

Kanchrapara College

Department of Library

Add-On Course: "Introduction to Research Methodology"

Course Brochure for the Academic Session 2018-2019

Course Overview:

The Department of Library at Kanchrapara College is pleased to announce the introduction of a new Add-on Course: "Introduction to Research Methodology". This course is designed to equip students with the fundamental skills and knowledge necessary to conduct research effectively. It is ideal for those looking to enhance their research capabilities for academic and professional pursuits.

Who Should Attend:

This course is open to all students of Kanchrapara College enrolled in the 2018-2019 academic session. Whether you are a beginner in research or looking to refine your skills, this course is for you.

Course Content:

The course will cover the following key areas:

- **Introduction to Research:** Understanding the basics and importance of research.
- **Research Design:** Learning how to plan and structure research projects.
- **Data Collection Methods:** Exploring various methods for gathering data, including surveys, interviews, and experiments.
- **Data Analysis Techniques:** Introduction to qualitative and quantitative data analysis.
- **Writing a Research Proposal:** Steps to develop a compelling research proposal.

- **Ethics in Research:** Understanding ethical considerations and integrity in research.
- **Literature Review:** Techniques for reviewing and synthesizing existing literature.

Course Duration:

- **Start Date:** 02/07/2018
- **End Date:** [28/09/2018]
- **Total Duration:** 30 Hours

Instructors:

The course will be conducted by experienced faculty members from the Department of Library, who bring a wealth of knowledge and practical experience in research methodologies.

Enrollment:

- **Registration Deadline:** 30/06/2018
- **How to Register:** Visit the Department of Library or contact us via call.

Contact Information:

- **Course Coordinator:** Dr. Nantu Acharjya
- **Department of Library, Kanchrapara College**
- **Contact:** 7872517276 or at Central Library
- **Office Hours:** 12 Noon to 3:30 PM

Kanchrapara College

Department of Library

Add-On Course: "Information Sources & System"

Course Brochure for the Academic Session 2019-2020

Course Overview:

The Department of Library at Kanchrapara College is pleased to announce an Add-on Course: "**Information Sources & System**". This course aims to provide students with comprehensive knowledge about various information sources and systems. It is ideal for those looking to enhance their understanding of how information is organized, accessed, and utilized in various settings.

Who Should Attend:

This course is open to all students of Kanchrapara College enrolled in the 2019-2020 academic session. All are invited to join, including those who are looking to expand their knowledge in information science.

Course Content:

The course will cover the following key areas:

- **Introduction to Information Sources:** Understanding various types of information sources, both traditional and digital.
- **Library and Information Systems:** Exploring the structure and function of library systems and other information repositories.
- **Information Retrieval:** Techniques and tools for effective information searching and retrieval.
- **Digital Libraries:** Understanding the concept, development, and management of digital libraries.
- **Evaluation of Information Sources:** Criteria and methods for evaluating the reliability and relevance of information sources.

- **Emerging Trends in Information Systems:** Exploring current trends and future directions in information systems and technology.

Course Duration:

- **Start Date:** 01/07/2019
- **End Date:** 27/09/2019
- **Total Duration:** 30 Hours

Instructors:

The course will be conducted by experienced faculty members from the Department of Library, who bring a wealth of knowledge and practical experience in information science and systems.

Enrollment:

- **How to Register:** Visit the Department of Library or contact us via call.

Contact Information:

- **Course Coordinator:** Dr. Nantu Acharjya
- **Department of Library, Kanchrapara College**
- **Contact:** 7872517276 or at Central Library
- **Office Hours:** 12 Noon to 3:30 PM

Invitation:

We invite all students of Kanchrapara College to take advantage of this opportunity to deepen their understanding of information sources and systems. Join us for a comprehensive and enriching learning experience.

Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Political Science

Certificate Course
On
Classical Dances in India

December 2018 to June 2019

Enrolment Time: 20- 30 November, 2018

Place: Department of Political Science

Classes will be started 14th December, 2018 onwards

N.B: All 1st Semester students are invited to participate at the said course



Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Political Science

**Add - On Course
On**

Tourism in India

August 2019 to February 2020

Enrolment Time: 20th - 30th July, 2019

Place: Department of Political Science

Classes will be started 2nd August, 2019 onwards

N.B: All 1st Semester students are invited to participate at the said course



Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Political Science

**Add - On Course (Online)
On**

Role of Sports and Cultural Organizations in World Politics

November 2020 to April 2021

Enrolment Time: 20th - 30th October, 2020

N.B: All 1st Semester students are invited to participate at the said course



Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Political Science

Add - On Course (Online)
On

Seven Wonders
Of
The World

December 2021 to May 2022

Enrolment Time: 20th - 30th November, 2021

N.B: All 1st Semester students are invited to participate at the said course



Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Political Science

ADD ON Course
On

Heritage of India

December 2022- May 2023

Enrolment Time: 20th - 30th November, 2022

Place: Department of Political Science

N.B: All 1st Semester students are invited to participate at the said course



2019-20

Kanchrapara College
Kanchrapara, 24 Pgs.(N)

Department of Sanskrit

ADD ON Course
On

Yoga and Meditation through Bhagavadgita
July-September 2019

Enrolment Time: 10- 20 June 2019

Place: Department of Sanskrit

Classes will be started on 08 July 2019 onwards (Online/offline mode)

N.B: All 1st Semester students are invited to participate at the said course



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Head of the Department
Department of Sanskrit
Kanchrapara College
Kanchrapara, North 24 Parganas

ADD ON Course on *Yoga and Meditation through Bhagavadgita*

1. **Name of the Coordinator:** Dr. Somnath Sarkar

2. **Course Title:** *Yoga and Meditation through Bhagavadgita*

3. **Mode of the course:** Hybrid (offline + online)

4. **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.

5. **Course Description:** The course has been framed in such a way that Students are to be acquainted with Yoga and Meditation.

6. **Course Objectives:** To give an overall understanding of *Yoga and Bhagavadgita*

7. **Course Outcome:** Students shall gain-

- An understanding of the importance of Yoga , Meditation and their classification.

- Understanding the relevance of meditation in day-to-day life of every person in India.

Syllabus:

Unit-1: Nature of Yoga. (6 hours)

Unit-2: What are the types of Yoga in Indian Heritage ? (6 hours)

Unit-3: Importance of meditation. (6 hours)

Unit-4: Bhagavadgita and Indian Society. (6 hours)

Unit-5: Meditation and yoga as revealed in Yogasutra and Bhagavadgita (6 hours)

8. **Board of Studies:** 1. Dr. Somnath Sarkar(Chairperson and Course Coordinator) 2.Prof. Arpita Chakraborty (Member) 3. Prof. Ankita Chakraborty, (Member) 4. Prof. Aruna Bhattacharya(Member) 5.Prof. Soumala Majumdar (Member) & 6. Dr. Pradip Kumar Biswas (Convener, IQAC)

9. **Tentative Programme Scheduled:** July - September 2019

10. **Course Duration:** 30 Hours.

11. **Seat Capacity:** 500



Sarkar
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Department of Sanskrit
Kanchrapara College
Kanchrapara, North 24 Parganas


	Date	Time	Room No.	Online/Offline	Teacher	Topic Covered
1	08/07/2019	4:30-5:30	R.24	Off line	SS	Introduction of Yoga
2	13/07/2019	4:30-5:30 & 5:30-6:30	R-24	OFF line	ABC	Yogasutra- An Overview
3	14/07/2019	4:30-5:30		On line	ABC	Bhagavadgita- Introductory remarks
4	20/07/2019	4:30-5:30 & 5:30-6:30	R.24	OFF line	SM	Yoga and Meditation
5	21/07/2019	4:30-5:30		ON line	AB	Yoga and its types
6	27/07/2019	4:30-5:30 & 5:30-6:30	R.24	OFF line	AC	Bhagavadgita- Introductory remarks
7	28/07/2019	4:30-5:30		ON line	ABC	Yoga and Meditation
8	03/08/2019	4:30-5:30 & 5:30-6:30	R.24	OFF line	SS	Yoga and its types
9	04/08/2019	4:30-5:30		ON line	ABC	Yoga and Meditation
10	10/08/2019	4:30-5:30 & 5:30-6:30	R.24	OFF line	SS	Concentration as a part of yoga
11	11/08/2019	4:30-5:30		ON line	SM	Yoga and Meditation
12	17/08/2019	4:30-5:30 & 5:30-6:30	R.24	OFF line	AB	Yoga and Meditation
13	18/08/2019	4:30-5:30 & 5:30-6:30		ON line	AC	Concentration as a part of yoga
14	07/09/2019	4:30-5:30 & 5:30-6:30	R.24	OFF line	SS	Concentration as a part of yoga
15	08/09/2019	4:30-5:30		ON line	ABC	Yoga and Meditation
16	14/09/2019	4:30-5:30 & 5:30-6:30	R.24	OFF line	SS	Introduction of Yoga
17	15/09/2019	4:30-5:30		ON line	SM	Yogasutra- An Overview

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Kanchrapara, North 24 Parganas



9/2019	4: 30-5: 30 & 5: 30 -6:30	R.24-	OFF line	AB	Bhagavadgita- Introductory remarks
9/2019	4: 30-5: 30 & 5: 30 -6:30		ON line	AC	Yoga and Meditation

th sarkar, ABC- Arpita Bhattacharya Chakraborty, AB- Aruna Bhattacharya, SM-
Ajumdar, AC- Ankita Chaakraborty)


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2020 - 21

Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Sanskrit

ADD ON Course

On

Indian Cultural Heritage: Traditional Indian Theatre and
Folklore

December 2020- January 2021

Enrolment Time: 09-12 November 2020

Place: Department of Sanskrit

Classes will be started on 05th December 2020 onwards (Online/offline mode)

N.B: All 1st Semester students are invited to participate at the said course


Head of the Department
Department of Sanskrit
Kanchrapara College
Kanchrapara, North 24 Parganas



ADD ON Course on Indian Cultural Heritage: Traditional Indian Theatre and Folklore

Name of the Coordinator: Dr. Somnath Sarkar

Course Title: Indian Cultural Heritage: Traditional Indian Theatre and Folklore

1. Mode of the course: Hybrid (offline + online)

2. Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.

3. Course Description: The course has been framed in such a way that Students are to be acquainted with Indian Cultural Heritage

4. Course Objectives: To give an overall understanding of Traditional Indian Theatre and Folklore

5. Course Outcome: Students shall gain-

- An understanding of the importance of traditional theatre and its classifications.
- Understanding the relevance of heritage in day-to-day life of every person in India.

Syllabus:

Unit-1: Nature of Theatre. (6 hours)

Unit-2: What are the types of theatre in Indian Heritage (6 hours)

Unit-3: Importance of traditional theatre. (6 hours)

Unit-4: Natyashastra and Indian Society. (6 hours)


Unit-5: Traditional Indian theatre as revealed in Indian Epics and Puranas.

