack of sufficient Govt./ Other Funds.
- Less opportunity for twinning programmes
- Low student teacher ratio in some departments.
- Poor English-speaking capacity of the students. Poor socio-economic status of the students.
- Regulatory constraints in offering need-based and interdisciplinary courses.
- Paucity of employed Human Resource in case of teaching and non-teaching staff.
- We are in want of an air-conditioned mini-auditorium
- No hostel facilities for students in the college row.

- No hostel accommodation for girl students.
- There is no provision for language lab
- Requirement of more facilities and classrooms.
- Inordinate delay in getting government sanction for filling regular vacancies.
- Lack of industry-academia interface.
- Less awareness towards the upcoming opportunities.

Institutional Opportunity

- Scope for industrial collaboration and academic tie ups with institutes of repute
- Potential for departments to be elevated as research centres and PG departments
- Campus placement and internship opportunities
- Prominent Alumni in various fields
- Securing autonomous status
- Inclusive form of education, essential for holistic development of students is provided.
- A dynamic placement cells.
- Conduction of various sports activities trains students to be vibrant and encourage interested candidates to opt for sports related career.
- Social awareness among students through socio-cultural and NSS programmes.
- Various cultural activities to encourage students to go for a career related to Arts and Culture.
- Scope for extension of building at campus and opening of other streams.

Institutional Challenge

- To solve the problem of space in the campus.
- To increase human resource i.e. teaching and non-teaching employees.
- To initiate need-based and new generation job-oriented interdisciplinary courses in the curriculum.
- To strengthen the institution's effort in career counselling and placement of students.
- To organise more cultural and sports activities for inculcating cultural and sports values into students.
- Declining student-enrolment ratio in few subjects specially in science subjects.
- Delayed conduct of university examinations and publication of exam results
- Attracting the employers especially Multinational companies for conducting campus recruitment drives
- Lack of interest among students towards higher studies including research programmes
- Formation of the Next Gen students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college follows the syllabus of University of Kalynai, as it is a constituent college of the university. However, the college also ensures that the syllabus is delivered effectively through a carefully designed Master Time-Table, an Academic Calendar, and individual Academic Plans made by each department.
- Academic Sub-Committee helps the departments as well as the institution as a whole to monitor all academic activities with rigour and efficacy.
- The Internal Quality Assurance Cell (IQAC) of the college is instrumental in shaping the academic year

and devises a strategy that covers teaching-learning processes, and evaluation methods. This body is also responsible for introducing add-on/Value-added courses in the college.

- The college fosters an environment of academic diversity by offering various Add-on Courses. These courses are provided by the different departments of the college and also in collaboration with an institute Bajaj Finance, which covers a wide range of topics. 35 add-on courses were completed during the last five years.
- Students engage in various project works, and field work to enhance their understanding of their course of study. The college also emphasizes on issues related to gender equality, and human rights in the teaching-learning process.
- Beyond academic confines, the NSS orchestrates various character-building ventures throughout the year. Activities such as cleanliness and plantation drives, World Environment Day celebrations, and awareness programs on water conservation and plastic hazards instill a sense of responsibility in college youth. These efforts enhance awareness of the environment, promoting a holistic understanding of our natural surroundings and habitat.
- The college solicits feedback from all stakeholders at regular intervals, acknowledging that progress depends on incorporating suggestions from everyone involved. The feedback from the stakeholders reflects their expectations and serves as a vital input for both initiating and sustaining quality initiatives within the institution.

Teaching-learning and Evaluation

- The admission process being transparent, admission of students to various courses is done according to the guidelines of the Kalyani and as per the Admission circulars and Reservation policies of the State Government.
- The college faculty members have fulfilled the UGC's academic standards and are constantly improving their qualifications and skills.
- The college adopts a student-centric approach to teaching and learning, where students acquire essential knowledge and skills. To support this, the college uses an effective Learning Management System and various participatory and experiential learning methods, such as Film Screenings, Theatre Show visits, Museum visits, Study tours, Project work, etc. The College organizes a good number of workshops/training programmes, teacher-student exchange programmes, and student-centric seminars for their enrichment.
- Departments prepare Lesson Plans so as to provide maximum learner-friendly dissemination of both UG and PG Courses and these are further examples of meticulous documentation.
- The College has a plethora of ICT infrastructure including LMS, Language lab, KOHA, Projectors (for presentations), High-speed internet, Wi-Fi Campus, updated-configuration computers and many others for providing quality education to students.
- The College conducts Internal and External examinations as per University regulations. It maintains a robust Internal Assessment mechanism monitored centrally by the Academic Sub-Committee and Examination Sub-Committee. Departments conduct Academic progress meetings to ascertain the students' progress, syllabus completion. Any complaints regarding University examinations are sent to the University through the Principal for correction.
- Student Satisfaction Surveys are conducted annually amongst the enrolled students.

Research, Innovations and Extension

- The college motivates the faculty members to enhance their research output. Teachers publish research articles in different journals and books.
- The college has established Memorandum of understanding (MoUs) with several other colleges/institutions and NGOs to enable knowledge exchange, library access, and research collaboration. The college also involves its faculty and students in workshops and career guidance sessions conducted by these partners.
- The college regularly organizes programmes such as Faculty Development Programmes (FDPs) and workshops on Research Methodology and Intellectual Property Rights (IPR) to create a vibrant academic environment.
- Kanchrapara College seriously performs its social responsibility on regular basis. Besides conducting regular academic activities, the college helps in improving the lives of the underprivileged members of society through various outreach programmes conducted by the Students' Unit and NSS unit.
- The college organizes a Free Eye Check-up Camp every year for marginalized individuals in collaboration with NGO and government support. Besides these activities, the college also distributed food and shelter in association with local authorities and NSS Unit to the marginalized people of the Sundarbans area during the COVID-19, the YAAS cyclone, and many other periods.

Infrastructure and Learning Resources

- The college campus has an area of 5 acres or 20234 sq. Meters. The college provides internet facilities through LAN connection and Wi-Fi. The college has 15 classrooms of different sizes, including one smart classroom. All classrooms are well-ventilated and ICT-enabled, with computers and projectors.
- The college has toilet for trans gender students (first in West Bengal).
- The library has a rich collection of over 28,000 books, covering various genres such as storybooks, reference books, and materials for competitive exams. The books are systematically organized according to the Dewey Decimal Classification System. The library also uses an In-Out management system to monitor and track the user's visits. Moreover, the library facilitates access to Open Educational Resources (OER), enriching the learning experience for students and faculty.
- The college has well equipped science labs, computer labs, video conferencing facility, E-learning centre, ICT enabled classrooms, playground and auditorium. Also, college has a air conditioned Seminar Hall with facility of wi-fi and LCD Projector.
- The college encourages the students to participate in games and sports through the Sports and Cultural Subcommittee. The College organizes Annual Sports every year in its own playground. Cultural events/competitions are conducted by Cultural Subcommittee.
- The college also has a Literary Society that aims to enhance the awareness among students by celebrating different significant days like Environment Day, Red Ribbon Day, International Mother Language Day etc. Not only that they organised workshops, debates, and creative writing and drawing competitions, science exhibitions for enhancing skill and awareness in students.
- The college has a hygienic canteen for students and teachers for last 30 years. Institution ensures a holistic development of the pupils through its trained Gym Instructor and yoga centre.

Student Support and Progression

- The college is dedicated to assisting students in acquiring meaningful learning experiences and fostering holistic development and progression.
- A large number of students have been benefited by scholarships and free-ships provided by the year

wise during last five years. Students also avail for merit cum means scholarship, minority scholarships, fees concession etc. Benefit of low tuition fee being a Government- aided college is another striking feature to be mentioned here.

- Students of the College benefit from several grants provided by various schemes of the Government of West Bengal Kanayshree: A scheme exclusively for adolescent girls, Aikyashree: Offering scholarship to students from minority communities also students from S.C, S.T. categories received Govt. Scholarship Swami Vivekananda Merit-cum-Means Scholarship (SVMCM): Aimed at assisting economically disadvantaged but academically talented students.

- College offers various certificate/add-on/value added courses as collaborative endeavours. The Certificate courses on Computer Applications and Functional English are worthy of mention. The Incubation Centre for Innovative Ecosystem keeps on arranging workshops and seminars in tie with enterprises, equipping students with an entrepreneurial mindset.

- The college believes in providing student support from all aspects. The college has a zero-tolerance policy towards ragging, and sexual harassment, and the students can report any grievances to the respective Cells (Grievance, Anti-Ragging, Anti- Sexual Harassment Cells). The members of the Cells actively work towards the redressal of the grievances.

- The college regularly organizes a career counselling programme for the students to assess what kind of career would be best suited for them. The college on regular basis conducts placement drives to provide employment opportunities to the students.

Governance, Leadership and Management

- The mission of the college is to make the college a Centre of excellence and an institution of national acclaim through holistic education. In this mission the college ensures inclusiveness, transparency and the overall welfare of its primary stakeholders.

- The college has formulated a comprehensive institutional perspective plan that articulates its vision, mission, goals, objectives, strategies, and action plans. The Governing Body, the highest administrative body of the college, with the principal as the secretary and representatives from Teaching, Non-Teaching, students and external members, governs the management of the college in compliance with the opinion of the majority of the members. All major decisions regarding administration, overall development, infrastructural development, financial matters, academic affairs, admission and governance are taken by the Governing Body in line with recommendations and suggestions of IQAC and various statutory and non-statutory sub-committees like, Finance sub-committee, Academic sub-committee, NAAC Steering Committee, Teachers' Council and Academic Council (PG) etc. All major decisions on academic affairs are discussed and decided by the Academic Sub-committee. Decentralization and Participative Management with functioning of different committees showing their democratic functioning.

- The organizational structure of the institute has been functioning and deploying services as per Statue of Affiliating University and rules and regulation of Department of Higher Education, Govt. of West Bengal.

- The college maintains a robust financial system, involving regular statutory audits and an internal audit mechanism to monitor all transactions. The Principal and Bursar exercise strict expenditure control, while the Finance Sub Committee looks after the overall financial matters of the college subject to the approval of the Governing Body.

- The institution also provides timely pension benefits, and facilitates teachers' promotion through the Career Advancement Scheme (CAS). The College organizes faculty development and skill development programmes for teaching and non-teaching staff.

- The IQAC acts as the nodal body in promoting quality culture and sustaining development activities in the institution. It takes multi- fold and multi-dimensional initiatives round the year to achieve quality benchmarks in the best practices of the institution towards decentralisation and participative management.

