

KANCHRAPARA COLLEGE				
ENVIRONMENT MANAGEMENT SYSTEM				
ENVIRONMENT MANAGEMENT PROGRAM				
DEPARTMENT:				
TITLE:				
VER.NO:	REV.NO : 01		DATE:	PAGE 01 OF 01

OBJECTIVE/TARGET REFERENCE: **Greenery Development Project**

TIME FRAME : 2018 to 2023

REVIEW PERIODCITY : Review against plan on Monthly basis.

POTENTIAL SAVING : Pollution control and Global warming

PROGRAMME/ACTION PLAN

S.No	Steps/Activities	Start Date	End Date	Responsibility	Resources Required
1	Decide to do it and plan to develop Greenery inside the College campus as well as for others	2018	2019	Principal	None
2	Identify the area of plantation and the types of trees to be planted				Responsibility allocation.
3	Team formation, awareness among stakeholders and for outsiders through training, campaign etc.				
4	Budget allocation and fund allotment against planning				
5	Selection of vendor as per Green procurement policy.	2019	2020	Principal	None
6	Necessary arrangements like selection of place, Arrange the required equipment, Follow correct tree-planting procedures	2020	2021	Principal	Responsibility allocation.
7	Setting of targets like area development, Housekeeping, training and awareness etc.				
8	Project review/monitoring	2021	2022	Principal	None

Prepared By: MR	Reviewed By: MR	Approved by: Principal
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9	Fulfilment of the project	2022	2023		
10	Compliance against planning	2023	2024		

METHOD OF VERIFYING ENVIRONMENT PERFORMANCE-

- Meeting
- Vendor evaluation
- Plan Vs. actual
- Further AMC allocation

METHOD OF VERIFYING RESULTS-

- Compare against planning
- Project trend analysis and action plan
- Proper data collection like achievement
- Physical Inspection

P. K. Bera

**Principal
Kanchrapara College
Kanchrapara, 24 Pgs (N)**

Amalesh K. Mandal

Prepared By: MR	Reviewed By: MR	Approved by: Principal
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OBJECTIVE/TARGET REFERENCE: **Rainwater harvesting project**

TIME FRAME : 2018 to 2023

REVIEW PERIODCITY : Review against plan on Monthly basis.

POTENTIAL SAVING : Natural resources (water)

PROGRAMME/ACTION PLAN

S.No	Steps/Activities	Start Date	End Date	Responsibility	Resources Required
1	Pre-work of project planning (Land selection, Water capturing, Common place selection, capacity utilization)	2018	2019	Principal	None
2	Budget preparation, fund allotment and responsibility setup.				Responsibility allocation.
2	Selection of vendor as per Green procurement policy.	2019	2020	Principal	None
3	Necessary arrangements like selection of place, fulfilment of resource requirements	2020	2021	Principal	Responsibility allocation.
4	Project review/monitoring	2021	2022	Principal	None
5	Fulfilment of the project	2022	2023		
6	Compliance against planning	2023	2024		

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METHOD OF VERIFYING ENVIRONMENT PERFORMANCE-

- Meeting
- Vendor evaluation
- Plan Vs. actual
- Further AMC allocation

METHOD OF VERIFYING RESULTS-

- Compare against planning
- Project trend analysis and action plan
- Proper data collection
- Physical Inspection

P. K. Bera

**Principal
Kanchrapara College
Kanchrapara, 24 Pgs (N)**

Amalesh kr. mandal

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OBJECTIVE/TARGET REFERENCE: **Waste Management project**

TIME FRAME : 2018 to 2023

REVIEW PERIODCITY : Review against plan on Monthly basis.

POTENTIAL SAVING : Natural resources water, land and pollution control

PROGRAMME/ACTION PLAN

S.No	Steps/Activities	Start Date	End Date	Responsibility	Resources Required
1	Pre-work for classification of wastes generated in College campus.	2018	2019	Principal	None
2	Set Policy for Waste collection, segregation, reuse and disposal				Responsibility allocation.
3	Awareness among stakeholders and for outsiders through training, campaign etc.				
4	Budget allocation and fund allotment against planning				
5	Selection of vendor as per Green procurement policy.	2019	2020	Principal	None
6	Necessary arrangements like selection of place, fulfilment of reuse planning, Waste Bin placement, selection of collection agent if applicable	2020	2021	Principal	Responsibility allocation.
7	Setting of targets like reduction of Paper uses, plastic free zone				
8	Project review/monitoring	2021	2022	Principal	None
9	Fulfilment of the project	2022	2023		

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10	Compliance against planning	2023	2024		
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METHOD OF VERIFYING ENVIRONMENT PERFORMANCE-

- Meeting
- Vendor evaluation
- Plan Vs. actual
- Further AMC allocation

METHOD OF VERIFYING RESULTS-

- Compare against planning
- Project trend analysis and action plan
- Proper data collection like Paper and plastic uses
- Physical Inspection

P. K. Bera

Amalesh kr. mandal

**Principal
Kanchrapara College
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