6. Board of Studies: 1. Dr. Somnath Sarkar (Chairperson and Course Coordinator) 2. Prof. Arpita Chakraborty (Member) 3. Prof. Ankitai Chakraborty, (Member) 4. Prof. Aruna Bhattacharya (Member) 5. Prof. Soumala Majumdar (Member) & 6. Dr. Pradip Kumar Biswas (Convener, IQAC)

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Department of Sanskrit
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Sl. No	Date	Time	Room No.	Online/Offline	Teacher	Topic Covered
1	05/12/2020	4:30-5:30	R.24	Off line	SS	Introduction of Indian Theatre
2	06/12/2020	4:30-5:30 & 5:30 - 6:30		Online	ABC	Indian Cultural Heritage - An Overview
3	12/12/2020	4:30-5:30	R-24	Off line	ABC	Indian Cultural Heritage - An Overview
4	13/12/2020	4:30-5:30 & 5:30 - 6:30		Online	SM	Types of theatrical art of India
5	19/12/2020	4:30-5:30	R.24	OFF line	AB	Traditional Indian Theatre
6	20/12/2020	4:30-5:30 & 5:30 - 6:30		Online	AC	Culture and heritage : Introductory remarks
7	27/12/2020	4:30-5:30		ON line	ABC	Indian Cultural Heritage - An Overview
8	02/01/2021	4:30-5:30 & 5:30 - 6:30	R.24	OFF line	SS	Traditional Theatre of South India
9	03/01/2021	4:30-5:30		Online	ABC	Natyashastra of Bharata: An Overview
10	09/01/2021	4:30-5:30 & 5:30 - 6:30	R.24	Offline	SS	Traditional Theatre of South India
11	10/01/2021	4:30-5:30		Online	SM	Types of theatrical art of India
12	16/01/2021	4:30-5:30 & 5:30 - 6:30	R.24	OFF line	AB	Abhinaya and its types


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Kanchrapara College
Kanchrapara, North 24 Parganas



Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Sanskrit

**ADD ON Course
On**

Moral values through the Lens of Indian Inscriptions of c. 400-800CE

August - September 2021

Enrolment Time: July 2021

Place: Department of Sanskrit

Classes will be started on 07th August 2021 onwards (Online/offline mode)

N.B: All 1st Semester students are invited to participate at the said course




Head of the Department
Department of Sanskrit
Kanchrapara College
Kanchrapara, North 24 Parganas

ADD ON Course on Moral values through the Lens of Indian Inscriptions of c. 400-800CE

Name of the Coordinator: Dr. Somnath Sarkar

Course Title: Moral values through the Lens of Indian Inscriptions of c. 400-800CE

1. Mode of the course: Hybrid (offline + online)

2. Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.

3. Course Description: The course has been framed in such a way that Students are to be acquainted with Indian Cultural Heritage

4. Course Objectives: To give an overall understanding of Traditional Indian Theatre and Folklore

5. Course Outcome: Students shall gain-

- An understanding of the Importance of Indian Epigraphy
- Understanding the relevance of heritage of Indian epigraphy in day-to-day life of every person in India.

Syllabus:

Unit-1: Nature and Scope of Indian Epigraphical Studies (6 hours)

Unit-2: What are the types of Inscriptions in Indian Heritage ? (6 hours)

Unit-3: Importance of moral values as revealed in the inscriptions . (6 hours)

Unit-4: Inscriptions of Gupta period and the then Indian Society. (6 hours)

Unit-5: value and sustainable development in Gupta and post gupta inscription




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6. **Board of Studies:** 1. Dr. Somnath Sarkar (Chairperson and Course Coordinator) 2. Prof. Arpita Chakraborty (Member) 3. Prof. Ankitai Chakraborty, (Member) 4. Prof. Aruna Bhattacharya (Member) 5. Prof. Soumala Majumdar (Member) & 6. Dr. Pradip Kumar Biswas (Convener, IQAC)

7. **Tentative Programme Scheduled:** August - September 2021

8. **Course Duration:** 30 Hours.

9. **Seat Capacity:** 500


Head of the Department
Department of Sanskrit
Kanchrapara College
Kanchrapara, North 24 Parganas

Programme Schedule



Sl. No	Date	Time	Room No.	Online/Offline	Teacher	Topic Covered
1	07/08/2021	4: 30-5: 30	R.24	Off line	SS	Introduction of Indian epigraphy
2	08/08/2021	4: 30-5: 30 & 5: 30 - 6:30		Online	ABC	Indian Inscription Heritage - An Overview
3	14/08/2021	4: 30-5: 30	R-24	Off line	ABC	Gupta inscriptions Overview
4	15/08/2021	4: 30-5: 30 & 5: 30 - 6:30		Online	SM	Types of inscriptions an art of India
5	21/08/2021	4:30-5:30	R.24	OFF line	AB	Study of Indian Inscriptions
6	22/08/2021	4: 30-5: 30 & 5: 30 - 6:30		Online	SS	Indian Palaeography
7	28/08/2021	4:30-5:30		ON line	ABC	Gupta Inscription Overview
8	29/08/2021	4: 30-5: 30 & 5: 30 - 6:30	R.24	OFF line	SS	Indian Palaeography
9	04/09/2021	4:30-5:30		Online	ABC	Gupta Inscription Overview
10	05/09/2021	4: 30-5: 30 & 5: 30 - 6:30	R.24	Offline	SS	Indian Palaeography
11	11/09/2021	4:30-5:30		Online	SM	Types of inscriptions an art of India
12	12/09/2021	4: 30-5: 30 & 5: 30 - 6:30	R.24	OFF line	AB	Study of Indian Inscriptions of 700 CE



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13	17/09/2021	4: 30-5: 30 & 5: 30 - 6:30		ON line	SS	Moral values as reflected in Gupta Inscriptions
14	18/09/2021	4: 30-5: 30 & 5: 30 - 6:30	R.24	OFF line	SS	Moral values as reflected in Gupta Inscriptions
15	19/09/2021	4:30-5:30		ON line	ABC	Gupta Inscriptions - An Overview
16	25/09/2021	4: 30-5: 30 & 5: 30 - 6:30	R.24	OFF line	SS	Moral values as reflected in Gupta Inscriptions
17	26/09/2021	4:30-5:30		ON line	SM	Types of inscriptions as an art of India
18	02/10/2021	4: 30-5: 30 & 5: 30 - 6:30		Online	AB	Study of Indian Inscriptions
19	03/10/2021	4: 30-5: 30 & 5: 30 - 6:30		ON line	SS	Moral values as reflected in Gupta Inscriptions

(SS- Somnath sarkar, ABC- Arpita Bhattacharya Chakraborty, AB- Aruna
Bhattacharya, SM- Soumala Majumdar, AC- Ankita Chaakraborty)



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Kanchrapara College
Kanchrapara, North 24 Parganas

Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Sanskrit

ADD ON Course

On

Upanishad and Rabindranath

July- September 2022

Enrolment Time: June 10 to June 20, 2022

Place: Department of Sanskrit

Classes will be started on 2nd July 2022 onwards (Online/offline mode)




Head of the Department
Department of Sanskrit
Kanchrapara College
Kanchrapara, North 24 Parganas

Date :

ADD ON Course on Upanishad and Rabindranath

Name of the Coordinator: Dr. Somnath Sarkar

Course Title: Upanishad and Rabindranath

1. Mode of the course: Hybrid (offline + online)

2. Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.

3. Course Description: The course has been framed in such a way that Students are to be acquainted with Indian Cultural Heritage **and Indian Literature**

4. Course Objectives: To give an overall understanding of Upanishad and Tagore's writing

5. Course Outcome: Students shall gain-

- An understanding of the Rabindra sahitya under the patronage of Upanishad
- Understanding the relevance of Upanishad in day-to-day life of every person and their experiences regarding Tagore's songs, particularly the songs belongs to Brahma sangiita

Syllabus:

Unit-1: Nature of Upanishad. (6 hours)

Unit-2: Fundamental ideas of Upanishad (6 hours)


Unit-3: Importance of Upanishads in daily life (6 hours)

Unit-4: Rabindra literature and upanishad. (6 hours)

Unit-5: Upanishadic mantras reflected in Tagore's songs (6 hours)

6. Board of Studies: 1. Dr. Somnath Sarkar(Chairperson and Course Coordinator) 2.Prof. Arpita Chakraborty (Member) 3. Prof. Ankita Chakraborty, (Member) 4. Prof. Aruna Bhattacharya(Member) 5.Prof. Soumala Majumdar (Member) & 6. Dr. Pradip Kumar Biswas (Convener, IQAC)

7. Tentative Programme Scheduled: July - September 2019


Head of the Department
Department of Sansk
Kanchrapara Colleg
Kanchrapara, North 24 Par



Course Duration: 30 Hours.

Seat Capacity: 500

Programme Schedule




Head of the Department
Department of Sanskrit
Kanchrapara College
Kanchrapara, North 24 Parganas

KANCHRAPARA COLLEGE

Dept. of Computer Science

In Collaboration with IQAC



Certificate Course on “Introduction on PYTHON Programming”

Date: 05.11.2022 to 04.12.2022

Registration Fees – **Free***

- **Name of the Coordinator:** Ms. Jui Ghosh
- **Course Title:** Introduction on PYTHON Programming
- **Mode of the course:** offline
- **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College
- **Course Description:** The course has been framed in such a way that Students are to be acquainted with PYTHON Programming
- **Board of Studies:**
 1. Sachine Kr. Shaw (DIC)
 2. Pinaki Das(Faculty)
 3. Jui Ghosh (Faculty)
 4. Dr Pranab Kr Bera (Pricipal)
 5. Dr Pradip Kr Biswas (IQAC coordinator)
- Course Duration: 30 Hours.
- Seat Capacity: 90

Program Schedule:

DATE	TIME	TOPIC	FACULTY
05.11.2022	2.00 pm – 5.00 pm	Introduction, Function & object oriented programming	Jui Ghosh
06.11.2022	12.00 pm – 3.00 pm	Data Structures with Python	Sachin Kr. Shaw
12.11.2022	2.00 pm – 5.00 pm	Working with module & Handling exception.	Pinaki Das
13.11.2022	12.00 pm – 3.00 pm	File Handling with Python	Jui Ghosh
19.11.2022	2.00 pm – 5.00 pm	Array manipulation using NumPy	Sachin Kr. Shaw
20.11.2022	12.00 pm – 3.00 pm	Data visualization using MatPlotLib	Pinaki Das
26.11.2022	2.00 pm – 5.00 pm	GUI Programming	Sachin Kr. Shaw
30.11.2022	12.00 pm – 3.00 pm	Database integration with Python	Jui Ghosh
03.12.2022	2.00 pm – 5.00 pm	Evolution and Query Solution.	Jui Ghosh, Pinaki Das, Sachin Kr. Shaw
04.12.2022	12.00 pm – 3.00 pm	Certificate Distribution	Jui Ghosh, Pinaki Das, Sachin Kr. Shaw

KANCHRAPARA COLLEGE

Dept. of Computer Science

In Collaboration with IQAC



Certificate Course on

“Advance Interfacing Through Microprocessor 8085”

Date: 13.11.2021 to 19.12.2021

Registration Fees – **Free***

- **Name of the Coordinator:** Mr. Pinaki Das
- **Course Title:** Advance Interfacing Through Microprocessor 8085
- **Mode of the course:** offline
- **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College
- **Course Description:** The course has been framed in such a way that Students acquire knowledge of Advance Interfacing through Microprocessor 8085.
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- **Board of Studies:**
 6. Sachine Kr. Shaw (DIC)
 7. Pinaki Das(Faculty)
 8. Jui Ghosh (Faculty)
 9. Dr Pranab Kr Bera (Pricipal)
 10. Dr Pradip Kr Biswas (IQAC coordinator)
- Course Duration: 30 Hours.
- Seat Capacity: 90

Program Schedule:

DATE	TIME	TOPIC	FACULTY
13.11.2021	2.00 pm – 4.00 pm	Introduction to 8085	Jui Ghosh
14.11.2021	12.00 pm – 4.00 pm	General Programming	Sachin Kr. Shaw
20.11.2021	2.00 pm – 4.00 pm	Delay Programming	Pinaki Das
21.11.2021	12.00 pm – 4.00 pm	Peripheral Circuit Design	Jui Ghosh
27.11.2021	2.00 pm – 4.00 pm	DAC	Sachin Kr. Shaw
28.11.2021	12.00 pm – 4.00 pm	ADC	Pinaki Das
04.11.2021	2.00 pm – 4.00 pm	8051 programming & circuit design	Sachin Kr. Shaw
05.11.2021	12.00 pm – 3.00 pm	8255 programming & circuit design	Jui Ghosh
11.12.2021	2.00 pm – 4.00 pm	Evolution and Query Solution.	Jui Ghosh, Pinaki Das, Sachin Kr.Shaw
12.12.2021	12.00 pm – 4.00 pm	Certificate Distribution	Jui Ghosh, Pinaki Das, Sachin Kr.Shaw

KANCHRAPARA COLLEGE

Dept. of Computer Science

In Collaboration with IQAC



Certificate Course on “Software Testing Program”