Institutional Values and Best Practices

- The college has set up an Internal Complain Cell & Visakha cell and a Counseling Cell to ensure gender equity within the campus. These cells conduct workshops, seminars, and webinars on gender equality programmes to sensitize students and staff. The college observes International Women's Day every year through activities led by the Equal Opportunity Cell.
- The college observes various commemorative days such as Republic Day, Independence Day, Yoga Day International Mother Language Day, Environmental Day, National Educational Day, Hindi Dibas, and others and conducts various events on these days to promote social integration and peaceful coexistence.
- The college has adopted energy conservation measures by using LED bulbs and tube lights in offices and classrooms. It is a plastic-free zone. Various sanitation and plantation drives are being carried out by the college at regular intervals. Green Audits and Energy Audits are performed.
- Doctor's Chamber for all Students, Teaching and Non-teaching staffs of the college throughout the year. The management of the institution has felt for the necessity of having medical facilities for all stakeholders of the institution within the institution to keep a constant eye on health of every stake holder of this educational institution. Blood donation and eye check-up camps are organized every year by the NSS unit and Students' Unit of the college.
- Kanchrapara College is set to open an exclusive toilet for transgenders. This makes the college the first institution in West Bengal and the second in the country, after Punjab University, to have a transgender toilet. The College Authority had felt the reality and necessities of toilet for transgender students of the college. Providing facilities for transgenders for a necessity is very well appreciated.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KANCHRAPARA COLLEGE
Address	Kanchrapara, North 24 Parganas, West Bengal, PIN-743145
City	KANCHRAPARA
State	West Bengal
Pin	743145
Website	https://kanchraparacollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Pranab Kumar Bera	033-25858790	9732617441	-	info@kpcoll.ac.in
Associate Professor	Pradip Kumar Biswas	033-25855159	9433404538	-	dr.pkbiswas@kpcoll.ac.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Kalyani	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	13-11-1972	View Document
12B of UGC	13-11-1972	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kanchrapara, North 24 Parganas, West Bengal, PIN-743145	Urban	5	9135.33

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, MAJOR	48	Higher Secondary	Bengali	512	392
UG	BA,English, MAJOR	48	Higher Secondary	English	369	204
UG	BA,Hindi,MAJOR	48	Higher Secondary	Hindi	575	410
UG	BA,Sanskrit, MAJOR	48	Higher Secondary	Bengali,Sanskrit	199	75
UG	BA,History, MAJOR	48	Higher Secondary	English + Bengali	464	371
UG	BA,Political Science,MAJOR	48	Higher Secondary	English + Bengali	490	405
UG	BA,Philosophy,MAJOR	48	Higher Secondary	English + Bengali	87	51
UG	BA,Economics,MAJOR	48	Higher Secondary	English + Bengali	99	13
UG	BA,Geography,MAJOR	48	Higher Secondary	English + Bengali	128	56
UG	BSc,Physics, MAJOR	48	Higher Secondary	English	77	19
UG	BSc,Chemistry,MAJOR	48	Higher Secondary	English	77	27
UG	BSc,Mathematics,MAJOR	48	Higher Secondary	English	100	34
UG	BSc,Zoology ,MAJOR	48	Higher Secondary	English	113	79
UG	BSc,Botany, MAJOR	48	Higher Secondary	English	89	59
UG	BSc,Computer Science,MAJOR	48	Higher Secondary	English	123	58

UG	BSc,Microbiology,MAJOR	48	Higher Secondary	English	89	41
UG	BSc,Food And Nutrition,MAJOR	48	Higher Secondary	English	77	48
UG	BSc,Environmental Science,MAJOR	48	Higher Secondary	English	51	28
UG	BSc,Molecular Biology And Biotechnology,MAJOR	48	Higher Secondary	English	77	37
UG	BCom,B Com,B Com Major in Accountancy	48	Higher Secondary	English	331	149
PG	MA,Hindi M A,Hindi M A	48	Higher Secondary	Hindi	122	60

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				8				29			
Recruited	1	0	0	1	8	0	0	8	15	14	0	29
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				71			
Recruited	0	0	0	0	0	0	0	0	33	38	0	71
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				15
Recruited	5	2	0	7
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				41
Recruited	28	13	0	41
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	7	0	0	11	8	0	27
M.Phil.	0	0	0	0	0	0	1	3	0	4
PG	0	0	0	1	0	0	6	0	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

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Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	1	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2126	2	0	0	2128
	Female	2631	0	0	0	2631
	Others	0	0	0	0	0
PG	Male	22	0	0	0	22
	Female	52	0	0	0	52
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	791	741	701	562
	Female	899	791	747	622
	Others	0	0	0	0
ST	Male	50	50	51	33
	Female	48	49	44	37
	Others	0	0	0	0
OBC	Male	282	272	274	223
	Female	278	250	251	246
	Others	0	0	0	0
General	Male	1283	1287	1361	1171
	Female	1620	1666	1747	1504
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		5251	5106	5176	4398

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	(I) Kanchrapara College is affiliated to the University of Kalyani. Till 2022-23, the college has offered higher education (UG & PG level) to the students of different disciplines B.A./ B.Sc./ B.Com. (Honours and Program) Courses in twenty subjects- Bengali, English, Sanskrit, Political Science, History, Philosophy, Economics, Geography, Physics, Chemistry, Mathematics, Botany, Zoology, Accountancy, Computer Science, Environmental Science, Microbiology, Molecular biology & Biotechnology, Food & Nutrition. Further, Environmental studies (ENVS) was offered as a compulsory subject for all students. Thus the College follows a multidisciplinary approach to provide a

	platform for diversified and quality higher education. (II)Prior to the implementation of NEP, the college had arranged many seminars on NEP with all the stake-holders. As the first step, the College introduced Credit Based Four Year Degree Courses with 20 Major and Minor subjects from 2023-2024 and also introduced multiple entry and exit options at different stages as framed by the University. (III) Although the college has a limited scope for framing the curriculum some of the faculty members are engaged as members of the Board of Studies and actively participate in the meetings, workshops for development of revised curricula. (IV) Introduction of different popular certificate/ add-on courses across disciplines have proved to be fruitful. Emphasis has also been given on seminars/ workshops/ field visits/ study tours etc. to enrich the curriculum
2. Academic bank of credits (ABC):	As per the guideline (CoE/ABC-ID/3/UG/2023 dated 08.05.23) of K.U. all the students were directed to register and submit the ABC ID to the College. The college has implemented this most successfully in the state.
3. Skill development:	(I)Kanchrapara College have been arranged certificate Courses on verious subjects and topics as per market-based demands. (II) A number of programs have been conducted by the Career Counseling Cell for development of mental and social skills. (III) Different MDC, Value-added and Summer Courses will be introduced from 2023-2024 following NEP-2020 guidelines.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	(i) Four language (Honours/Major) Courses in English, Bengali, Hindi and Sanskrit. (ii) Bi-lingual (English and Bengali) Teaching-Learning-Evaluation method
5. Focus on Outcome based education (OBE):	(I) Student-centric teaching-learning approach (II) Preparation of Program Specific Outcomes (PSOs) and Course Outcomes (COs) for the existing CBCS syllabus (Honours and Programme) (III) Analysis of attainments of COs and PSOs.
6. Distance education/online education:	(I) Kanchrapara College has been serving as a study-center of the Netaji Subhash Open University (NSOU), DODL Kalyani University and offers different UG and PG programmes in a variety of subjects through distance mode. (II) The College has been conducting PG Courses in Bengali, English,

	Education and History through Distance Learning mode under the affiliation of DODL, University of Kalyani. (III)Classes and Seminars are also arranged through blended mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Club (ELC) has been established in the Kanchrapara College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, both student coordinators and coordinating faculty members are appointed by the college. The ELC is functional and has a representative character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	To identify students of the 18+ age-group who have not registered for inclusion of their names in the electoral rolls, and encourage and assist them, in the process of voter registration.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The club will have all regular students as its members.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The ELC of the college has organized several seminars which have helped to heighten the awareness among the students who are to be enrolled as voters. Students have shown a greater interest after such initiatives taken by the institution.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5251	5115	5177	4398	3871

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 110

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
110	110	110	38	36

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
94.77	73.32	52.43	84.86	96.45

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The curriculum is normally developed by the University of Kalyani on the basis of the recommendations of subject experts as per the local, national and global requirements. There is no direct authority of the Kanchrapara College in this process. However, some teachers from the College as members of Board of Studies are invited to offer suggestions to competent authority which are usually considered in decision making related to curricula framework. Extra-curricular activities like excursions, Departmental seminars etc. are included in the curriculum of the college.

Preparation of academic calendar and class routine at the beginning of the session so that students, teaching and non-teaching staff remain aware of the upcoming events. Further, it was displayed on the College Website, providing tentative dates for the commencement of sessions, internal examinations, holidays according to the Government of West Bengal Holiday List and institutional events like College Foundation Day, Annual Sports Day, Annual Prize Day and so on. It was only during special circumstances, like Covid-19 Pandemic, that there was divergence from it.

Regarding effective implementation of the curriculum are important to be noted down.

1. Aside from the provision of the seminar grant by the UGC, GB of the college has granted financial assistance for all the departments on the following three accounts:

    1. Seminar by Departmental teachers and students.

    2. Inter-Departmental seminar.

    3. Seminar by external experts.

2. We have 35 cells to enrich the following aspects: -

    1. Academic aspect

    2. Administrative aspect

    3. .Society-college interrelationship

Books of the Central library have been automated through Koha. The library has a website. Wi-Fi facility

has been provided in the library including the whole college campus. We have **35** cells to enhance the

teaching capability and atmosphere of this educational institution towards academic excellence. Computers have been provided to all departments. Projectors used during seminars or class lectures.

The syllabus is framed and published by the university with the division of marks and number of classes allotted to each chapter of a particular subject and this is followed by the affiliated colleges. At the start of each session the detailed planning of curriculum along with the name of the teacher responsible for the respective chapter is included in the academic calendar published by the college. It is delivered to each student immediately after his/her admission.

Continuous internal assessment is important to the evaluation process, employing methods like MCQ based exams, assignments, and project writing. These assessments offer insights into individual strengths and weaknesses, fostering critical thinking, research skills, and effective communication. The NSS activities of the Institute actively contribute to the overall development of students, preparing them for future challenges and responsibilities

Arrangement of study tour for some departments. UGC Sponsored National Seminars. Kanchrapara College prioritizes holistic student development by offering diverse Add-on/Value Added/Certificate Courses to enhance skills for future job opportunities. This commitment reflects the college's dedication to meeting evolving job market demands.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 44

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 50.26

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2041	2406	2160	2712	2648

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Kanchrapara College offers 21 programmes in which each and every issue such as civic sense and responsibility, gender, environment, sustainability and human values are addressed. Naturally, each teacher integrates all these issues as a part of their teaching -learning process. In the traditional faculties like Arts, Science and Commerce, all these aspects are practically addressed. While teaching the prescribed syllabus institute arrange various activities and programmes to address the cross-cutting issues such as:

Professional ethics: In commerce and management professional ethics are inculcated with the subjects like Insurance, Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications. Communication and soft skill have place in many of these courses. Professional ethics are also integral part of curriculum in all programmes. In Commerce faculty, business skills, multifaceted economic and commercial values are incorporated among the students. There is a compulsory paper of Environmental Science in which a detailed project report is prepared based on the surrounding area.

Gender Issues: Reservation policies, constitutional provisions especially for women, visit to the court are covered in Political Science, Sex ratio, education of child mortality, water scarcity, drought, flood, pollution, urbanization and modernization and village surveys are practically exhibited through Geography, Gender issues in History, Demographic issues in Economics. In the literature of Bengali, Hindi and English gender issues are tenderly revealed to the students. The issues of gender equality are best portrayed in poetry, drama and novels such as Pride and Prejudice. In addition, Cells organize seminars and conferences to deliberate on gender related issues. The NSS engages in community outreach programme such as teaching of underprivileged kids and enabling women from the slums around the campus to make a living from their cottage industry skills.

Apart from these issues included in the syllabi of affiliating university, our college has taken the various steps to inculcate these issues among the students. NSS Unit of the Kanchrapara College actively participate in the national flagship programmes and address cross-cutting issues at community level. The Kanchrapara College organizes enough lectures on the hygiene and sanitation to create awareness about health in girl students.

Human values: Human Values are covered in curriculum of political science, Economics, History, Geography, Bengali, Hindi, English and B. Com program. Further, Human values are fostered through NSS activities like distribution Oxygen cylinder, sanitizer, food and mask during the Covid-19 and donation of clothes, books, stationeries during the period of puja vacations.

Environment and Sustainability: Political Science Fourth Semester, 'Global Politics and Issues since 1945' which focuses on climate change, global warming and depletion of natural resources. Six semesters, 'Dilemmas in Politics' students take an ethical approach to environmental problems and encourage them to focus more on interaction between humans and the natural world. Environment and Sustainability are addressed in CC, SEC, and GE Courses in some disciplines like Botany, Geography, Chemistry, Economics, Microbiology, and zoology. Course curriculum also includes AECC Environmental project, a compulsory paper for all students. Students will be sensitized towards various environmental and ecological issues thereby considering their responsibilities to secure ecosystems, stop deforestation and restrain practices that are accelerating environmental disruption.

So, the Undergraduate courses of Arts, Commerce and science and M.A. Hindi, the students get acquainted with the most essential five ethics namely Environmental Ethics, Women Empowerment, Professional Ethics, Sustainable Development and Human Values.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 51.25

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 2691

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 72.05

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
2284	2123	2352	2166	2300

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3760	2965	2965	2965	2925

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 71.82

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
1074	947	1345	834	880

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1693	1345	1345	1345	1345

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 47.74

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

1. Teaching-learning methodologies are evolved according to the scope of the syllabus structured by the affiliating University.
2. The chief method of dissemination is through class-room lectures. Lectures are always interactive sessions and the teacher encourages all levels of learners to promote an environment of participative learning.
3. Power Point Presentations customize the lesson according to the needs of the learners. The texts/topics are made lively through photographs, diagrams and graphics wherever applicable.
4. Tutorial and practical classes are designed to help out students in writing answers and conducting experiments.
5. In both Science and Arts subjects, students are taken on field trips, excursions, expositional tours, social work programmes to apply their class room knowledge and acquire hands-on training/experience.
6. Many of the Core Courses in the CBCS syllabus requires Project work and the student is trained in decision-making, analytical assessment and report-writing based on real-time facts.
7. Regular seminars and workshops are organized to keep students updated, broaden their outlook, enhance their communicative skills and induce critical thinking in them.
8. Students are encouraged to undertake self-study in the form of writing assignments and paper-presentations under the guidance of teachers. The PG students of Hindi departments also undertake summer projects.
9. **Competitive Examination Facility:** Students are offered with 48000 questionaries involving Mathematics and Reasoning for their self-evaluation process.
10. **Students' Profile Mapping**: It involves creating a comprehensive overview of individual student characteristics, academic performance, and personal attributes to facilitate personalized education strategies and support.

- The College has dedicated computer labs and smart class rooms which are widely used by the teachers for teaching as well as giving hands-on exposure to many aspects of the course.

- Each Science and Commerce Department is furnished with dedicated computers used for teaching-learning, for preparation of lectures and customized study material. Arts department has small cubicles and laptop

- Power Point Presentation through Overhead LCD Projectors is a common practice in all departments of the College.

1. The College Library is on the way to becoming fully computerized

2. Library is partially automated through the open source software 'KOHA'.

3. The library is connected with all Departments of the College through Internet.

4. Book search and cataloguing are all electronically done. Users can access the library through On-line Public Access Catalogue (OPAC).

5. Access to e-resources is provided through N-LIST programme of INFLIBNET.

6.Photocopying and scanning facilities available.

- Projects in various UG and PG departments are fully executed by the use of ICT tools.

- During the Covid 19 pandemic, ICT facilities were fully availed for conducting:

1.All classes both theoretical and practical (through online mode and video clippings)
2.Examinations both Internal and External, evaluation of answer scripts and uploading of marks
3.Admission, verification of relevant documents and University Registration
4.Webinars (State, National and International level)
5.Commemorating Antarjatik Matri Bhasha Divas (International Mother Language Day), Hindi-Diwas.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
110	110	110	38	36

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 44.55

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
47	46	45	22	20

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- **The institution has a well established tradition of transparent and robust mechanism of Internal Assessment subject to the regulations of the affiliating University.**
- **The pre-CBCS 1+1+1 system, operational till August, 2018 had a graded system of Internal Assessment**.
  - Short Class Tests were held on Mondays to assess the students' reception on selected portions of the syllabus currently taught.
  - Internal Assessment were held as per the schedule provided by the University.
  - Selection Tests were held on the entire syllabus in each discipline. Based on the results of

the Selection Tests, the students were allowed to appear for the final University Examination. This also gave an opportunity to the students to assess the level of their preparation for the final examination.

- Answer scripts were shown to the students who were counseled on a one-to-one basis and all queries met and explained by teachers to individual students.

- **In the CBCS mode, the University has introduced the semester pattern. In the current system the Internal Assessment consists of Attendance, Project/Oral Presentation/Book Review/Short Format Tests etc.**
  - Although the semester system requires intensive teaching, leaving little scope for any College specific evaluation system, the Institution has preserved the short Class Test format to train students to make pointed and clear presentation as demanded by the CBCS pattern. The evaluated scripts are always shown to the students to enable them to address their mistakes in future examinations.

  - Internal Assessment examinations are taken in all CC, GE, SEC, DSE and AECC Courses. Student counseling continues as part of the in-built teaching-learning strategy and evaluation outcomes are discussed in detail.

- In the pre-CBCS system, Result Consideration Meetings in each subject were held under the stewardship of the Principal.

- If necessary any or all of the following is proposed:

  - Monitored home-study under parental guidance.

  - Regular interaction with Departmental teachers and submission of exercises in the problem areas.

  - Parent-Teacher meeting.

- There are several checks and balances for ensuring that the process of continuous assessment is rigorously adhered to in every class. But students are given a fair chance to lodge their grievances and question the system if they have logical reasons for the same.

- Additional tutorial coaching is provided by their departmental teachers to students who have difficulties in certain areas of their syllabus.

- There is also a system of PPR/ RTI available under University of kalyani (K.U.) of which we are an affiliate College. Students can apply for the above regarding summative evaluation within one month of the declaration of results. In our College, both project based learning and experimental learning have been strengthened and made the core of the teaching-learning process across all departments. Students' competence and mastery of subjects get reflected in the formative assessments and the teachers are always ready to clear doubts and answer any query. The departmental committees for moderation of internal assessment, scrutinizes in detail the marks assigned to students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- The Institution approaches teaching and learning in definitive and structured manner.
- Faculty members of all disciplines apply themselves to the syllabi framed by the affiliating University at UG and PG levels and internalize the Programme Outcomes (PO).
- With reference to the Programme Outcomes formulated by the University, the Programme Specific Outcomes (PSO) and then the detailed Course Outcomes in relation to both PSOs and POs are discussed at the departmental levels during syllabus allocation meetings in the beginning of each Academic Session.
- Departments mostly record the mapping in dedicated computers but many prefer to document the mapping in departmental files for easy reference as the course gets underway.
- During the first few Orientation classes, newly admitted students are sensitized about the academic, cultural, socio-economic, scientific and technological scope of the syllabus and the rationale of the structure. Once they settle down the idea of Course Outcome (CO), PSO and PO are made clear during the teaching-learning process.
- Consequently a large number of students in the institution are able to make up their minds about their academic progression by the final year of study.
- The Website acts as the Institution's 'face' and displays the POs, PSOs and COs so that entry level students can make effective academic and career choices before enrolment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The Attainment of POs and COs is typically evaluated to assess the effectiveness of a Program or Course in achieving its intended learning objectives. This evaluation is of paramount importance for continuous improvement and improvisation.

The Attainment levels of the designed Outcomes have to be evaluated in a robust, scientific and comprehensive manner. The Outcomes are the set of Objectives that a student should be attaining or acquiring when successfully qualifying the Final Semester (Semester-VI) Examination. The various methods employed for evaluation of Attainment of these POs, PSOs, COs can be classified into 2 broad categories –

1.Direct Attainment Evaluation Strategies

2.Indirect Attainment Evaluation Strategies

1.Direct Attainment Evaluation Strategies

A. End-Semester Examination results

Detailed Analysis of End-Semester Examination results provide a vivid picture regarding the Attainment of the laid down POs, COs. Detailed analysis of the Results is attached.