Date: 02.08.2020 to 13.09.2020

Registration Fees – Free*

- **Name of the Coordinator:** Ms Jui Ghosh
- **Course Title:** **Software Testing Program**
- **Mode of the course:** offline
- **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College
- **Course Description:** The course has been framed in such a way that Students acquire knowledge about software testing.
- **Board of Studies:**
 1. Sachine Kr. Shaw (DIC)
 2. Pinaki Das(Faculty)
 3. Jui Ghosh (Faculty)
 4. Dr Pranab Kr Bera (Pricipal)
- **Course Duration:** 30 Hours.
- **Seat Capacity:** 90

Program Schedule:

DATE	TIME	TOPIC	FACULTY
02.08.2020	2.00 pm – 4.00 pm	Introduction to software testing	Jui Ghosh
08.08.2020	12.00 pm – 4.00 pm	Static code Analysis	Sachin Kr. Shaw
09.08.2020	2.00 pm – 4.00 pm	Unit Testing	Pinaki Das
16.08.2020	12.00 pm – 4.00 pm	Planning	Jui Ghosh
23.08.2020	2.00 pm – 4.00 pm	Functional Testing	Sachin Kr. Shaw
29.08.2020	12.00 pm – 4.00 pm	Non Functional Testing	Pinaki Das
05.09.2020	2.00 pm – 4.00 pm	Cloud Automation-I	Sachin Kr. Shaw
06.09.2020	12.00 pm – 3.00 pm	Cloud Automation-II	Jui Ghosh
12.09.2020	2.00 pm – 4.00 pm	Evolution and Query Solution.	Jui Ghosh, Pinaki Das, Sachin Kr.Shaw
13.09.2020	12.00 pm – 4.00 pm	Certificate Distribution	Jui Ghosh, Pinaki Das, Sachin Kr.Shaw

KANCHRAPARA COLLEGE

Dept. of Computer Science

In Collaboration with IQAC



Certificate Course on “AI and Machine Learning”

Date: 02.11.2019 to 01.12.2019

Registration Fees – **Free***

- **Name of the Coordinator:** Ms. Pinaki Das
- **Course Title:** AI and Machine Learning
- **Mode of the course:** offline
- **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College
- **Course Description:** The course has been framed in such a way that Students are to be acquainted with AI and Machine Learning.
- **Board of Studies:**
 5. Sachine Kr. Shaw (DIC)
 6. Pinaki Das(Faculty)
 7. Jui Ghosh (Faculty)
 8. Dr Pranab Kr Bera (Pricipal)
- Course Duration: 30 Hours.
- Seat Capacity: 90

Program Schedule:

DATE	TIME	TOPIC	FACULTY
02.11.2019	2.00 pm – 4.00 pm	Basic of AI	Jui Ghosh
03.11.2019	12.00 pm – 4.00 pm	NLP	Sachin Kr. Shaw
09.11.2019	2.00 pm – 4.00 pm	Expert System	Pinaki Das
10.11.2019	12.00 pm – 4.00 pm	Robotics	Jui Ghosh
16.11.2019	2.00 pm – 4.00 pm	Computational Intelligence	Sachin Kr. Shaw
17.11.2019	12.00 pm – 4.00 pm	Machine Learning	Pinaki Das
23.11.2019	2.00 pm – 4.00 pm	Data Mining	Sachin Kr. Shaw
24.11.2019	12.00 pm – 3.00 pm	Knowledge Discovery	Jui Ghosh
30.11.2019	2.00 pm – 4.00 pm	Evolution and Query Solution.	Jui Ghosh, Pinaki Das, Sachin Kr. Shaw
01.12.2019	12.00 pm – 4.00 pm	Certificate Distribution	Jui Ghosh, Pinaki Das, Sachin Kr. Shaw

KANCHRAPARA COLLEGE

Dept. of Computer Science

In Collaboration with IQAC



Certificate Course on “Microsoft Office professional Training”

Date: 04.08.2018 to 02.09.2018

Registration Fees – **Free***

- **Name of the Coordinator:** Ms. Pinaki Das
- **Course Title:** Microsoft Office professional Training
- **Mode of the course:** offline
- **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College
- **Course Description:** The course has been framed in such a way that Students are to be acquainted with Microsoft Office professional Training.
- **Board of Studies:**
 9. Sachine Kr. Shaw (DIC)
 10. Pinaki Das(Faculty)
 11. Jui Ghosh (Faculty)
 12. Dr Nirmalya Majumder (TIC)
- Course Duration: 30 Hours.
- Seat Capacity: 90

Program Schedule:

DATE	TIME	TOPIC	FACULTY
04.08.2018	2.00 pm – 4.00 pm	Introduction to Microsoft office	Jui Ghosh
05.08.2018	12.00 pm – 4.00 pm	Basic MS Word	Sachin Kr. Shaw
11.08.2018	2.00 pm – 4.00 pm	Advance MS Word	Pinaki Das
12.08.2018	12.00 pm – 4.00 pm	MS Access	Jui Ghosh
18.08.2018	2.00 pm – 4.00 pm	Basic Excel	Sachin Kr. Shaw
19.08.2018	12.00 pm – 4.00 pm	Advance Excel	Pinaki Das
25.08.2018	2.00 pm – 4.00 pm	Basic MS Power Point	Sachin Kr. Shaw
26.08.2018	12.00 pm – 3.00 pm	Advance MS Power Point	Jui Ghosh
01.09.2018	2.00 pm – 4.00 pm	Evolution and Query Solution.	Jui Ghosh, Pinaki Das, Sachin Kr. Shaw
02.09.2018	12.00 pm – 4.00 pm	Certificate Distribution	Jui Ghosh, Pinaki Das, Sachin Kr. Shaw

DEPARTMENT OF ENGLISH

Kanchrapara College

invites you to an



**30 HOURS ONLINE
ADD ON COURSE on**



ENGLISH GRAMMAR FOR COMPETITIVE EXAMS

from

11th October 2022 to 22nd October, 2022

Registration for the course
opens on 26th September and
closes on 28th September, 2022

at Room no.06

from 4.30pm to 6 pm



Syllabus :

Unit-1: Introduction to Elements of Grammar in Competitive Exams (2 hours)

Unit-2: Tackling the Tenses (6 hours)

Unit-3: Placing the Preposition (6 hours)

Unit-4: Transformation of Sentences (8 hours)

Unit-5: Learning through Practice (8 hours)

Course Description:

The course has been designed in such a way that students can confidently approach and solve English grammar exercises in competitive exams through thorough theoretical knowledge and extensive practice from sample question papers.

Course Objectives:

Enabling students in error-free solving of English Grammar in competitive exams

Course Outcome:

- Students shall gain an understanding of the various parts of English grammar from an implementative point of view
- Overcoming fear of English grammar with knowledge and confidence
- Gaining mastery through extensive practice and solving practice sheets



**Course Co-ordinator :
Prof. Kamrunnessa
Khatun**

Mode: ONLINE

**Course Duration:
30 Hours.**

Seat Capacity: 250

**Duration : 11th October
to 22nd October, 2022**

**Eligibility: Students
must have passed 10+2
from recognized boards
and must have a strong
internet connection.**

Board of Studies:

Prof. Kamrunnessa Khatun (Chairperson and Course Coordinator)

Prof. Debjani Roychoudhuri (Member)

Prof. Averi Saha (Member)

Prof. Anandamay Das (Member),

Prof.. Aishani Roy (Member)

Dr. Pradip Kumar Biswas (Coordinator, IQAC)

PROGRAMME SCHEDULE

11.10.2022	7pm to 9 pm	Inaugural Session and Introduction	Kamrunnessa Khatun
12.10.2022	7pm to 9pm	Tackling the Tense, Part I	Anandamay Das
13.10.2022	7pm to 9pm	Tackling the Tense, Part II	Averi Saha
14.10.2022	7pm to 9pm	Tackling the Tense, Part III	Averi Saha
15.10.2022	10am to 12pm	Learning Through Practice	Averi Saha
	7pm to 9pm	Placing the Preposition, Part I	Debjani Roychoudhuri
16.10.2022	10am to 12pm	Placing the Preposition, Part II	Debjani Roychoudhuri
	7pm to 9pm	Placing the Preposition, Part III	Debjani Roychoudhuri
17.10.2022	7pm to 9pm	Learning Through Practice	Debjani Roychoudhuri
18.10. 2022	7pm to 9pm	Transformation of Sentences, Part I	Anandamay Das
19.10.2022	7pm to 9pm	Transformation of Sentences, Part II	Aishani Roy
20.10.2022	7pm to 9pm	Transformation of Sentences, Part III	Aishani Roy
21.10.2022	7pm to 9pm	Transformation of Sentences, Part IV	Averi Saha
22.10 2022	10am to 12pm	Learning Through Practice	Kamrunnessa Khatun
22.10.2022	7pm to 9pm	Learning Through Practice	Kamrunnessa Khatun

DEPARTMENT OF ENGLISH

Kanchrapara College

invites you to an



**30 HOURS ONLINE
ADD ON COURSE on**



ENGLISH GRAMMAR FOR COMPETITIVE EXAMS

from

11th October 2022 to 22nd October, 2022

Registration for the course
opens on 26th September and
closes on 28th September, 2022

at Room no.06

from 4.30pm to 6 pm



Syllabus :

Unit-1: Introduction to Elements of Grammar in Competitive Exams (2 hours)

Unit-2: Tackling the Tenses (6 hours)

Unit-3: Placing the Preposition (6 hours)

Unit-4: Transformation of Sentences (8 hours)

Unit-5: Learning through Practice (8 hours)

Course Description:

The course has been designed in such a way that students can confidently approach and solve English grammar exercises in competitive exams through thorough theoretical knowledge and extensive practice from sample question papers.

Course Objectives:

Enabling students in error-free solving of English Grammar in competitive exams

Course Outcome:

- Students shall gain an understanding of the various parts of English grammar from an implementative point of view
- Overcoming fear of English grammar with knowledge and confidence
- Gaining mastery through extensive practice and solving practice sheets



**Course Co-ordinator :
Prof. Kamrunnessa
Khatun**

Mode: ONLINE

**Course Duration:
30 Hours.**

Seat Capacity: 250

**Duration : 11th October
to 22nd October, 2022**

**Eligibility: Students
must have passed 10+2
from recognized boards
and must have a strong
internet connection.**

Board of Studies:

Prof. Kamrunnessa Khatun (Chairperson and Course Coordinator)

Prof. Debjani Roychoudhuri (Member)

Prof. Averi Saha (Member)

Prof. Anandamay Das (Member),

Prof.. Aishani Roy (Member)

Dr. Pradip Kumar Biswas (Coordinator, IQAC)

PROGRAMME SCHEDULE

11.10.2022	7pm to 9 pm	Inaugural Session and Introduction	Kamrunnessa Khatun
12.10.2022	7pm to 9pm	Tackling the Tense, Part I	Anandamay Das
13.10.2022	7pm to 9pm	Tackling the Tense, Part II	Averi Saha
14.10.2022	7pm to 9pm	Tackling the Tense, Part III	Averi Saha
15.10.2022	10am to 12pm	Learning Through Practice	Averi Saha
	7pm to 9pm	Placing the Preposition, Part I	Debjani Roychoudhuri
16.10.2022	10am to 12pm	Placing the Preposition, Part II	Debjani Roychoudhuri
	7pm to 9pm	Placing the Preposition, Part III	Debjani Roychoudhuri
17.10.2022	7pm to 9pm	Learning Through Practice	Debjani Roychoudhuri
18.10. 2022	7pm to 9pm	Transformation of Sentences, Part I	Anandamay Das
19.10.2022	7pm to 9pm	Transformation of Sentences, Part II	Aishani Roy
20.10.2022	7pm to 9pm	Transformation of Sentences, Part III	Aishani Roy
21.10.2022	7pm to 9pm	Transformation of Sentences, Part IV	Averi Saha
22.10 2022	10am to 12pm	Learning Through Practice	Kamrunnessa Khatun
22.10.2022	7pm to 9pm	Learning Through Practice	Kamrunnessa Khatun

Kanchrapara College

☎ : STD-033 2585 5159 | 8790
2876 1587 (Offi.)
website : www.kpcoll.net
e-mail : info@kpcoll.net
e-mail : principal@kpcoll.net

ESTD : 1972



P.o. : KANCHRAPARA
DIST. : NORTH 24 PARGANAS
WEST BENGAL, PIN-743145

Date : 17.7.19

From :

Ref. No. :

To
The Department of Mathematics
Kanchrapara College,
Kanchrapara, 24 Pgs.(N)

Dear Sir
I am happy to inform you that 7th Governing Body and its 12th meeting (Agenda No.8) approved the Syllabus and BOS for the opening of Basic Computer Knowledge Certificate Course.