B. Internal Examination Results

Analysis of the Internal Examination results provide a basis for evaluation of attainment and planning for the future remaining span of the Semester.

2.Indirect Attainment Evaluation Strategies

A. Academic Progression related Departmental Faculty Members' Meetings

The Faculty Members convene Departmental meetings to evaluate Academic Progression of the students. These meetings are generally held after the Internal Examinations in each Semester. Thus, there are 02 such Departmental Academic Progression Related Faculties' Meetings in an Academic Year (that is one for the Odd Semesters and one for the Even Semesters).

B. Students Performance and Attainment Mapping Software Portal

The college uses a Web-portal for mapping the Courses to PSOs and for grading all the Final semester students in accordance with the laid down PSOs. The portal uses a well-defined Algorithm for computing the Attainment Score of each Student of the college based on both CGPA and the Faculty members' Grades.

Attainment Score = 80% of CGPA + 20% of Faculty given grade

This score gives a robust idea regarding the Attainment levels and it is evaluated for each and every student passing out of the College.

C. Progression to Higher Education

Students' progression to Higher Education serves as an important metric for Attainment evaluation. Progression to Higher Education acts as a marker for evaluating successful attainment of the laid down Programme and Course Objectives and Outcomes.

D. Placements Achieved by the Students

Placements achieved by students also serve as an important metric for Attainment evaluation.

E. Students' Feedback Reports

The Students' Feedback Reports for the last 5 completed academic years are a basis for self-evaluation of Objectives and Outcomes enlisted earlier. The attainment levels are exercised and evaluated by the students themselves through their responses in the annual Students' Satisfaction Survey (Feedback).

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 74.8

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
516	1317	1989	576	731

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1398	1525	2067	883	984

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.99

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 7.61

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.5	0.878	0.44	1.5338	4.26

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Beyond the curriculum for knowledge generation and transfer, the college offers possibilities and a platform for academic excellence, innovation, and research. Students have the opportunity to participate in experiential and participatory learning through carefully designed and targeted innovative programs that not only support their academic journey but also help them to become:

1. aware of the breadth and depth of knowledge in their respective subjects
2. enhance their capacity for interaction
3. cultivate a research aptitude, and
4. connect to more significant national and societal issues.

Knowledge is assimilated and disseminated through workshops, webinars, endowment lectures, special lectures, national and international seminars, and collaborative, intradepartmental, and interdepartmental

seminars. These are frequently held for the advantage of the teachers and students of all UG and PG departments of our college. The Skill Enhancement Courses prescribed in the syllabus give an insight into entrepreneurship opportunities and to develop self employment abilities in students.

In compliance with the Curriculum defined by the University and the CBCS/NEP System required by the UGC, the college actively integrates regional considerations. In order to provide a thorough understanding of the rich legacy of our nation, the courses cover traditional knowledge that includes flavor of culture, arts, literature, biological sciences, and more. While the orientation of some academic disciplines is discussed here, all academic fields are, in one way or another, greatly reliant on tradition-based funds of knowledge. Sanskrit, Bengali, history, philosophy, geography, and political science are among the disciplines that emphasize fusing Indian ideals with worldviews to provide a comprehensive knowledge of life and its inherent worth.

The following activities are only a few of the ways Kanchrapara College collaborates with other institutions, combines academic achievement with extracurricular activities, and emphasizes a holistic education:

Educational tours: Departments of geography, zoology, botany, mathematics, and environmental science plan educational tours. Educational tours are a vital part of the educational journey, offering experiential learning that supports academic, social, and emotional development. They provide opportunities for students to connect with the world around them, apply their knowledge in meaningful ways, and gain skills and insights that are invaluable for their personal and professional growth.

Field visits: Field visits are invaluable for students in zoology, botany, geography, and environmental science departments. They provide hands-on experience, enhance theoretical knowledge, and foster a deeper understanding of the natural world, ecosystems, and human-environment interactions.

Industrial Visits: Molecular Biology and Biotechnology Department arranges industrial visit to provide students with practical exposure, understanding of industry standards, insights into cutting-edge technologies, and opportunities for career preparation and networking.

Faculty Development Programs: Faculty Development Programs are organized to improve the efficiency of teachers in the teaching of the subject matter and make them skilled in latest technologies.

Knowledge dissemination through Strategic Collaborations: Kanchrapara College signed Memorandums of Understanding (MoU) with other colleges and industries. The college organizes workshops, faculty exchange programs, special lectures, etc. as MoU activities. These cooperative relationships play a critical role in enabling the transfer of information and scholarly pursuits outside the walls of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 57

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
16	21	07	06	07

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.5

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	17	13	08	12

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.68

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
16	21	26	07	05

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Over the past five years, Kanchrapara College in West Bengal has undertaken numerous extension activities aimed at addressing social issues in the local neighborhood. These initiatives have significantly impacted the community and have been instrumental in sensitizing students to social issues, fostering their holistic development.

Kanchrapara College's extension activities have focused on key areas such as health, education, environment, and economic empowerment. Health camps, including medical check-ups, blood donation drives, dengue awareness campaign, thalassemia testing camp and other health awareness programs, have improved the overall health standards of the community. These initiatives have led to better health outcomes, increased health awareness, and early detection of illnesses, particularly among the underprivileged.

College has also taken up the initiative of food packet distribution and garment distribution programme to support local families during COVID-19 pandemic. Environmental sustainability has also been a priority. Tree plantation drives, clean-up campaigns, have been conducted at a regular interval. These activities have enhanced the community's environmental consciousness and contributed to a cleaner, greener neighborhood. The active participation of students and community members in these initiatives has fostered a sense of shared responsibility towards the environment. For students of Kanchrapara College, involvement in these extension activities has been profoundly transformative. Engaging with real-world social issues has not only expanded their perspectives but also instilled in them a strong sense of social responsibility.

The extension activities conducted by Kanchrapara College over the past five years have brought significant benefits to the local community and have been crucial in the holistic development of students. By addressing social issues and fostering community engagement, these initiatives have created a win-win scenario where both the community and the students thrive. The college remains committed to continuing these efforts, nurturing socially conscious individuals who are equipped to make meaningful contributions to society.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Kanchrapara College has received recognition and admiration from a variety of government/government recognised bodies and also from non-government organizations/ institutions. Some faculty members from various departments have received prestigious awards, and recognitions from reputable organizations and institutions for their outstanding academic and research achievements in their respective fields, which have significantly contributed to the overall improvement of society.

Award received by the Faculty Members:

- Dr. Mrinal Kanti Das, Department of Commerce, Best Paper Award in "International Conference on Paradigm Shift: Transformative Strategies in the Business World" 10-12 May, 2024 for the paper titled "Investigating the Role of Sustainable HRM Practices on Engagement of Employees, Job Satisfaction, and Organizational Performance of Selected Hotels in India".
- Dr. Sunita Mandal, Department of Hindi, received awards and recognition from various government bodies and non-government organizations, such as, Atalshree Kavya Samman 2019, Rastriya Sikhak Samman 2019, Matri Shakti Samman Award 2020, Atalshree Kavya Samman 2021, Sahitya Seva Samman 2021, Srestha Sikshak Samman 2023, and Ojaswini Nari Samman 2023.
- Dr. Nantu Acharya, Librarian, received award on "??????? ???? ?????? ??? ?????? – ???? ???????" from The Bengal Library Association.
- Mr. Sandip Mallick, Department of Commerce, Best Paper Award in National Symposium on "Innovative Business Practices and Sustainable Development in Modern Era" 2018 on his research Paper on "Profitability and Solvency Analysis of the Cosmos Cooperative Bank Ltd: A Case Study".

Some of our faculty members have received appreciation and recognition for their presentations at various Seminars and Conferences on topics that can raise awareness about critical societal issues on both national and international levels.

NSS unit of Kanchrapara College has garnered accolades from several social organizations for their devoted extension and outreach initiatives with underprivileged populations. Two students participated in National Integration Camp (NIC) jointly organized by University of Kalyani and Kanchrapara College.

Our college students excel not only in academics but also in extracurricular activities such as quizzes, poster presentation, science model competitions, debates, sports, drawing, and painting. They have received numerous honors and prizes for their exceptional performances.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 46

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	05	17	08	06

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 26

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Kanchrapara College institution prioritizes a holistic approach to education, ensuring students have a rich and fulfilling experience. Beyond well-equipped classrooms and modern laboratories, the institute offers advanced ICT facilities to prepare students for the digital world. Recognizing the importance of well-rounded individuals, dedicated spaces foster cultural exploration, promote fitness, and contribute to overall student well-being. It has provided adequate infrastructure for academic and administrative growth; the following are enlisted below:

Administrative Facilities:

- **Office Block:** The office block of the college comprises different sections and counters for the benefits of the students.
- **Principal's Chamber:** It is situated on the ground floor besides the office. The Principal's Chamber includes a large space for conducting meetings, monitors of CCTVs, Telephone, Desktop and Printers with other amenities.
- **General Section:** This section provides admission, examination and result related support to students.
- **Account Section:** This section provides support for financial transactions like payments for purchases, salary, monitoring different accounts in the name of the college and support for audits.
- **Bursar Room:** Adjunct with account section in font of Principal's chamber. Tendering and issuing work orders related to purchase of different items, maintaining books of accounts, salary related works etc.
- **Cash/ Challan Receipt Counter:** This section monitors payment related service to the students.
- **IQAC office:** Considered to be the heart of the institution, this office raises policy related suggestions/ discussions pertaining to the academic, infrastructural development and enhancement.
- **TC room**: Teachers' Room (TC) holds TC meeting, besides being a central/ common sitting place for the teachers.
- **Cubical room:** Different Arts faculties have separate cubicles and a computer with printer and internet facilities.
- **NSS office:** Situated at the second floor of the old building of the college, NSS office guides and decides the programmes undertaken by the NSS volunteers.
- **Scholarship Counter:** Situated at first floor of the old building of the college, this counter

provides extensive supports to the scholarship programmes sponsored by the governments.

- **NSOU office:** Situated at the ground floor of the heritage building. This office caters to the needs of students of PG courses of NSOU.
- **DODL (KU) office**: Situated at the ground floor of the right side of the science building of the college, this office caters to the needs of students of different PG courses of DODL students of University of Kalyani

Academic Facilities:

The academic facilities of the college comprise of class rooms, semi-smart rooms, laboratories and a large

Library to cater to the needs of students and teachers.