Therefore I request you to take the necessary steps in this regards.

Thanking You.

Sincerely

R. Bera
Principal
Kanchrapara College
17/7/19

Principal
Kanchrapara College
Kanchrapara, 24 Pgs.(N)

*Received
Jhor*

Kanchrapara College

Estd: 1972

Po- KANCHRAPARA
DIST. NORTH 24 PARGANAS
WEST BENGAL, PIN 743145
Website-www.kpcoll.net
e-mail: principal@kpcoll.net
STD-033: 25855159/8790

ADMISSION NOTICE

for

Certificate Course on Basic of Computers & Introduction to
C language & Programming
(2019, Aug - Oct, 2019)

Advt. No. CC/1/19 & date 20/07/2019

Online applications are invited from eligible candidates for admission to Certificate Course on Basic of Computer & Introduction to C language & Programming conducted by Department of Mathematics, Kanchrapara College.

The eligibility criteria for admission to the aforesaid course: Applicants should be passed in Higher Secondary Examination or equivalent.

Total number of seats: 20

Payment of Application Fee i) Application fee : Rs. 100/- ii) Course fees: 1000/-.

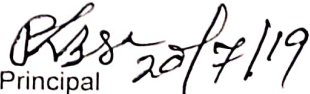
Online Application/Registration begins 27th July, 2019

Last date for online Application 20th August, 2019

Admission and Commencement of classes 12th August, 2019

Copy to:

NAAC File, IQAC File, Student Union's Notice Book, Website File


Principal

Kanchrapara College
Kanchrapara College
Kanchrapara, 24 Pgs.(N)

Kanchrapra College

P.O.- Kanchrapara , Dist- North 24 Parganas , West Bengal

From
The Principal

Date-19/11/2019

To
The Course-co-ordinator
Certificate Course on "Basic of Computers & Introduction to C-language & Programming"
Department of Mathematics
Kanchrapara College

Sir/Madam,

This is for your information that following 17 students were admitted in the Certificate Course on " Basic of Computers & Introduction to C-language & Programming" run by this college and a sum of Rs.18,700/- has been deposited in the our current A/c bearing no. 11210475168 (SBI, Kanchrapara branch) through rest payment option during 26/07/2019 to 17/09/2019.

Name of students	Mobile	Transaction amount	Online Application Number
ARUP MODAK	8918946552	1000+100=1100	2152737
CHANDAN MONDAL	6290581381	1000+100=1100	2152788
DEBASHIS MONDAL	8918137699	1000+100=1100	2152761
DEBJANI NANDI	6289585625	1000+100=1100	2152792
DEBJIT DAS	6290019493	1000+100=1100	2152796
DEEP DAS	7908560817	1100	2153267
NILIMA SAREN	8961479538	1000+100=1100	2152780
PIYASA MUKHERJEE	9163297977	1000+100=1100	2152786
POULAMI BHIWMICK	8918669717	1000+100=1100 Txn DUB9250850 DT 22/08/19	2152779
PRITHWISH KUMAR DEY	8697792204	1000+100=1100	2152767
PURBA NAG	9330104592	1000+100=1100	2152763
RAHUL SHAW	8276943433	1000+100=1100	2152739
SAYAN CHAKRABORTY	9674149575	1000+100=1100	2152784
SAYANTANI DAM	9088458738	1000+100=1100	2152781
SOUMYA KANTI GHOSH	9123645987	1000+100=1100	2152736
SUKHAPRADA HALDER	8514901783	1100	2153268
SWATI MONDAL	9475190659	1000+100=1100	2153266

Total : Rs. 1100 x 17= Rs.18700/- (Eighteen thousand & seven hundred only)

Thanking you,

Your Sincerely,



Principal
Kanchrapara College
Kanchrapara, 24 Pgs (N)

Copies forwarded to 1) The Bursar 2) NAAC file 3) IQAC file

Pr

Kanchrapara College

Estd: 1972

Po- KANCHRAPARA

DIST. NORTH 24 PARGANAS WEST BENGAL, PIN 743145

Website-www.kpcoll.net, e-mail: principal@kpcoll.net STD-033: 25855159/8790

ADMISSION NOTICE for

Certificate Course on Basic of Computers & Introduction to C language & Programming
(2020, ~~Feb~~ – 2020, May)
Jan

Advt. No. CC/2/19 & date 10/12/2019

Online applications are invited from eligible candidates for admission to Certificate Course on Basic of Computer & Introduction to C language & Programming conducted by Department of Mathematics, Kanchrapara College.

The eligibility criteria for admission to the aforesaid course: Applicants should be passed in Higher Secondary Examination or equivalent.

Total number of seats: 25

Payment of Application Fee i) Application fee: Rs. 100/- ii) Course fees: 1000/-.

Online Application/Registration begins: 5th January, 2020

Last date for online Application 20th January, 2020

Admission and Commencement of classes 22nd January, 2019

P. Beera 10/12/19
Principal Kanchrapara College

**Principal
Kanchrapara College
Kanchrapara, 24 Pgs (N)**

Copy to: NAAC File, IQAC File, Student Union's Notice Book, Website File

To
The Head clerk
Kanchrapara College

Date-23/01/2019

Dear Sir,

Please maintain admission registrar of following students who were admitted in Certificate Course on "Basic of Computers & Introduction to C-language & Programming" run by Department of Mathematics of this college.

Name of students	Mobile	Transaction amount	Online Application Number
MANISH BISWAS	9831421470	1000+100=1100	2153285
SOURAV SHIL	8116010043	1000+100=1100	2153298
SAIKAT ROY	7602375888	1000+100=1100	2153303
RAKESH BISWAS	9083560138	1000+100=1100	2153310
TANMOY MONDAL	9163854706	1000+100=1100	2153313
SUSHRITA SAMANTA	7003904929	1100	2153314
JAYOTI GHOSAL	9674064729	1000+100=1100	2153318
SAHEBA KHATUN	9903322761	1000+100=1100	2153321
ADESHNA GHOSH	7047854302	1000+100=1100	2153326
JYOTI BHAGAT	8981197333	1000+100=1100	2153328
BAPI ADHIKARY	9153012255	1000+100=1100	2153329
SOUVICK SAHA	8116500189	1000+100=1100	2153332
ANUPAM SARKAR	9749226093	1000+100=1100	2153333
RAJDEEP GHOSH	6296735616	1000+100=1100	2153340
TRISHA SAHA	9083888320	1000+100=1100	2153342
ANGANA BISWAS	8101648775	1000+100=1100	2153343
AYON KUMAR BOSE	8116001083	1000+100=1100	2153345
RAGINI CHAKRAVORTY	9330876459	1000+100=1100	2153346
PROKRITI KUNDU	9064124102	1100	2153347
DISHA DEY	8101178254	1000+100=1100	2153348
SMRITIKANA PAUL	9051544192	1000+100=1100	2153349
NIRMOL CHANDRA MANDAL	8101391042	1000+100=1100	2153350
ADITI PAUL	8327352592	1000+100=1100	2153351

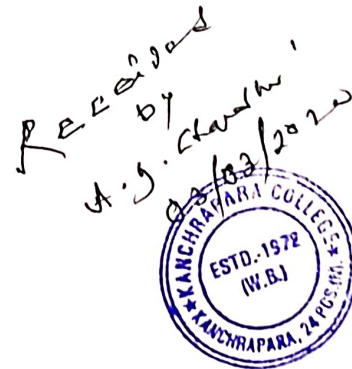
Details of the above said students are available in college's website.

Thanking you,

P. Bera

(Dr Pranab Kumar Bera)
Principal
Kanchrapara College

Principal
Kanchrapara College
Kanchrapara, 24 Pgs (N)



ADD-ON COURSE

CERTIFICATE PROGRAM FOR BASICS IN BANKING AND INSURANCE

Inauguration: 10th December, 2018

Completed on: 28th March, 2019

Number of Participants: 308

RESOURCE PERSONS

1. Dr. Sarbajit Paul, Associate Professor & HOD, Department of Commerce, Chakdaha College, Chakdah, Nadia.
2. Dr. Subham Dostidar, Assistant Professor, Department of Commerce, Balagarh Bijoy krishna Mahavidyalaya, Hooghly.
3. Dr. Parasar Banerjee, Assistant Professor, Department of Commerce, RBC Evening College, Naihati, 24 Parganas (North).
4. Dr. Tapan Kumar Samanta, Assistant Professor, Department of Commerce, Nabadwip Vidyasagar College, Nadia.
5. Prof. Swati Pal, Assistant Professor & HOD, Department of Business Administration, JIS College of Engineering, Kalyani.
6. Dr. Subhabrata De, Associate Professor & HOD, Department of Commerce, Kanchrapara College, 24 Parganas (North).
7. Dr. Uttam Paul, Associate Professor, Department of Commerce, Sreegopal Banerjee College, Bagati, Mogra, Hooghly.
8. Prof. Biplob Saha, Assistant Professor, Department of Commerce, RBC Evening College, Naihati, 24 Parganas (North).
9. Prof. Sandip Mallick, Assistant Professor, Department of Commerce, Kanchrapara College, 24 Parganas (North).

Coordinator: Ms. Moumita Roy, Assistant Professor, Department of Commerce

Head of the Department
Department of Commerce
Kanchrapara College
Kanchrapara, 24 Par



ADD-ON COURSE

CERTIFICATE PROGRAM FOR BASICS IN BANKING AND INSURANCE

Inauguration: 10th December, 2018

Completed on: 28th March, 2019

Number of Participants: 308

RESOURCE PERSONS

1. Dr. Sarbajit Paul, Associate Professor & HOD, Department of Commerce, Chakdaha College, Chakdah, Nadia.
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4. Dr. Tapan Kumar Samanta, Assistant Professor, Department of Commerce, Nabadwip Vidyasagar College, Nadia.
5. Prof. Swati Pal, Assistant Professor & HOD, Department of Business Administration, JIS College of Engineering, Kalyani.
6. Dr. Subhabrata De, Associate Professor & HOD, Department of Commerce, Kanchrapara College, 24 Parganas (North).
7. Dr. Uttam Paul, Associate Professor, Department of Commerce, Sreegopal Banerjee College, Bagati, Mogra, Hooghly.
8. Prof. Biplob Saha, Assistant Professor, Department of Commerce, RBC Evening College, Naihati, 24 Parganas (North).
9. Prof. Sandip Mallick, Assistant Professor, Department of Commerce, Kanchrapara College, 24 Parganas (North).

Coordinator: Ms. Moumita Roy, Assistant Professor, Department of Commerce

Head of the Department
Department of Commerce
Kanchrapara College
Kanchrapara, 24 Par



Certificate Program for Basics in Banking and Insurance

Course Description: This course will provide adequate exposure to operational environment in the field of Banking, Insurance and other related financial services

Course Objectives: To improve one's awareness of the policies and practices in the banking and insurance sector.

Course Outcome: This course will inculcate training and practical approach among the students by using modern technologies in the field of Banking, Insurance, etc.

Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in a College (Ex-students are also welcome) and Smart Phone with internet connectivity.

Mode of the course: Offline


Course Duration: 30 Hours.

Seat Capacity: 300

Board of Studies: 1. Dr. Subhabrata De (Chairperson) 2. Dr. Mrinal Kanti Das, 3. Mr. Sandip Das, 4. Ms. Moumita Roy, 5. Mr. Sujit Kumar Roy, 6. Mr. Sanjib Saha, 7. Dr. Pradip Kumar (Coordinator, IQAC).