- The College has fully equipped classrooms.
- A total of 13 ICT enabled Semi-Class rooms are equipped with Projectors and audio systems for better ICT environment.
- Library: Library with digital facility, large store of books and journals are available for ready access.
- Reading Rooms facility for Students and teachers.
- Smart Room: Two well-equipped AC room is available in first floor and another two at second floor of old building.
- Sports/Game Facilities: Basket- ball court, Badminton Court, Chess, Carom

Other Facilities:

Other facilities of the college include:

- Auditorium
- Multi-facilities Gymnasium
- Two Cool Drinking Water
- Students' Union Room
- Solar System
- Common Room for Girls
- Cycle Garage and Car Parking
- Canteen facilities for students and staff
- Medicinal Garden
- Power Generator Room
- Biometric-attendance
- 24 CCTV surveillance
- 07 Water Purifiers
- Rain Water reservoir

- Fire Extinguishers

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 42.61

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
105.21	1.09	19.18	19.49	26.26

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

- **Kanchrapara College** has carefully strategized the initiatives and resources within its library, solidifying its dedication to academic excellence, technological progress, and a vibrant culture of reading and research. The primary choices of library resources include:
- **Library Subcommittee:** The Library Subcommittee, comprised of different stakeholders, with librarians serving as convenors, plays the important role in framing library policies and regulations.
- **Library Management Software:** The efficient cataloguing, circulation, and user management at library are ensured through the utilization of cloud-based KOHA (version 3.18.03.000 upgraded to 23.11.03.000). With a user-friendly interface, the Online Public Access Catalogue (OPAC) empowers patrons to digitally search and access resources, thereby facilitating efficient resource discovery.
- **Library Orientation Programme:**This program provides orientation to every student, acquainting them with both offline and online library access systems.
- **Library Visit:** Within the provision of the class routine, each department arranges library visits for their students.
- **Devices for Library Automation:** By incorporating Barcode Scanners and utilizing computers, the efficiency of data entry and browsing has been improved. Additionally, students' library cards are embossed with barcodes, streamlining the borrowing process with greater accuracy.
- **E-resources:** Being a member of N-LIST (INFLIBNET) provides access to a vast collection of resources, including 10,194,809 e-books and 6,658 e-journals. This significantly enriches the college's digital resource pool.
- **CCTV Surveillance:** A total 24 CCTVs are installed within the central library which also serve for the purpose of safeguard of books and antitheft drive.
- **National Digital Library of India (NDLI):** Students and faculties can access texts and references for regular and different competitive examinations through National Digital Library of India (NDLI).
- **Question Bank and Syllabus:**Previous years' end-term question-papers and syllabi are available at library website in digitized form.
- **Remote Access to Library:** Students and staff have the convenience of remote access to bibliographic sources and various e-resources. Library has provided e-resources including Scopas databases and others e-books and e-journals in one computer at Central Library.
- **OER:** Actively participating in the Open Education drive the library as an education hub for Open Educational Resources (OER), decisive in spreading worldwide knowledge and promoting accessible education. https://kanchraparacollege.in/oer/
- **Braille facilities:** Library services also include Braille facilities, catering to the needs of visually impaired students and readers.
- **Subscription to Books, Journals and E-Journals:** In 2018-2019, expenditures amounted to 06.23 lakh INR for books and journals. In 2019-2020, book expenses 05.21 lakh INR. In 2020-2021, Book and Journal expenses were 0.10 lakh INR. In 2021-2022, Book and Journal expenses were 1.85 lakh INR. In 2022-2023, expenditures on books and journals were 2.68 lakh INR respectively. Additionally, the annual expenditure for e-books and journals subscriptions was 0.059 lakh INR for the sessions 2018-2019, 2019-2020, 2021-2022, and 2022-2023.
- **Footfall at the Library:** The steady influx of teachers, non-teaching staff, and students underscores the pivotal role of the library in boosting academic and research endeavours within the college community, substantiated by comprehensive usage statistics.
- **Book Fair:** Intermittent book exhibitions and fairs, highlighting diverse collections, nurture a lively intellectual atmosphere on campus. These occasions frequently provide discounted prices, fostering reading habits and presenting a diverse range of collections.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Kanchrapara College stands at the forefront of technological innovation, continuously enhancing its IT facilities to provide cutting-edge resources. Committed to ensuring seamless connectivity, the institution offers ample bandwidth, cultivating a dynamic and tech-savvy learning environment. Key facilities include:

Web Domains: The college has three specific domains for its customized and dynamic website: https://kanchraparacollege.ac.in/, https://kpcoll.co.in/ and https://kanchraparacollege.in

Desktops, Laptops, Printers, and Projectors: The institution boasts an extensive IT infrastructure, including 77 desktops, 17 laptops, 16 number of printers, and 13 projectors, ensuring smooth operation of various academic and administrative functions.

Bandwidth Facility: The bandwidth for the 24x7 internet connection ranged from 89 Mbps as the minimum to 200 Mbps as the maximum from November 2018 to March 2023, utilizing a total of 191 bands during this period.

ICT-enabled & Smart Classrooms: Integration of 13 ICT-enabled classrooms and 03 smart classrooms enhances teaching methodologies, providing an immersive learning experience.

Wi-Fi Facility: The college campus is nearly entirely Wi-Fi enabled, with 08 routers strategically placed for widespread coverage.

Maintenance and Upgradation: Alliance Broadband Services Pvt. Ltd. oversees the maintenance and upgrading of the bandwidth service during a specified period.

Library Management Software: The efficient cataloguing, circulation, and user management at library

are ensured through the utilization of cloud-based KOHA (version 3.18.03.000 upgraded to 23.11.03.000). With a user-friendly interface, the Online Public Access Catalogue (OPAC) empowers patrons to digitally search and access resources, thereby facilitating efficient resource discovery.

Learning Management System (LMS) and E-Resources: Kanchrapara College has implemented an LMS and E-Resources, providing a centralized platform for seamless access to online texts and references for students and teachers.

Online Admission Software: The college introduced an online admission system in 2015, utilizing software for new and semester-wise admissions, as well as student fees collection.

Administrative Software: Various programmed software applications are used for HRMS, PFMS, E-Pension, etc.

Software used by Departments: Departments use various software, including C, C++. Oracle, DevC++, PhP, MS SQL server, Latex, JAVA, , Linux (Ubuntu), Visual studio, Android Studio, HFSS, Qualcomm, Joomla , Drupal, MatLab, C#, J#, F# , Q-GISOSGeo, ArcGIS, Talley and MS Office.

CCTV Surveillance: A total of 35 CCTVs strategically installed across the campus ensure overall surveillance, with an additional 24 CCTVs operational within the central library.

Biometric: Since May, 2023, the college has implemented biometric attendance for teachers, nonteaching staff, and the principal for secured and accurate attendance tracking.

Online Feedback System: The institution values feedback and has implemented an online system to collect insights from all stakeholders, aiming for continuous improvement.

Digitized Question Bank and Syllabi for Students: Previous year questions of University of Kalyani and both CBCS and NEP-2020 are available in the college website for easy accessibility.

Online Teaching-Learning: Especially since 2020, the college utilizes online platforms like Google Classrooms, Google Meet, and Zoom for regular teaching-learning processes.

Students' Profile & PO-CO Mapping: The college prioritizes students' profile mapping and emphasizes Program Outcomes (PO) and Course Outcomes (CO) mapping for the benefit of students.

360° Teachers' Appraisal System: An online '360° Teachers' Appraisal System' has been introduced to enhance the scrutiny of performance-based appraisals efficiently.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 80.78

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 65

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 2.6

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
5.56	1.05	0.46	2.22	1.17

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 50.84

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2164	2071	2225	4398	1247

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 50.48

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3465	3098	2189	1863	1406

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 26.4

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
250	235	238	221	411

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
516	1317	1989	579	731

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.02

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
15	03	02	04	04

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	1

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	00	02	03

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association of Kanchrapara College contributes significantly to the development of the institution. Alumni Association is the mirror of the college, reflecting the professional and personal achievement of the students.

Vision: Aims to create a beneficial bond between present students and alumni.

Mission:

1)   To promote exchange of academic and other experiences with the present students.

2)   To advice and conduct activities motivating skill of the students.

3)   To provide career guidance to present students by notable alumni.

The Alumni Association organizes reunions of ex-students; arranges for cultural programs, and collaborates with NSS for participation and contribution in social activities. Distinguished Alumni members regularly share their expertise on key development areas such as soft skill development, career growth, etc. and are actively involved in advising the Placement Cell of the college.

Some of the salient activities of the Alumni Association are:

- Regular observation of tree plantation at college campus
- Active participation in Covid relief programme.
- Active participation in Cultural program on Independence Day
- Active participation in Cultural program on Saraswati Puja
- Active participation in Cultural program during the Golden Jubilee Celebration of Kanchrapara College. The program included a range of activities including music, dance performed by the alumni of this college.

In conclusion, the Alumni Association of Kanchrapara College has played a significant role in promoting the welfare of Kanchrapara College and its students and society also through its various activities.

Alumni are engaged in academic and administrative work at the University, College, and School level. The Association's community engagement efforts have helped to strengthen the college's reputation and to support its Vision and Mission.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

Kanchrapara College envisions a future where its students, empowered by transformative education will contribute towards nation-building on the basis of knowledge, innovation and holistic social commitment which enable them to respect human rights, protect the environment and uphold the noblest cultural values.

Mission:

- To ensure and sustain quality in education to provide value based and value-added education with a view to instilling self confidence among the students
- To inject vigour among youth and help them to learn, grow and evolve so that their dreams come true
- To make our students socially committed and adaptable to global changes.
- The mission of the Institution is to produce outstanding educators, scholars, researchers, entrepreneurs and also energetic, competent and confident young force who dedicatedly contribute to the building of a powerful nation.
- The mission of the college is to make the college a Centre of excellence and an institution of national acclaim through holistic education.
- On the deeper level, we try to install the values of respect and trust in relationships that are the foundation of real success.

Governance of the institution is always in accordance with its Vision and Mission. The college ensures inclusiveness, transparency and the overall welfare of its primary stakeholders. To achieve this, the college has adopted various institutional practices that effectively reflect its governance and leadership, fulfilling the mission of the institution.