Syllabus:

SI No.	Modules/Units	No of Lectures
1	Introduction to Banking 1.1 Basic Concepts: Origin, Need, Types 1.2 Scope and Functions of Banking 1.3 Need for Regulation and Supervision 1.4 Financial inclusion: Meaning, Scope & Importance 1.5 Current Scenario	6
2	Banking Scenario in India 2.1 Banking Operations 2.2 Types of accounts 2.3 Banking Services - Current Scenario 2.4 Banking Regulations 2.5 Role of RBI 2.6 Treasury Operations	8
3	Introduction to Insurance 3.1 Understanding Risk - Kinds of business risks 3.2 Need and Scope of insurance 3.3 Principles of insurance 3.4 Types of insurance and policies	6
4	Insurance Business Environment in India 4.1 Growth of Insurance Business 4.2 Actuarial Role 4.3 Claim and Settlement Procedures 4.4 Insurance regulations 4.5 Role of IRDA	8
5	Assignments/Examination/Project	2


 Head of the Department
 Department of Commerce
 Kanchrapara College
 Kanchrapara, North 24 Parganas



Programme Schedule

Room No. 24


Time: 5:30PM -7:30 PM

Day	Date	Topic Covered	Teacher
1	10/12/2018	Basic Concepts of Banking: Origin, Need, Types	Dr. Uttam Paul
2	17/12/2018	Scope and Functions of Banking - Accepting Deposits, Lending, Payment Services, Investment Banking, Risk Management	Dr. Sarbajit Paul
3	24/12/2018	Need for Regulation and Supervision - Financial Stability, Protecting Depositors and Investors, Preventing Systemic Risks, Maintaining Market Confidence, Promoting Fair Competition, Consumer Protection, Mitigating Financial Crimes	Prof. Sandip Mallick
4	07/01/2019	Financial inclusion Meaning; Scope - Banking Services, Credit Facilities, Insurance Products, Payment Systems, Financial Infrastructure, Policy and Regulation; Importance of financial inclusion.	Dr. Subham Dostidar
5	14/01/2019	Current Scenario - Digital Transformation, Fintech Disruption, Government Initiatives, Partnerships and Collaborations, Focus on Vulnerable Groups, Data Privacy and Security, Impact Investing	Dr. Tapan Kumar Samanta
6	21/01/2019	Banking Operations - Account Management, Lending, Payments, Investment Services, Foreign Exchange, Risk Management, Customer Service; and Types of accounts - Savings Accounts, Checking Accounts, Certificate of Deposit, Money Market Accounts, Individual Retirement Accounts, Business Accounts, Trust Accounts	Prof. Biplob Saha,


 Head of the Department
 Department of Commerce
 Kanchrapara College
 Kanchrapara, North 24 Parganas



7	28/01/2019	Banking Services - Current Scenario - Digital Transformation, Mobile Banking, Contactless Payments, Open Banking, Security and Fraud Prevention, Sustainable Banking	Dr. Subhabrata De
8	04/02/2019	Role of RBI - Monetary Authority, Banking Regulation and Supervision, Currency Issuance and Management, Developmental Role, Regulation of Payment Systems, Financial Stability, Regulation of Non-Banking Financial Companies (NBFCs),	Dr. Parasar Banerjee
9	11/02/2019	Treasury Operations - cash management, risk mitigation, investment oversight, and ensuring regulatory compliance.	Prof. Swati Pal
10	18/02/2019	Introduction to Insurance: Understanding Risk - Kinds of business risks; Need and Scope of insurance	Dr. Uttam Paul
11	25/02/2019	Principles of insurance and Types of insurance and policies in India	Dr. Subhabrata De
12	04/03/2019	Growth of Insurance Business, Actuarial Role in Insurance	
13	11/03/2019	Claim and Settlement Procedures - Initiation of Claim/Settlement, Documentation, Review and Investigation, Assessment, Negotiation (if applicable), Settlement Offer, Acceptance or Rejection, Payment or Resolution, Documentation and Closure, Follow-Up (if necessary)	Prof. Sandip Mallick
14	18/03/2019	Insurance regulations - Licensing and Authorization, Financial Requirements, Product Approval, Underwriting and Pricing, Consumer Protections, Claims Handling, Solvency and Risk Management; Role of IRDA	Dr. Parasar Banerjee
15	28/03/2019	Assignments/Examination/Project	Coordinator


 Head of the Department
 Department of Commerce
 Kanchrapara College
 Kanchrapara, North 24 Parganas



ADD-ON COURSE

CERTIFICATE PROGRAM FOR BASICS IN FINANCIAL MARKETS

Inauguration: 9thSeptember, 2019


Completed on: 10thFebruary, 2020

Number of Participants: 325

RESOURCE PERSONS

1. Dr. Parasar Banerjee, Assistant Professor, Department of Commerce, RBC Evening College, Naihati, 24 Parganas (North).
2. Prof. Uttiya Kar, Assistant Professor, Department of Business Administration, JIS College of Engineering, Kalyani.
3. Dr. Subham Dostidar, Assistant Professor, Department of Commerce, Balagarh Bijoy Krishna Mahavidyalaya, Hooghly.
4. Dr. Amit Kumar Bhandari, Assistant Professor, Department of Commerce, RBC Evening College, Naihati, 24 Parganas (North).
5. Prof. Siba Prasad Chakraborti, Assistant Professor, Department of Commerce, Nabadwip Vidyasagar College, Nadia.
6. Dr. Sarbajit Paul, Associate Professor & HOD, Department of Commerce, Chakdaha College, Chakdah, Nadia.
7. Dr. Subhabrata De, Associate Professor & HOD, Department of Commerce, Kanchrapara College, 24 Parganas (North).
8. Dr. Uttam Paul, Associate Professor, Department of Commerce, Sreegopal Banerjee College, Bagati, Mogra, Hooghly.
9. Prof. Moumita Roy, Assistant Professor, Department of Commerce, Kanchrapara College, 24 Parganas (North).

Coordinator: Mr. Sandip Mallick, Assistant Professor, Department of Commerce


Head of the Department
Department of Commerce
Kanchrapara College
Kanchrapara, North 24 Parganas



Certificate Program for Basics in Financial Markets

Course Description: This course will provide adequate exposure to operational environment in the field of Financial Markets.

Course Objectives: Students will be aware about the financial system prevalent in the world and it will involve working of various financial instruments across capital, money, FOREX, commodity & derivative markets.

Course Outcome: This course will create an additional avenue of self-employment to the student and to provide suitable trained personnel for the Financial Services Sector.

Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet connectivity.

Mode of the course: Offline


Course Duration: 30 Hours.

Seat Capacity: 300

Board of Studies: 1. Dr. Subhabrata De (Chairperson) 2. Dr. Mrinal Kanti Das, 3. Mr. Sandip Mallick, 4. Ms. Moumita Roy, 5. Mr. Sujit Kumar Roy, 6. Mr. Sanjib Saha, 7. Dr. Pradip Kumar Biswas (Coordinator, IQAC).

Syllabus:

Sl No.	Modules/Units	No of Lectures
1	Overview of Financial System 1.1 Introduction and overview and functions 1.2 Structure of Indian financial system 1.3 Introduction to Financial Institutions 1.4 Introduction to Financial Intermediaries 1.5 Overview on Risk and Returns	8
2	Financial Markets 2.1 Introduction 2.2 Classification of financial markets (money + capital) 2.3 Money market (meaning, role, participants, features, components, reforms) 2.4 Capital markets (meaning, features, role, components, participants and reforms)	10
3	Financial Instruments 3.1 Introduction and Types 3.2 Money markets-T-bills, commercial paper, certificate of deposits call money, commercial bills, gilts, bankers acceptance, inter corporate deposits, bill discounting mutual funds, REPO & REVERSE RATE and, TREPs 3.3 Debt instruments-government securities, bonds and debentures	10
4	Assignments/Examination/Project	2


 Head of the Department
 Department of Commerce
 Kanchrapara College
 Kanchrapara, North 24 Parganas




Programme Schedule

Room No. 24


Time: 5:30PM -7:30 PM

Day	Date	Topic Covered	Teacher
1	09/09/2019	Introduction and overview and functions – Intermediation, Resource Allocation, Risk Management, Payment Systems, Price Discovery, Liquidity Provision, Policy Transmission	Prof. Uttiya Kar
2	16/09/2019	Structure of Indian financial system - Regulatory Bodies, Financial Institutions, Financial Markets, Financial Instruments, Financial Infrastructure	Dr. Parasar Banerjee
3	23/09/2019	Introduction to Financial Institutions – Definition, Functions, Types of Financial Institutions, Regulation and Supervision	Dr. Subham Dostidar
4	30/09/2019	Introduction to Financial Intermediaries - Definition, Functions, Types of Financial Intermediaries, Regulation and Supervision	Prof. Siba Prasad Chakraborti
5	04/11/2019	Overview on Risk - Market Risk, Credit Risk, Liquidity Risk, Operational Risk, Systemic Risk, Political and Regulatory Risk and Overview on Returns - Capital Gains, Dividend Income, Interest Income, Rental Income, Investment Income; Risk-Return Tradeoff, Portfolio Diversification	Dr. Amit Kumar Bhandari
6	11/11/2019	Introduction to Financial Markets – Definition, Functions, Types of Financial Markets, Market Participants	Dr. Sarbajit Paul
7	18/11/2019	Money Markets – Instruments, Functions, Participants, Regulation	Dr. Subhabrata De
8	25/11/2019	Capital Markets - Instruments, Functions, Participants, Regulation	Dr. Parasar Banerjee
9	02/12/2019	Introduction to Financial Instruments – Concept, Types of Financial Instruments - Equity Instruments, Debt Instruments, Derivative Instruments.	Dr. Uttam Paul
10	09/12/2019	Characteristics of Financial Instruments, Roles in the Financial System	Dr. Subhabrata De


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 Kanchrapara College
 Kanchrapara, North 24 Parganas



11	16/12/2019	Key Money Market Instruments - Treasury Bills (T-Bills), Commercial Paper, Certificates of Deposit (CDs), Repurchase Agreements (Repos), Bankers' Acceptances, Eurodollar Deposits	Prof. Moumita Roy
12	23/12/2019	Characteristics of Money Market Instruments, Roles in the Financial System	Prof. Uttiya Kar
13	06/01/2020	Money Market Instruments - Bill Discounting Mutual Funds, REPO (Repurchase Agreements), Reverse REPO (Reverse Repurchase Agreements), TREPs (Tri-Party Repos)	Prof. Moumita Roy
14	20/01/2020	Debt instruments-government securities, bonds and debentures	Dr. Subham Dostidar
15	10/02/2020	Assignments/Examination/Project	Coordinator


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ADD-ON COURSE**CERTIFICATE PROGRAM ON PRODUCTION AND MATERIAL MANAGEMENT**Inauguration: 15th November 2021Completed on: 31st March 2022

Number of Participants: 322

RESOURCE PERSONS

1. Prof. Swati Pal, Assistant Professor, Department of Business Administration, JIS College of Engineering, Kalyani.
2. Dr Dhrubajyoti Chattopadhyaya, Associate Professor, Department of Commerce, Nahata Jogendra Nath Mondal Smriti Mahavidyalaya, 24 Parganas (North)
3. Dr. Subham Dostidar, Assistant Professor, Department of Commerce, Balagarh Bijoy krishna Mahavidyalaya, Hooghly.
4. Prof. Biplab Saha, Assistant Professor, Department of Commerce, RBC Evening College, Naihati, 24 Parganas (North).
5. Dr. Tapan Kr. Samanta, Associate Professor, Department of Commerce, Nabadwip Vidyasagar College, Nadia.
6. Dr. Sarbajit Paul, Associate Professor & HOD, Department of Commerce, Chakdah College, Chakdah, Nadia.
7. Prof. Sandip Mallick, Assistant Professor, Department of Commerce, Kanchrapara College, 24 Parganas (North).
8. Dr. Uttam Paul, Associate Professor, Department of Commerce, Sreegopal Banerjee College, Bagati, Mogra, Hooghly.
9. Prof. Moumita Roy, Assistant Professor, Department of Commerce, Kanchrapara College, 24 Parganas (North).

Coordinator: Dr. Moumita Roy, Assistant Professor, Department of Commerce


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Certificate Program on Production and Material Management

Course Description: Understanding relating to plant location, plant layout, and influencing factor related to plant location.

Course Objectives: To explore strategies and function related to Inventory management system.

Course Outcome: To develop comprehensive understanding related to production management.

Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet connectivity.

Mode of the course: Online


Course Duration: 30 Hours.

Seat Capacity: 327

Board of Studies: 1. Dr. Subhabrata De (Chairperson) 2. Dr. Mrinal Kanti Das, 3. Mr. Sandip Mallick, 4. Ms. Moumita Roy, 5. Mr. Sujit Kumar Roy, 6. Mr. Sanjib Saha, 7. Dr. Pradip Kumar Biswas (Coordinator, IQAC).

Syllabus:

Sl No.	Modules/Units	No of Lectures
1	Introduction to Production Management, Historical Evolution of production Management, concept of Production, Production System, Classification of Production System, Objectives and Scope of Production Management. Product and Process Design.	6
2	Plant Location – Introduction and Meaning, Need for selecting a Suitable Plant Location, Factors Influencing Plant Location; Plant Layout – Objectives, Principles, and Types of Layout, Advantages and Limitations of Each Type of Layout.	10
3	Materials Management – Introduction, Meaning and Scope, Role of Materials Management; Classes of Materials; Codification – objectives, Advantages, Methodology; Standardization – Relevance, Definition, Specification, Advantages, Techniques.	8
4	Inventory Management – Need for Inventory, Right Quantity, Different Functions and Types; Inventory Control – Benefits, Techniques; ABC Analysis; Economic Order Quantity (EOQ) Concept; Just-in-Time (JIT) Inventory System.	8
5	Assignments/Examination/Project	2


Head of the Department
Department of Commerce
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Programme Schedule

Through Virtual Mode (Google Meet)

Time: 5:30PM -7:30 PM

Day	Date	Topic Covered	Teacher
1	15/11/2021	Introduction to Production Management, Historical Evolution of production Management	Prof. Swati Pal
2	22/11/2021	Concept of Production, Production System, Classification of Production System	Dr Dhrubajyoti Chattopadhyaya
3	29/11/2021	Objectives and Scope of Production Management. Product and Process Design	Dr. Subham Dostidar
4	06/12/2021	Plant Location – Introduction and Meaning, Need for selecting a Suitable Plant Location	Prof. Biplab Saha
5	13/12/2021	Factors Influencing Plant Location - Economic Factors, Operational Factors, Environmental Factors, Strategic Factors, Technological Factors, Cultural and Social Factors, Legal and Regulatory Factors	Dr. Tapan Kr. Samanta
6	20/12/2021	Plant Layout – Objectives, Principles, and Types of Layout	Dr. Sarbajit Paul
7	03/01/2022	Advantages and Limitations of each type of layout	Prof. Sandip Mallick
8	10/01/2022	Materials Management – Introduction, Meaning and Scope, Role of Materials Management	Dr. Uttam Paul
9	17/01/2022	Classes of Materials; Codification – objectives, Advantages, Methodology	Prof. Moumita Roy
10	24/01/2022	Standardization – Relevance, Definition, Specification, Advantages, Techniques	Dr. Subham Dostidar
11	07/02/2022	Inventory Management – Need for Inventory, Right Quantity, Different Functions and Types	Dr Dhrubajyoti Chattopadhyaya
12	21/02/2022	Inventory Control – Benefits, Techniques	Prof. Sandip Mallick
13	07/03/2022	ABC Analysis; Economic Order Quantity (EOQ) Concept	Prof. Moumita Roy
14	14/03/2022	Just-in-Time (JIT) Inventory System.	Prof. Swati Pal
15	31/03/2022	Assignments/Examination/Project	Coordinator



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ADD-ON COURSE

CERTIFICATE PROGRAM ON STRATEGIC MANAGEMENT

Inauguration: 3rd November 2022


Completed on: 25th February 2023

Number of Participants: 311

RESOURCE PERSONS

1. Dr. Tapan Kr. Samanta, Associate Professor, Department of Commerce, Nabadwip Vidyasagar College, Nadia.
2. Dr Dhrubajyoti Chattopadhyaya, Associate Professor, Department of Commerce, Nahata Jogendra Nath Mondal Smriti Mahavidyalaya, 24 Parganas (North)
3. Dr. Subham Dostidar, Assistant Professor, Department of Commerce, Balagarh Bijoy krishna Mahavidyalaya, Hooghly.
4. Prof. Biplab Saha, Assistant Professor, Department of Commerce, RBC Evening College, Naihati, 24 Parganas (North).
5. Prof. Uttiya Kar, Assistant Professor, Department of Business Administration, JIS College of Engineering, Kalyani.
6. Dr. Sarbajit Paul, Associate Professor & HOD, Department of Commerce, Chakdaha College, Chakdah, Nadia.
7. Prof. Sandip Mallick, Assistant Professor, Department of Commerce, Kanchrapara College, 24 Parganas (North).
8. Dr. Uttam Paul, Associate Professor, Department of Commerce, Sreegopal Banerjee College, Bagati, Mogra, Hooghly.
9. Prof. Moumita Roy, Assistant Professor, Department of Commerce, Kanchrapara College, 24 Parganas (North).

Coordinator: Dr. Subhabrata De, Associate Professor, Department of Commerce


Head of the Department
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Kanchrapara, North 24 Parganas



Certificate Program on Strategic Management

Course Description: Understanding different concept of Strategic Management.

Course Objectives: To understand different concept of Strategic Management and explore strategies related to finance, marketing, human resource management and production etc.

Course Outcome: To measure and evaluate the different strategies in the present business context.

Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet connectivity.

Mode of the course: Online and offline

Course Duration: 30 Hours.

Seat Capacity: 311

Board of Studies: 1. Dr. Mrinal Kanti Das (Chairperson), 2. Dr. Subhabrata De, 3. Mr. Sandip Mallick, 4. Ms. Moumita Roy, 5. Mr. Sujit Kumar Roy, 6. Mr. Sanjib Saha, 7. Dr. Pradip Kumar Biswas (Coordinator, IQAC).

Syllabus:

SI No.	Modules/Units	No of Lectures
1	Introduction: Strategic Management as a field of Study – Strategy; Strategic Management and related issues – Levels of Strategy –Mission and Objectives – Strategic Intent.	4
2	Internal Analysis and Diagnosis: Analysis of Internal Resources and Capabilities – Synthesis of Internal Factors – Core competence – Value – Chain Analysis – SWOT analysis.	6
3	Strategic Options: Alternative Grand Strategies; Stability, Growth, Retrenchment and Combinations – Mergers, Acquisitions and Joint Ventures – Porter’s Concept of Generic Strategies and Competitive advantage.	6
4	Choice of Strategy: Process of Strategic choice – Portfolio Analysis – Role of Board of Directors; Corporate Governance from a Strategic Management Perspective.	6
5	Strategy Implementation – Functional Strategies: Marketing, Human Resources, Production / Operations and R & D Finance /Accounting and other issues.	6
6	Assignments/Examination/Project	2

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Kanchrapara, North 24 Parganas



Programme Schedule

Through Virtual Mode (Google Meet)

Time: 5:30PM -7:30 PM

Day	Date	Topic Covered	Teacher
1	03/11/2022	Definition and importance of strategy, Evolution of strategic management as a field of study, Key Concepts in Strategic Management, Strategy vs. tactics,	Prof. Uttiya Kar
2	10/11/2022	Strategic management process, Strategic Management and related issues, Internal and external analysis, SWOT analysis	Dr Dhrubajyoti Chattopadhaya
3	17/11/2022	Levels of Strategy - Corporate level strategy, Business level strategy, Functional level strategy, Mission and Vision Statements, Crafting effective mission statements, Setting Strategic Objectives, Types of strategic objectives	Dr. Subham Dostidar
4	24/11/2022	Strategic Intent, Integrating Mission, Objectives, and Strategic Intent, Aligning mission and vision with strategic objectives, Aligning mission and vision with strategic objectives	Prof. Biplab Saha
5	01/12/2022	Importance of internal analysis in strategic management, Overview of internal resources and capabilities	Dr. Tapan Kr. Samanta
6	08/12/2022	Tangible vs. intangible resources, Assessing physical, financial, human, and organizational resources	Dr. Sarbajit Paul
7	15/12/2022	Defining organizational capabilities, Evaluating key processes and routines, Integrating resources and capabilities, Identifying strengths and weaknesses	Prof. Sandip Mallick
8	22/12/2022	Understanding core competence, Criteria for core competences, Case studies of successful core competences	Dr. Uttam Paul
9	05/01/2023	Concept of value chain, Primary and support activities, Conducting a value chain analysis	Prof. Moumita Roy

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10	12/01/2023	Group activity: Analyzing a company's value chain, Presentations and feedback, Strategic implications of SWOT analysis	Dr. Subham Dostidar
11	19/01/2023	Strategic Options: Alternative Grand Strategies; Stability, Growth, Retrenchment and Combinations – Mergers, Acquisitions	Dr Dhrubajyoti Chattopadhaya
12	02/02/2023	Joint Ventures – Porter's Concept of Generic Strategies and Competitive advantage.	Prof. Sandip Mallick
13	09/02/2023	Choice of Strategy: Process of Strategic choice – Portfolio Analysis – Role of Board of Directors; Corporate Governance from a Strategic Management Perspective.	Prof. Moumita Roy
14	16/02/2023	Strategy Implementation – Functional Strategies: Marketing, Human Resources, Production / Operations and R & D Finance /Accounting and other issues.	Prof. Uttiya Kar
15	25/02/2023	Assignments/Examination/Project	Coordinator

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CPBFI Courses and Structure

ATTITUDE

Course 1: Managing Self - SwaRoop

- SwaRoop orientation
- My Self
- Self-belief - staying assertive
- Mind-body connections and Self-talk
- What are emotions
- Regulating emotions
- What is belief
- ABC Principle of REBT
- Rational and irrational beliefs
- Decision making
- Daily challenges

SKILLS

Course 2: Communication and Workplace Skills

- What is communication
- Goals and barriers in communication
- Modes of communication
- Listening skills and empathy
- Non-verbal expression skills
- Summarisation skills
- Effective communication
- Use of language in communication
- Spoken communication
- Telephonic communication
- Written communication
- Giving and receiving feedback
- Saying and taking NO
- Persuasion and influencing skills
- Working in teams
- Group discussion skills
- Goals and targets at workplace
- Representing self
- Job interview techniques
- Job interview demonstration

KNOWLEDGE

Course 3: Overview of Retail Banking

- Introduction to Banking
- Introduction to Branch Banking
- Customers and Their Needs
- Overview of Banking Products
- Liability Products
- Asset Products
- Third Party and Fee-based Products
- Business Development
- Transaction Processing
- Customer Service
- Compliance and Ethics
- Future of Banking
- Inclusive Banking
- Introduction to NBFCs
- Overview of Corporate Banking
- Banking and Me

KNOWLEDGE

Course 4: Overview of Insurance

- Need for Insurance
- Evolution of Insurance
- Overview of an Insurance Company
- Overview of Retail Insurance Products
- Overview of the Companion Products
- Overview of Insurance Distribution Channels
- Selling Insurance
- Insurance Operations
- Customer Service
- Ethics and Compliance in Insurance
- Future of Insurance
- Inclusive Insurance
- Profitability Drivers for Insurance

Mock interviews by corporate recruiters

Classroom Only



96 hrs over 30 days

Online Only



96 hrs over 46 days

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Department of Commerce
Kanchrapara College
Kanchrapara, North 24 Parganas



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Department of Food & Nutrition

**'ADD ON' Course
On**

APPLICATION OF AYURVEDA IN PREVENTION OF DISEASES

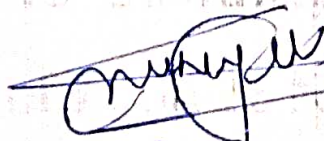
July to November' 2021

Enrolment Time: 15- 30 June, 2021

Place: Department of Food & Nutrition

**Classes will be started 05 July, 2021 onwards
(Online/offline mode)**

**N.B: All 1st Semester students are invited to
participate at the said course**



07.06.21
Departmental-In-Charge
Department of Food & Nutrition
Kanchrapara College
Kanchrapara, North 24 Parganas

Kanchrapara College

Kanchrapara, 24 Pgs.(N)

Department of Food & Nutrition

'ADD ON' Course
On

HUMAN DEVELOPMENT

July to November' 2022

Enrolment Time: 15- 30 June, 2022

Place: Department of Food & Nutrition

Classes will be started 05 July, 2022 onwards
(Online/offline mode)

N.B: All 1st Semester students are invited to
participate at the said course

**PROPOSAL OF ADD-ON COURSE
DEPARTMENT OF FOOD & NUTRITION**

To
The Principal
Kanchrapara College
Through IQAC, Kanchrapara College.