1. **Sustained Institutional Growth** during the last five years, took place in the domains of
    - **Administration** – The college has taken initiatives and execution of the infrastructural developments including need-based software applications and e-governance.
    - **Academics:** Execution of well-defined academic planning and teaching learning process embracing regular class-room teachings, Learning Management System, , e-learning resources, practical demonstrations and field works.
    - **Institutional Social Responsibility** - Outreach Activities through NSS Programme.
2. **Initiatives for NEP Implementation**

- Academic Sub-committee has taken initiatives for the smooth implementation of NEP 2020 from the academic session 2023-24.
- From the academic session 2023-2024, the admission procedures as well as the course design and durations have been formulated as per the prescribed NEP 2020 and Affiliating University guidelines.
- Time to time notification from Principal's Office for creation of Academic Bank of Credits (ABC) based on DigiLocker Framework.

3. **Decentralization:** The college follows decentralization and participative management policy in every sphere. Participative practice has been implemented in every sphere through different sub-committees and departments through departmental meeting.

4. **Short Term Perspective Plan:** In accordance with the Vision and Mission, several Short-Term Perspective Plans of the College are at execution level such as Apart from smooth conduction of regular classes, planning and execution of capacity building and skill enhancement programmes, industry-academic linkages, student-centric research work, hands-on training and field trips, workshops, seminars and students-faculty exchange programmes.

5. **Long Term Perspective Plans:** In accordance with the Vision and Mission, the present Long Term Perspective Plans of the College is to encourage academic pursuits through optimal utilization of its existing resources.

????

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college has a comprehensive institutional perspective plan that outlines its vision, mission, goals, objectives, strategies, and action plans.

Governing Body (GB): The Governing Body of the college, with Principal as the secretary and representatives from Teaching, Non-Teaching, students and external members, governs the management of the college in compliance with the opinion of the majority of the members. All major decisions on development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the Governing Body in compliance with recommendations and suggestions of IQAC and various statutory and non-statutory sub-committees like, Finance sub-committee, Academic sub-committee etc.

Administration: The institutional organogram depicts democratic, decentralized and participatory governance in accordance with the vision and mission of the college. The administration of the college is led by the Principal. The Principal chalks out plans or strategies for development in consultation with the Governing Body and IQAC of the college. These well thought out plans are then implemented with the help of the different Sub-Committees, Teachers' Council and College Office. Moreover, the institution has constituted various cells and committees involving the teachers, non-teaching staff and students where needed, for smooth conduct of the academic and administrative activities within and outside of the campus. These cells/committees meet as and when needed and provide appropriate recommendations to the competent authority to formulate effective and efficient policies.

- Total admission process of the college is completely online basis. It is controlled by an external service provider named Creative Mart Technology, Fulia, Nadia West Bengal, PIN 741402. In case of UG admission this is done in compliance with the guidelines of affiliating University as well as Department of Higher Education, Govt. of West Bengal. In case of PG admission guidelines of affiliating University is followed. On commencement of classes, departmental teachers verify the documents of the students with assistance of support staffs of the college. With this the students are approved for final admission and university registration process.
- Besides, the college authority has waived off the College examination and cultural/ welfare fund fees for all students in 2021-22. The college help poor and needy students through Students Fee Concession programme and distribution of books to the needy students for a long period.

Appointment and Service Rules, Procedures, Recruitment and Promotion Policies: Service rules are governed by University of Kalyani Statutes and State Government rules. The college cannot independently appoint teachers; appointments are based on recommendations from the West Bengal College Service Commission. Teacher promotions follow the UGC's Career Advancement Scheme. Additionally, there are State Aided College Teachers approved by the state government.

The IQAC of college formulates a plan for various programmes to be undertaken during the year on regular basis. IQAC coordinator meets different sub-committees for effective implementation of different proposal. At the end of each event, each sub-committee or organising department submits a detailed report of activities undertaken.

Apart from regular curriculum, College in collaboration with professional institutes and other college had arranged few add-on courses for skill development of students and teachers also.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution is committed to fostering a healthy and conducive atmosphere through the introduction of various welfare programs. These programs, available to both teaching and non-teaching staff, include the General Provident Fund (GPF), the GSLI scheme and the Health Scheme of the West Bengal Government. The institution also ensures timely pension benefits, promotes teachers through the **Career**

Advancement Scheme (CAS), supports faculty development, encourages participation in seminars and workshops, and provides necessary technological aids. Implementation of a **360-degree Teacher Appraisal System**, incorporating feedback from various stakeholders for a comprehensive evaluation.Additionally, the institution has organized a Covid vaccination drive, software training for non-teaching staff, and an annual appraisal system to evaluate staff performance. The institution also maintains an attendance register and Bio-Metric Attendance System, and collects student feedback at the end of every session. These measures reflect the institution's commitment to its staff's welfare and the creation of a supportive work environment.

The institution has the following effective welfare measures for teaching and non-teaching staff.

- Being a fully govt institution all employees enjoy the privilege of govt health scheme & Sasthya Sathi programme.
- Special Quarantine Leave was made available in case either the employee or his/her family members were affected by COVID 19.
- Loans from GPF very easily made available through single window service of Principal's Office.
- The Principal favourably recommends teachers who receive offers from prestigious institutions for higher studies so that govt leave with pay is made available.
- LTC are available as per WBSR.
- Medical Leave per year 20 days full pay.
- Maternity Leave
- CCL available at Principal's discretion and Govt. Rules.
- Maternity Leave
- Paternity Leave
- On-Duty Leave
- Half-Pay Leave
- Festival Advance
- Pension and Family Pensionary Benefits
- Gratuity Benefit
- Leave Encashment
- Adhoc Bonus
- College itself run a medical unit with basic facilities of MBBS doctor, wheel chair, separate Doctor's Room throughout the year for teachers, non-teaching staffs and students.

Recreational facilities:

- Indoor game facilities like Table Tennis, Chess, Carrom etc.
- Television in Common Staff Room
- Gymnasium

Other facilities:

- Water purifiers
- Campus Security, Housekeeping Staff and Electricians
- Vehicle Parking facilities
- Beautiful Campus Gardening
- Staff Canteen

IQAC has monitor the activities of teachers for the development of their performance through the following measures:

- Educational Qualification
- Papers taught
- Orientation and Refresher Courses attended
- Number of Workshops / Seminars / Conferences attended
- Number of Research Papers presented in conferences/seminars
- Administrative & Examination – related duties performed
- The achievements of the faculty such as publications, awards, honours, etc. are recognized by the College
- Administrative Training Programme Attended.
- Attendance Register (along with record of biometric attendance) for all staff is maintained wherein it is mandatory for everyone to record time of arrival and departure and is regularly examined by Principal.
- Total number of Leaves (Casual Leave, Medical Leave, Earned Leave etc.) enjoyed by all staff is also duly recorded.
- Institution promotes non-teaching staff according to time scale as per guidelines of state government after considering their performance.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 70.97

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
86	79	71	36	36

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	6	6	6

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college maintains a robust financial system, with regular statutory audits and an internal audit mechanism that oversees all transactions. The Principal and Bursar adhere to strict expenditure discipline, while the Finance Sub Committee makes prudent fixed deposit investments. All financial receipts and payments are processed through banks, and funds from various sources are maintained in separate accounts. The college also uses TALLY for its financial account system. The college practices austerity, curbing unnecessary expenditures and mobilizing internal resources. This financial discipline has resulted in a surplus, which is used to increase funds. The college ensures optimal utilization of its physical infrastructure and human resources, contributing to its efficient operation.

- The statutory audit process in the college is regularly done and the observations of the auditors are complied with
- The college has an internal audit mechanism that monitors the financial transactions in the college.
- The Principal and the Bursar of the college adheres to strict expenditure discipline.
- The convenor of the Finance Sub Committee makes prudent fixed deposit investments.
- Financial receipts are made through banks while most payments are made through account payee cheques.
- Funds obtained from UGC are maintained in separate bank accounts.
- Funds obtained from the State Government for payment of salary to employees is done through HRMS
- Funds from students' fees is maintained in a separate bank account.
- TALLY is used for maintaining financial account system.

- The institution seeks grants and aid from various government and non-government sources.
- The college has tried its best to mobilize internal resources through austerity measures. The institution does not indulge in extravagance and curtails unnecessary expenditures. This expenditure discipline results in surplus which is used to increase funds through fixed deposits and other similar schemes.
- The motto is "One rupee savings means two rupees Earning".
- College Authorities have an approach for fund mobilization, periodical meetings are held with sub-committee to prepare, draft and approve the plan for funds release to various academic activities. The sources of funds are:
  - Tuition / Academic fee which is collected from students
  - Grants for organizing various international, national and state level seminars conferences and workshops
  - Financial assistance received for NSS from the Central Government through University of Kalyani.
  - Financial support from the State Government also contributes to the institute

Optimal utilization of physical infrastructure is ensured through setting up of a appropriate routine and human resources are utilised through teachers performing various academic and administrative duties concurrently.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC plays a significant role in both the administrative and academic developments of the college.

Following are the few selected initiatives taken by IQAC during the last five years for quality assurance:

1. To ensure regular meeting of Internal Quality Assurance Cell (IQAC);
2. To ensure timely submission of Annual Quality Assurance Report (AQAR) to NAAC; feedback collected, analysed and used for improvements.
3. The IQAC took initiatives for introducing Integrated Library Management System (ILMS) with up-to - date books, e-books, and access to numerous national and international journals.

4. Purchase of Learning Management System Software (LMS), KOHA and OPAC software for Library Management and Programme Outcome and Course Outcome software for student support. The National Library and Information Services Infrastructure for Scholarly Content (INFLIBNET), or N-LIST, is available to teachers and students to augment the teaching-learning process.

5. Initiative for Digital cataloguing of books in the Central Library.

6. To enhance the teaching-learning process, the college has progressively adopted new technologies, including ICT-enabled classrooms, high-speed Wi-Fi, digital boards, e-learning resources, and virtual platforms like Google Classroom and a Learning Management System (LMS). These adaptations were crucial during the COVID-19 crisis, enabling continuity of learning.

7. IQAC encourages teachers to pass eligibility tests (NET / SET) and participate in various workshops, FDPs, conferences, seminars, refresher courses, and faculty induction courses organized by MHRD, UGC, etc.

8. IQAC fosters a research culture among teachers. Over the past five years, the number of faculty members awarded doctoral degrees has increased, reflecting in student development and educational excellence.

9. IQAC encourages to organise students' seminar as well as seminars at State Level, National Level and International Level. Over the past five years, several departments have organised many seminars with the collaboration IQAC.