Date: 07.06.2021

Sub: Submission of Proposal for conducting Add-on course 2021-2022

Respected sir,

With due respect I beg to state you that the Department of Food & Nutrition has agreed to conduct an Add-on-course, subject to approval of the following points:

- i) **Name of the Course Coordinator:** Dr Chitralkha Mukherjee
- ii) **Title of Course:** APPLICATION OF AYURVEDA IN PREVENTION OF DISEASES
- iii) **Syllabus & Curriculum:** Neem Leaves, Moringa Leaves, Pumpkin Seeds, Chia Seeds, and Cinnamon:
 - Production and cultivation
 - Types
 - Nutritional composition
 - Bio active components
 - Application in various disease prevention
- iv) **Formation of BOS for the Course:** BOS will be formed by the following faculty members:
 - Dr. Chitralkha Mukherjee
 - Dr. Ankita Chakraborty
 - Mrs. Subhasree Rudra
 - Mrs. Sneha Sengupta
 - Mrs. Rupsha Ghosh
- v) **Benefits/Course outcomes:** Ayurveda, a traditional system of medicine that originated over three millennial years ago in the South Asian region, and is one of the oldest healthcare systems that evolved in the Indian Subcontinent, provides

comprehensive insights into food and health based on certain unique concepts and theoretical positions.

This course will introduce the students to the concept of health, which is based on the idea that it is a state of equilibrium within oneself (svasthya), and is inextricably linked to the environment. Ayurvedic principles, such as the *Tridosha* [Three humors: Vata (Earth+Air), Pitta (Fire+Water), and Kapha (Earth+Water)] theory, provide the relationship between the microcosm and the macrocosm that can be applied in day-to-day practice.


This course will enhance the knowledge of classical Ayurvedic texts covering a wide range of topics relating to foods, ranging from natural sources to their properties in relation to seasons, places, and their specific functions in physiological and pathological states. Ayurvedic perspective on nutrition and health differs greatly from that of biomedicine and modern nutrition. Modern knowledge has taken several of these concepts and redefined them in the context of systems biology, personalized medicine, and a more holistic transition in the sciences in general.

Students with a satisfactory understanding of Food and Nutrition Sciences can appreciate the advantages of Ayurveda for preventing various diseases, such as lifestyle disorders, cancers and many more.

- vi) **Seat Capacity/Target audience:** 300 seats
- vii) **Duration of course:** 03 months and 30 hours
- viii) **Tentative time of assessments:** At the end of course (after three months)

Therefore, I request you to take necessary steps regarding said matter and give me permission for the said course.

Yours faithfully


07.06.2021

Dr Chitrlekha Mukherjee
Department- in -Charge
Department of Food & Nutrition
Departmental-In-Charge
Department of Food & Nutrition
Kanchrapara College
Kanchrapara, North 24 Parganas

**PROPOSAL OF ADD-ON COURSE
DEPARTMENT OF FOOD & NUTRITION**

To
The Principal
Kanchrapara College
Through IQAC, Kanchrapara College.

Date: 10.06.2022

Sub: Submission of Proposal for conducting Add-on course 2022-2023

Respected sir,

With due respect I beg to state you that the Department of Food & Nutrition has agreed to conduct an Add-on-course, subject to approval of the following points:

- i) **Name of the Course Coordinator:** Dr Chitralkha Mukherjee
- ii) **Title of Course:** Human Development
- iii) **Syllabus & Curriculum:**
 - a. Principles and theories of growth and development
 - b. Early childhood care and education
 - c. Children rehabilitation with special needs
 - d. Adolescence and youth: Challenges and programme
 - e. Aging-physical and psychological changes and care needs
- iv) **Formation of BOS for the Course:** BOS will be formed by the following faculty members:
 - Dr. Chitralkha Mukherjee
 - Dr. Ankita Chakraborty
 - Mrs. Subhasree Rudra
 - Mrs. Sneha Sengupta
 - Mrs. Rupsha Ghosh
- v) **Benefits/Course outcomes:**

Introduction to Human Development provides a broad and foundational overview of field of human development, starting from conception and ending through process of death and dying. The course will start with an outline and explanation of the lifespan perspective in human development. The biological beginnings of life

and prenatal development will serve as the start of the discussion of human development, followed by an exploration of physical, cognitive, and socioemotional development at each subsequent stage within the lifespan (e.g., infancy, early childhood, middle & late childhood, pregnancy, lactation, geriatric etc.). Discussion of each developmental stage will highlight major research findings and their real-world application.

Outcome 1: Develop a broad but strong base of knowledge surrounding the field of human development and how human development research is conducted.

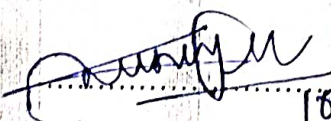
Outcome 2: Be able to read and understand, critically think about current research in the field of human development and how research can be applied to the real world.

Outcome 3: Gain an understanding about the different developmental stages and what kind of change is occurring across the domains of physical, cognitive, and socioemotional development.

- vi) **Seat Capacity/Target audience:** 300 seats
- vii) **Duration of course:** 03 months and 30 hours
- viii) **Tentative time of assessments:** At the end of course (after three months)

Therefore, I request you to take necessary steps regarding said matter and give me permission for the said course.

Yours faithfully



16.06.22
Dr Chitralkha Mukherjee

Department- in -Charge

Department of Food & Nutrition

Departmental in -Charge
Department of Food & Nutrition
Kanchrapara College
Kanchrapara, North 24 Parganas

ADD ON COURSE ON APPLICATION OF AYURVEDA IN PREVENTION OF DISEASES

1. **Name of the Coordinator:** Chitrlekha Mukherjee
2. **Course Title:** Application of Ayurveda in Prevention of Diseases
3. **Mode of the course:** Hybrid (offline + online)
4. **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.
5. **Course Description:** The course has been framed in such a way that Students are to be acquainted with Heritage of India
6. **Course Objectives:** To give an overall understanding of Heritage of India.
7. **Course Outcome:** Students shall gain-
 - This course will enhance the knowledge of classical Ayurvedic texts covering a wide range of topics relating to foods, ranging from natural sources to their properties in relation to seasons, places, and their specific functions in physiological and pathological states.
 - Ayurvedic perspective on nutrition and health differs greatly from that of biomedicine and modern nutrition.
 - Modern knowledge has taken several of these concepts and redefined them in the context of systems biology, personalized medicine, and a more holistic transition in the sciences in general.
 - Students with a satisfactory understanding of Food and Nutrition Sciences can appreciate the advantages of Ayurveda for preventing various diseases, such as lifestyle disorders, cancers and many more.

Syllabus:

Unit-1: Production and Cultivation of leaves, seeds and bark (6 hours)

Unit-2: Types of leaves, seeds and bark (6 hours)

Unit-3: Nutritional composition of leaves, seeds and bark (6 hours)

Unit-4: Bio active components present in leaves, seeds and bark (6 hours)

Unit-5: Application of leaves, seeds and bark in various disease prevention. (6 hours)

8. Board of Studies:

- a) Dr. Chitralekha Mukherjee
- b) Dr. Ankita Chakraborty
- c) Mrs. Subhasree Rudra
- d) Mrs. Sneha Sengupta

9. **Tentative Programme Scheduled:** July to November, 2021

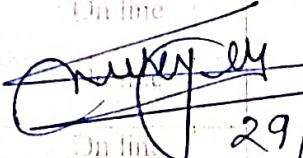
10. **Course Duration:** 30 Hours.

11. **Seat Capacity:** 300

Programme Schedule

Sl. No	Date	Time	Room No.	Online/Offline	Teacher
1	05/07/2021	4: 30-5: 30	-	On line	CM
2	06/07/2021	5: 30 -6:30	-	On line	AC
3	08/07/2021	4: 30-5: 30	-	On line	SR
4	12/07/2021	5: 30 -6:30	-	On line	SS
5	14/07/2021	4:30-5:30	-	On line	CM
6	16/07/2021	4: 30-5: 30	-	On line	AC
7	20/07/2021	4:30-5:30	-	On line	SR
8	23/07/2021	4: 30-5: 30	-	On line	SS
9	26/07/2021	4:30-5:30	-	On line	CM

10	30/07/2021	4: 30-5: 30	-	On line	RG
11	03/08/2021	4:30-5:30	-	On line	SR
12	06/08/2021	5: 30 -6:30	-	On line	AC
13	10/08/2021	5: 30 -6:30	-	On line	RG
14	12/08/2021	4: 30-5: 30	-	On line	SS
15	18/08/2021	4:30-5:30	-	On line	CM
16	23/08/2021	5: 30 -6:30	-	On line	AC
17	26/08/2021	4:30-5:30	-	On line	SR
18	02/09/2021	5: 30 -6:30	-	On line	RG
19	07/09/2021	4: 30-5: 30	-	On line	SS
20	14/09/2021	5: 30 -6:30	-	On line	CM
21	17/09/2021	4: 30-5: 30	-	On line	AC
22	22/09/2021	5: 30 -6:30	-	On line	SR
23	24/09/2021	4: 30-5: 30	-	On line	RG
25	28/09/2021	5: 30 -6:30	-	On line	SS
26	08/09/2021	4: 30-5: 30	-	On line	RG
27	15/09/2021	5: 30 -6:30	-	On line	SS
28	18/09/2021	4: 30-5: 30	-	On line	SR
29	22/09/2021	5: 30 -6:30	-	On line	CM
30	29/09/2021	4: 30-5: 30	-	On line	AC
22	22/09/2021	5: 30 -6:30	-	On line	SR
24	24/09/2021	4: 30-5: 30	-	On line	RG
25	28/09/2021	5: 30 -6:30	-	On line	SS
26	08/09/2021	4: 30-5: 30	-	On line	RG
27	15/09/2021	5: 30 -6:30	-	On line	SS
28	18/09/2021	4: 30-5: 30	-	On line	SR
29	22/09/2021	5: 30 -6:30	-	On line	CM
30	29/09/2021	4: 30-5: 30	-	On line	AC


 29/09/21
Departmental-in-Charge
Department of Food & Nutrition
Kanchrapara College
Kanchrapara, North 24 Parganas

CERTIFICATE COURSE ON HUMAN DEVELOPMENT

SESSION -2022-2023

- i) **Name of the Course Coordinator:** Dr Chitralekha Mukherjee
- ii) **Title of Course:** Human Development
- iii) **Syllabus & Curriculum:**
- Principles and theories of growth and development
 - Early childhood care and education
 - Children rehabilitation with special needs
 - Adolescence and youth: Challenges and programme
 - Aging-physical and psychological changes and care needs
- iv) **Formation of BOS for the Course:** BOS will be formed by the following faculty members:
- Dr. Chitralekha Mukherjee
 Dr. Ankita Chakraborty
 Mrs. Subhasree Rudra
 Mrs. Sneha Sengupta
 Mrs. Rupsha Ghosh
- v) **Benefits/Course outcomes:**
- Introduction to Human Development provides a broad and foundational overview of field of human development, starting from conception and ending through process of death and dying. The course will start with an outline and explanation of the lifespan perspective in human development. The biological beginnings of life and prenatal development will serve as the start of the discussion of human development, followed by an exploration of physical, cognitive, and socioemotional development at each subsequent stage within the lifespan (e.g., infancy, early childhood, middle & late childhood, pregnancy, lactation, geriatric etc.). Discussion of each developmental stage will highlight major research findings and their real-world application.

4
Outcome 1: Develop a broad but strong base of knowledge surrounding the field of human development and how human development research is conducted.

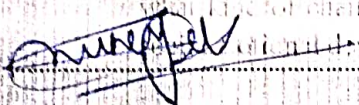
Outcome 2: Be able to read and understand, critically think about current research in the field of human development and how research can be applied to the real world.