10. Installation of Water Purifiers, Silent Diesel Generator Set, High-capacity Transformer, CCTV cameras, high march light, Rain water Harvesting.

11. Renovation of College-Office with ICT facilities and high-speed internet connection in College campus.

12. Purchase of High-Capacity Photocopier, LCD projector and computers.

13. To prepare covered cycle, motor cycle garage for students and college staffs.

14. Purchase of Instruments for Science Departments.

15. Initiative for ISO 14001:2015, ISO 50001:2018, ISO 9001:2015 Certification

16. To conduct Academic/ Administrative/ Green Audits

17. To prepare and submit AQAR

18. Introduction of G - Suite portal to continue teaching learning during Covid19 pandemic

19. To sign MoUs with different specialized organizations /institutions/agencies for capacity building and skill enhancement of the students.

20. To introduce Add-on Courses and Certificate Courses

21. To organise collaborative programmes on Career Counseling, Guidance to students for Competitive Examinations and Entry in Service, Educational tour etc. for Capacity Building and Skill development of students.

22. To ensure adequate classes as per CBCS and NEP 2020 and for co-curricular and extracurricular activities in the routine

23. Establishment of Net Centre for students.

24. Keeps the records of final result for comparative study and analyse students' progression in terms of Higher studies and placement

25. IQAC forms different Sub Committees constituting of the faculty members to monitor its different activities

26. Suggests modification, if any, in the Routine analysing feedback from the students

27. Keeps the records of the attainment of POs, COs through PO-CO Mapping & Attainment Portal of the College.

28. Initiative for Institutional Preparedness for NEP 2020

29. To arrange Mentoring of the students to identify and solve problems of the students at individual level
30. Academic Administrative Audit (AAA) and initiation of follow up action
31. Participation in NIRF.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Kanchrapara College seeks to promote gender equity not only among male and female stakeholders but also among transgender students.

- **Gender issues in Curriculum:** The college offers a number of courses that focus on gender equity and women's empowerment through departments of **History, English and Bengali.**

  - **The history of women** and women's studies provides critical insight into the mechanisms of gender inequality across ages. This knowledge is essential for gender policy analysis, human rights advocacy, and work on social justice. Department of History affiliated to The Kalyani University offers the course History of Women in India (HIST-H-DSE-T-3 &) for both programme & honours students.

  - The **Department of English** teaches women authors like Mamang Dai, Mahasweta Devi, Lalithambika Antharajanam, Anita Desai, Kamala Das, Ramabai Ranade, Rassundari Debi, Anne Bradstreet, Aphra Behn, Jane Austen, Christina Rossetti and Charlotte Bronte.

  - In the paper **Women's Writing** the authors taught are Emily Dickinson, Sylvia Plath, Mary Wollstonecraft, Jean Rhys, Katherine Mansfield, Simone De Beauvoir and Virginia Woolf.

  - A general Elective course titled "Women and Empowerment" is also offered to both honours and programme students.

  - Students of the Department of Bengali are taught feminist texts like Michael Madhusudan Dutt's **"Birangana Kavya"** and Azizul Hak's short story **"Janani"** that generate awareness on the construction of gender in society

- **Gender issues in Co-curriculum:** With a view to empower women, the Department of Bengali, in collaboration with IQAC and Martial Arts and Sports Karate Association organized a **Women's Self Defence Camp**. A number of female students from various departments had participated in the camp to learn the masterstrokes of self-defence.
- **Women Empowerment in College Administration:** The Internal Complaints Committee (ICC)

of the college officiates under a **senior lady Professor** as the Presiding Officer. The Different Committees under Teachers' Council and Administrative Committees **are convened by lady faculty members**, like Website committee, Arrear committee, Service-book committee, Anti-ragging cell, Students Grievance Redressal cell, Students' Fees Concession cell and Girls' Common Room committee. The NSS Programme Officer is also a lady professor. **The non-teaching staff of the college are represented in the Governing Body by a senior lady staff.**

- **Kanyashree Scholarships (K2-UG level and K3-PG level)** exclusively for the Girl child has been executed and recommended through the college office.
- The college operates in the evening shift as well and therefore it becomes imperative that the authorities ensure a safe and secure campus suitable for co-educational learning. To ensure a better and safer environment in the campus, CCTV cameras at strategic positions have been installed for 24X7 security. Besides, security personnel are on constant vigil to guarantee a safer campus.
- There are sufficient number of Toilets for male, female and transgender students to rule out any possibility of harassment or ragging. This also ensures health and hygiene of the female students to prevent dropout rates.
- Kanchrapara College can boast of being the **first college to provide transgender toilets**.
- The college also has a **sanitary napkin vending machine** that ensures female students do not feel vulnerable. The machine also has incinerators for hygienic disposal.
- The college organizes many outreach programme to generate awarness on female helth, population & fertility and breast feeding.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**

5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Kanchrapara College has taken various initiatives in providing an inclusive environment to its students and other stakeholders. Various activities in the form of celebration of National and International days, Commemorative days, National Festivals, NSS activities, etc. have been organised by involving students and teachers from diverse backgrounds. The assemblage on a single platform creates an inclusive environment and also fosters tolerance and harmony towards others' culture, religion and language. Thus, the college ensures communal and social harmony in the college.

- Functions like **Freshers' Welcome** Ceremony for newly admitted students with induction/orientation program and **Farewell Ceremony** for outgoing students, are a regular practice for all the departments of the college. It provides the students with a platform for interaction between senior students and the newly admitted students. This activity helps the freshly admitted students to learn the cultural heritage of the institution.

- Celebration **Rabindrana-Nazrul Jayanti**, the birth anniversaries of the great poets, Rabindranath Thakur and Kazi Nazrul Islam, initiate the culturally diverse students of Kanchrapara College to the literary and cultural tradition of Bengal.
- Festivals like **Basant Utsav** is also celebrated annually to provide a platform for the colourful cultural diversity of Kanchrapara to present itself on stage. Students and teachers from various cultural, religious and linguistic backgrounds showcase their tradition and thus, promote tolerance and harmony among everyone.

- **Saraswati Puja** is also celebrated in the College Campus by the students' union to inculcate regional cultural heritage.

- The College organizes **Annual Sports** regularly, where various indoor and outdoor games and competitions are conducted to foster healthy competitiveness and camaraderie among the students.

- **Staff picnic** regularly organised by the College authorities serve to promote bonhomie among all the teaching and non-teaching staff of the college.

- The NSS unit of Kanchrapara College participates in **National Integration Camps** to introduce students to the idea of one nation and to strengthen nationwide bonding among students from various states representing different cultures.

- The NSS also conducts and encourages students to participate in National programmes like **Yuva Samvad** and **Students' Week** where students speak on, debate on and express themselves on various issues of national interest.

- The College sensitizes the students and the employees to the Constitutional obligations about values, rights, duties and responsibilities through different programs organized specially on Constitution of India by inviting specialized persons and constantly works upon to nurture them as better citizens of the country.

The Department of Political Science, in Collaboration with BIPS and IQAC, Kanchrapara College, organised a seminar **'Democracy and Populist Discourse in 21st Discourse' on 10th September, 2022**. The speakers deliberated on fostering constitutional values and ethics among citizens.

The NSS unit of the college organised a **seminar to celebrate Universal Declaration of Human Rights on 10th December, 2022** to raise awareness on Human rights and constitutional rights. Dr. Kalyan Kumar Sarkar, Associate Professor of Political Science, Kanchrapara College delivered a lecture on the topic.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

1. **Title of the Practice: UNITED WE STAND**

2. **Objectives of the Practice:**

    1. Work in collaboration with local communities

    2. Upliftment of neighbouring locality through welfare activities

    3. Spreading awareness on various health issues

    4. Develop practical knowledge

3. **The Context:** Kanchrapara College has always believed in the total upliftment of the community

to bring about development of the institution. It wants to thrive as a center of welfare activities and not merely as a center of academic excellence. The authority believes, without all-round development of students and their families, it is impossible to achieve student growth.

4. **The Practice: The programme is executed in two ways:** Raising awareness/ consciousness. Donation and Hands-on programmes to implement the theory.??????

1. **The awareness and consciousness programmes** are organised through various departmental activities and through NSS wing of the college. The following programmes were undertaken in the past five years:

2. **The NSS wing of the college organises** regular welfare and accommodation programmes to help local people live better lives. During the pandemic, the college, along with NSS, **organised vaccination camps, food, water, medicines, clothes and blanket distribution programmes** to people who had lost their livelihoods due to lockdown. Oxygen cylinders were also given to families during oxygen crisis at peak pandemic situation. Sanitisation of locality was also undertaken.

3. **Constraints/ Limitations Faced:** Limitations are mostly faced in awareness generation programmes where young students are unaware and uninterested in attending these programmes. When forced to be present, they are inattentive. Sometimes in case of taboo issues like menstrual health, readiness to participate is even lower. In case of upliftment programmes, the people who attend are mostly not the target population. The needy remain outside the ambit of the programme.

5. **Evidence of Success:** In all the activities categorized above, the target groups of students actively participated as per the scheduled programmes. The target social communities also generated very positive feedback on the programmes. **A Summary Report of the Various Awareness Campaigns and Distribution Campaigns is given below:**

Summary of Programmes Organised	
Awareness campaigns	**Distribution Campaigns**
AIDS Awareness Campaign - 01.12.22	**Tree Plantation and Sapling Distribution - 03.03.23**
Effect of Street Food - 26.09.22	**Vaccination Programme - 28.12.21**
Menstrual Hygiene - 13.9.22	**Sanitisation of Locality - 13.11.21**
Breast Feeding Awareness - 01.8. 22	**Oxygen Cylinder Distribution - 10.7.21**
Population Control Awareness Programme - 11.7.22	**Food Packet Distribution - 25.5.21**
Dengue Awareness Campaign- 25.6.21	**Mask and Sanitiser Distribution - 12.10.20**
Nutritive Value of Midday Meals - 19.07.19	**Garment Distribution - 02.03.2020**
Thalassaemia Awareness and Screening Programme - 29.11.18	**Blood Donation Camp - 27.11.2018**
Fire and Safety Awareness Programme - 28.11.18	

6. Problems Encountered and Resources Required: Along with the problems discussed under 'limitations', the college also faces the evident problem of funding to carry on with the programmes. The problem was acute during the lockdown. The resources required for awareness generation programmes are not much but for the social outreach programmes, the resources required are:

1. Quality food packets with a proper combination of dry and non-dry food

2. Quality clothes, not old and second-hand tattered clothes for the poor but respectable people of the locality.

3. Pure packaged drinking water for people in localities without sufficient potable water.

4. Good quality blankets for people during winters

5. Authentic medicines and vaccines for camps organised during the pandemic.

6. Oxygen cylinders

7. Notes: UNITED WE STAND is a social responsibility and humanitarian programme undertaken by the college and is unique in its outreach and extent. The number of programmes undertaken by the college which is more **than 50,** is unparalleled.

Best Practice II

1. **Title of the Practice: LOVE YOUR LEARNING**

2. **Objectives of the Practice:** The programme aims at spreading the zest for learning among young enthusiasts. This programme is targeted mostly at school children to arouse in them the enthusiasm for true learning and higher studies.

3. **The Context:** The college teachers, by virtue of their extended years of teaching in this college, had realised that most students who come to study in this college, are unaware of what true learning is. Unfortunately, this love and interest is not fostered among the children owing to our exam-centric and marks acquisition-centric educational system.

4. **The Practice:** Since 2018, the college has been regularly organising the 'Love Your Learning' programme under the brand name Knowledge Fair. It was a grand success even in its first year. In 2019, 2020 and 2021, the COVID-19 pandemic and the lockdown thwarted the organisation of this fair. In 2022, the institution reappeared with this programme and it was huge success this time too. The execution included:

   1. Sending invitation to all the neighbouring schools to participate in this programme

   2. Formulating a programme schedule and structure that suited the high school syllabus

3. Organising model making and poster making competitions

4. Inviting the school students to visit the college campus and showcase their models.

5. Declaring winners and inviting them on the college annual day to collect prizes.

Constraints/ Limitations: Infrastructural and Financial limitations were the major ones faced in the organisation of this mega event. The college lacks enough big rooms to organise such a huge event.

5. **Evidence of Success:** The programme has witnessed enthusiastic participation from neighbouring institutes and has garnered much positive feedback from participating schools. Some photographs, geotagged and otherwise are being attached as evidence of success.

6. **Problems Encountered and Resources Required:** Space constraint was a problem encountered in organising the 'Love Your Learning' programme. Eager participation resulted in space crunch. The infrastructural resources required for this programme were nominal except finances for the arrangement of tables, launch packets, encouraging prizes for participating teams etc.

7. **Notes:** Love Your Learning is Kanchrapara College's trademark initiative and is unique in its ability to encourage and inspire the love of learning among young learners, some of whom are first generation learners. However, the college plans to extend its focus from science subjects to humanities subjects as well.

File Description	Document
Any other relevant information	[View Document](#)
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution, placed in a culturally rich and diverse locality has always maintained a multidisciplinary approach towards teaching-learning. **One of the most distinctive features of the institute's operational system is to incorporate the cultural richness and diversity of the locality** into its functional ambit.

To begin with, apart from the scheduled calender programmes, the college **organises and conducts various cultural programmes to generate awareness among students and teachers regarding local heritage**. Kanchrapara is the birthplace of poet Ishwargupta and the pioneer of Bengal Renaissance, Rishi Bankim Chandra was born in the neighbouring town of Naihati. On the occasion of the college's Golden Jubilee Celebration, **a bust image of Ishwargupta has been set up** in the college premises and **students from the college were taken for a visit to Rishi Bankim's residence to inspire interest in the history of Bengal**.

On the occasion of the college's Golden Jubilee celebration, **a glorious procession showcasing the contribution of the illustrious sons of the soil** was carried out through entire Kanchrapara **to awaken the general public to the contribution of these pioneers**.

The students and teachers of Kanchrapara College also participate in various cultural interactions organised by the college. The Department of Bengali, from time to time, has staged many plays that are socially relevant and generate social awareness. An annual autumnal festival, **Samanvay,** is organised by the Teachers' Council of Kanchrapara College where teachers put up an open-to-all students programme to showcase their talent and thus encourage shy, introvert students to come out and exhibit their flair and aptitude.

Kanchrapara College stays connected to its roots not only through its cultural legacy but also by involving itself in the general well-being of its students and of all its stakeholders.

The department of Food and Nutrition annually conducts camps for health and nutritional assessment of school going children.

The department visited Kanchrapara High School **to assess the nutritional status of school-going children** and to learn about mid-day meal programs and packed lunch programs in schools in July 2019 and in July 2022.

An outreach programme on **Awareness on Menstrual Hygiene was organised in September 2022**. To encourage the students to take care of the elderly and take interest in palliative care, students were taken for a hospital visit and to an old-age home to take lessons in patient care and elderly care.

Even during the pandemic, the college was involved in a number of socially relevant activities. **Vaccination Camps** were organised for all the students and staff. Blankets, food and water packets were distributed during the lockdown. During Golden Jubilee celebrations too, the college **distributed new clothes, refreshment packets and blankets among the underprivileged local people of Kanchrapara.**

Lastly, **innumerable trees** were planted in and around the college for environmental and ecological development of the entire area.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The college continuously strives to realize its objective of providing quality higher education at an affordable cost to the students. Efforts have been made to meet the needs of students' classrooms by constructing new buildings within our limited space, expanding offices and teachers' staff rooms.

To provide higher education opportunities to the students, the college has taken initiatives to introduce P.G. Course in Hindi.

Initiatives have been taken to digitize the library. The entire accounting system has been computerised which has significantly helped in terms of transparency and data preservation.

Smart classrooms have been introduced for an all-round and interactive understanding of topics by the student. Two classrooms have been converted to smart classrooms which are expected to aid in better comprehension. Commerce labs, computer labs, internet access and digital library access for students have been ensured for their better performance.

Mentor mentee system has been introduced to help students by identifying slow learners and advanced learners by following NACC guidelines. The college also collects online feedback from students regarding teaching learning process and takes appropriate action based on it.

Care has also been taken to provide an ecologically balanced environment to the students. In this regard the college preaches through practice. The campus has been declared a plastic and pollution-free zone. The college has taken initiatives to get gender audit, energy audit and environment audit conducted regularly and take measures of improvement according to recommendations. Rain water harvesting has also been introduced. Ground water harvesting and placing of solar panels are on the schedule of the college.

Concluding Remarks :

By fulfilling our vision mission, our college has been on the path to improve the quality of education since its inception by leveraging small and collective effort. For that purpose, our college was the earliest among the colleges in the district to be evaluated by NAAC in 2007. It was more about identifying our weaknesses and finding ways to overcome them as much as possible based on the report of the NAAC peer team rather than about getting a good gradation. As a continuation of that effort, today our college, the entire IQAC under the leadership of Principal Sir has taken various initiatives to try to implement the various important aspects of teaching-learning initiatives. The CBCS system and after that the new National Education Policy has been implemented as far as possible within our small and limited capacity. With the unremitting efforts of the team, students and other teaching staff, the college is moving towards a brighter future with the determination to provide quality education and an expansive environment with a view to overall, inclusive development of students. From the establishment of the college in 1972 to the present day, within the span of 50 years, the college has come a long way in the path of students' welfare under the guidance of UGC's recommendations, the MHRD recommendations, the government's financial support and the university's overall assistance. The institution looks forward to scaling greater heights in terms of success and service to community.

21-09-2024 02:22:21

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**
	
	    1.3.2.1. **Number of students undertaking project work/field work / internships**
	    Answer before DVV Verification : 2666
	    Answer after DVV Verification: 2691
	
	    Remark : As per clarification received from HEI, thus DVV input is recommended.

2.1.1	**Enrolment percentage**
	
	    2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)**
	    Answer before DVV Verification:
	
	    <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>2284</td><td>2124</td><td>2332</td><td>2166</td><td>2300</td></tr></table>
	    Answer After DVV Verification :
	
	    <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>2284</td><td>2123</td><td>2352</td><td>2166</td><td>2300</td></tr></table>
	    2.1.1.2. **Number of sanctioned seats year wise during last five years**
	    Answer before DVV Verification:
	
	    <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>3760</td><td>2965</td><td>2965</td><td>2991</td><td>2991</td></tr></table>
	    Answer After DVV Verification :
	
	    <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>3760</td><td>2965</td><td>2965</td><td>2965</td><td>2925</td></tr></table>
	    Remark : As per clarification received from HEI, thus DVV input is recommended.

2.6.3	**Pass percentage of Students during last five years (excluding backlog students)**
	
	    2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**
	    Answer before DVV Verification:
	
	    <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>

| 516 | 1317 | 990 | 579 | 711 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
516	1317	1989	576	731

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1398	1525	1271	913	960

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1398	1525	2067	883	984

Remark : As per clarification received from HEI, thus DVV input is recommended.

| 3.2.2 | *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17	21	07	06	07

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
16	21	07	06	07

Remark : As per clarification received from HEI, thus DVV input is recommended. |

| 3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**
Answer before DVV Verification:

| 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 |
| --- | --- | --- | --- | --- | |

| 08 | 17 | 13 | 08 | 12 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	17	13	08	12

Remark : As per clarification received from HEI, and calendar year to be considered, thus DVV input is recommended.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
27	18	26	05	03 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
16	21	26	07	05 | Remark : As per clarification received from HEI, thus DVV input is recommended.
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3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
13	05	17	08	06 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
10	05	17	08	06 | Remark : As per clarification received from HEI, and extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc. only to be considered, thus DVV input is recommended.

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**
	4.3.2.1. Number of computers available for students usage during the latest completed academic year:
	Answer before DVV Verification : 77
	Answer after DVV Verification: 65
	Remark : As per clarification received from HEI, thus DVV input is recommended.
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*
	4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)
	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
156.6361	93.6215	42.5020	86.3300	93.9600

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5.56	1.05	0.46	2.22	1.17

Remark : As per clarification received from HEI, and repair and maintenance/Garden maintenance/Vehicle maintenance and AMC for academic from the audited statement only to be considered, thus DVV input is recommended.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**
	5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years
	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
250	235	238	221	411

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
250	235	238	221	411

5.2.1.2. Number of outgoing students year wise during the last five years
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

| 516 | 1317 | 990 | 579 | 711 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
516	1317	1989	579	731

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	30	08	44	49

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	00	02	03

Remark : As per clarification received from HEI, and Farewell Programme/Bharatendu Punyatithi Celebration/Hindi basha divas/Fresher welcome ect., cannot be considered as cultural activities, thus DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
156.7433	93.6757	43.0014	87.5885	96.1909

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
94.77	73.32	52.43	84.86	96.45