Outcome 3: Gain an understanding about the different developmental stages and what kind of change is occurring across the domains of physical, cognitive, and socioemotional development.

- vi) **Seat Capacity/Target audience:** 300 seats
- vii) **Duration of course:** 03 months and 30 hours
- viii) **Tentative time of assessments:** At the end of course (after three months)

Therefore, I request you to take necessary steps regarding said matter and give me permission for the said course.

Yours faithfully



Dr. Chitralekha Mukherjee
Department- in -Charge
Department of Food & Nutrition

Therefore, I request you to take necessary steps regarding said matter and give me permission for the said course.

Yours faithfully

Dr. Chitralekha Mukherjee
Department- in -Charge
Department of Food & Nutrition

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PROGRAMME SCHEDULE (2022-23)

Sl. No	Date	Time	Room No.	Online/Offline	Teacher
1	12/07/2022	4: 30-5: 30	-	On line	CM
2	15/07/2022	5: 30 -6:30	-	On line	AC
3	20/07/2022	4: 30-5: 30	-	On line	SR
4	25/07/2022	5: 30 -6:30	-	On line	SS
5	28/07/2022	4:30-5:30	-	On line	CM
6	03/08/2022	4: 30-5: 30	-	On line	AC
7	08/08/2022	4:30-5:30	-	On line	SR
8	09/08/2022	4: 30-5: 30	-	On line	SS
9	12/08/2022	4:30-5:30	-	On line	CM
10	13/08/2022	4: 30-5: 30	-	On line	RG
11	17/08/2022	4:30-5:30	-	On line	SR
12	20/08/2022	5: 30 -6:30	-	On line	AC
13	22/08/2022	5: 30 -6:30	-	On line	RG
14	23/08/2022	4: 30-5: 30	-	On line	SS
15	25/08/2022	4:30-5:30	-	On line	CM
16	27/08/2022	5: 30 -6:30	-	On line	AC

17	30/08/2022	4:30-5:30	-	On line	SR
18	02/09/2022	5:30-6:30	-	On line	RG
19	03/09/2022	4:30-5:30	-	On line	SS
20	05/09/2022	5:30-6:30	-	On line	CM
21	09/09/2022	4:30-5:30	-	On line	AC
22	12/09/2022	5:30-6:30	-	On line	SR
23	17/11/2022	4:30-5:30	-	On line	RG
25	22/11/2022	5:30-6:30	-	On line	SS
26	29/11/2022	4:30-5:30	-	On line	RG
27	03/12/2022	5:30-6:30	-	On line	SS
28	09/12/2022	4:30-5:30	-	On line	SR
29	17/12/2022	5:30-6:30	-	On line	CM
30	15/11/2022	4:30-5:30	-	On line	AC

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ADD ON Course on 'बोलचाल की हिंदी सीखें'

1. **Name of the Coordinator:** Dr.Sunita Mandal
2. **Course Title:** 'बोलचाल की हिंदी सीखें'
3. **Mode of the course:** Hybrid (offline + online)
4. **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.
5. **Course Description:** The course has been framed in such a way that Students are to be acquainted with speaking Hindi course
6. **Course Objectives:** To give an overall understanding how to speak right and fluently Hindi.
7. **Course Outcome:** Students shall gain-

- An understanding of the importance of Hindi speaking course
- Understanding the relevance of Hindi in day-to-day life.
- It will create awareness about the official language of India.

Syllabus:

Unit-1: उच्चारण (6 hours)

Unit-2: मात्राएँ (6 hours)

Unit-3: बर्णमाला उच्चारण (6 hours)

Unit-4: वाक्य विन्यास (6 hours)

Unit-5: उपयोगी शब्दावली (6 hours)

8. **Board of Studies:** 1. Dr. Sunita Mandal (Chairperson and Course Coordinator) 2. Dr. Madhop Mandal (Member) 3. Dr. Arti Sharma (Member) 4. Dr. Bimla Gupta (Member), 5. Sri Rudrakant Jha (Member) 6. Dr. Pradip Kumar Biswas (Coordinator, IQAC)

9. **Tentative Programme Scheduled:** August- September, 2018.

10. **Course Duration:** 30 Hours.

11. **Seat Capacity:** 500

S. Mandal

Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas



की हिंदी सीखें

Programme Schedule

Sl. No	Date	Time	Room No.	Online/Offline	Teacher
1	13.08.2018	4: 30-5: 30	R.24	Off line	SM
2	16.08.2018	4: 30-5: 30 & 5: 30 -6:30	-	On line	BG
3	19.08.2018	4: 30-5: 30	R. 24	Off line	MM
4	20.08.2018	4: 30-5: 30 & 5: 30 -6:30	-	On line	SM
5	23.08.2018	4:30-5:30	R.24	Off line	SM
6	26.08.2018	4: 30-5: 30 & 5: 30 -6:30		On line	BG
7	27.08.2018	4:30-5:30	R.24	Off line	AS
8	30.08.2018	4: 30-5: 30 & 5: 30 -6:30		On line	AS
9	02.09.2018	4:30-5:30	R.24	Off line	RKJ
10	03.09.2018	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
11	06.09.2018	4:30-5:30	R.24	Off line	MM
12	10.09.2018	4: 30-5: 30 & 5: 30 -6:30		On line	BG
13	13.09.2018	4: 30-5: 30 & 5: 30 -6:30	R.24	Off line	BG
14	16.09.2018	4: 30-5: 30 & 5: 30 -6:30		On line	BG
15	17.09.2018	4:30-5:30	R.24	Off line	SM
16	20.09.2018	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
17	23.09.2018	4:30-5:30	R.24	Off line	AS
18	24.09.2018	4: 30-5: 30 & 5: 30 -6:30	-	On line	AS
19	27.09.2018	4: 30-5: 30 & 5: 30 -6:30	R-24	Offline	SM, BG, MM, ,AS,RKJ

S. Mandal

Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas



ADD ON Course on 'अनुवाद' (TRANSLATION)

1. **Name of the Coordinator:** Dr.Sunita Mandal
2. **Course Title:** 'अनुवाद'(TRANSLATION)
3. **Mode of the course:** Hybrid (offline + online)
4. **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.
5. **Course Description:** The course has been framed in such a way that Students are to be acquainted with Hindi to English translation course
6. **Course Objectives:** To provide an overall understanding how to translate Hindi to English viseversa in proper way.
7. **Course Outcome:** Students shall gain-
 - An understanding of the importance of translation.
 - Understanding the relevance of translation in day-to-day life.
 - It will create awareness about the translation.

Syllabus:

Unit-1: अनुवाद- अर्थ, स्वरूप एवं परिभाषा (6 hours)

Unit-2: अनुवाद के प्रकार – शब्दानुवाद, भावानुवाद, छायानुवाद, सारानुवाद, आदर्शानुवाद, साहित्यिक अनुवाद,
(6 hours)

Unit-3: वैज्ञानिक एवं तकनीकी क्षेत्र में प्रयुक्त शब्दों/ वाक्यांशों का परिचय एवं व्यावहारिक अनुवाद, (6 hours)

Unit-4: वैज्ञानिक एवं तकनीकी क्षेत्र में प्रयुक्त शब्दों/ वाक्यांशों का परिचय एवं व्यावहारिक अनुवाद (6 hours)

Unit-5: मशीनी अनुवाद- मानवसाधित मशीनी अनुवाद, मशीन साधित मानव अनुवाद, पूर्ण मशीनी अनुवाद
आंशिक मशीनी अनुवाद की सीमाएँ और संभावनाएँ। (6 hours)

8. **Board of Studies:** 1. Dr. Sunita Mandal (Chairperson and Course Coordinator) 2. Dr. Madhop Mandal (Member) 3. Dr. Arti Sharma (Member) 4. Dr. Bimla Gupta (Member), 5. Sri Rudrakant Jha (Member) 6. Dr. Pradip Kumar Biswas (Coordinator, IQAC)

9. **Tentative Programme Scheduled:** November-December, 2019.

10. **Course Duration:** 30 Hours.

11. **Seat Capacity:** 500

S. Mandal,

**Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas**



Programme Schedule

"अनुवाद"

Sl. No	Date	Time	Room No.	Online/Offline	Teacher
1	04.11.2019	4: 30-5: 30	R.24	Off line	MM
2	07.11.2019	4: 30-5: 30 & 5: 30 -6:30	-	On line	BG
3	09.11.2019	4: 30-5: 30	R. 24	Off line	MM
4	11.11.2019	4: 30-5: 30 & 5: 30 -6:30	-	On line	SM
5	14.11.2019	4:30-5:30	R.24	Off line	SM
6	16.11.2019	4: 30-5: 30 & 5: 30 -6:30		On line	BG
7	18.11.2019	4:30-5:30	R.24	Off line	AS
8	21.11.2019	4: 30-5: 30 & 5: 30 -6:30		On line	AS
9	23.11.2019	4:30-5:30	R.24	Off line	RKJ
10	25.11.2019	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
11	28.11.2019	4:30-5:30	R.24	Off line	MM
12	30.11.2019	4: 30-5: 30 & 5: 30 -6:30		On line	BG
13	02.12.2019	4: 30-5: 30 & 5: 30 -6:30	R.24	Off line	BG
14	05.12.2019	4: 30-5: 30 & 5: 30 -6:30		On line	BG
15	07.12.2019	4:30-5:30	R.24	Off line	SM
16	09.12.2019	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
17	12.12.2019	4:30-5:30	R.24	Off line	AS
18	23.12.2019	4: 30-5: 30 & 5: 30 -6:30	-	On line	AS
19	24.12.2019	4: 30-5: 30 & 5: 30 -6:30	R-24	Offline	SM, BG, MM, ,AS, RKJ

S. Mandal

Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas



ADD ON Course on 'हिन्दी व्याकरण' (HINDI GRAMMER)1. **Name of the Coordinator:** Dr.Sunita Mandal2. **Course Title:** 'हिन्दी व्याकरण' (HINDI GRAMMER)3. **Mode of the course:** Hybrid (offline + online)4. **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.5. **Course Description:** The course has been framed in such a way that Students are to be acquainted with Hindi Grammar course.6. **Course Objectives:** To provide an overall understanding of Hindi grammar, and to make proper sentences by the help of Hindi grammar.7. **Course Outcome:** Students shall gain-

- An understanding of the importance of grammar.
- Understanding the relevance of grammar in day-to-day life.
- It will create awareness about the grammar.

Syllabus:

Unit-1: शब्द विचार- दो अक्षर अथवा दो से अधिक अक्षरों का समुदाय जिसका कोई अर्थ हो, वे शब्द कहलाते हैं। जैसे -मोहन, किताब, बालक, फल आदि। (6 hours)

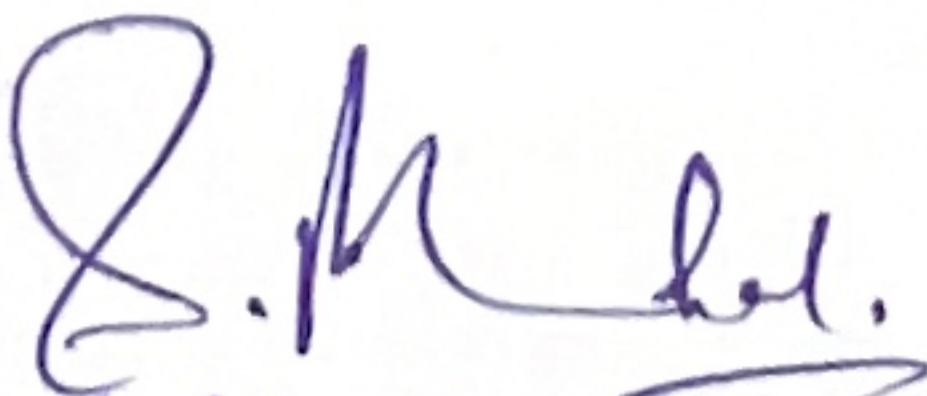
Unit-2: विकारी शब्द :

(6 hours)

Unit-3: अविकारी शब्द (6 hours)

Unit-4: संज्ञा, सर्वनाम, विशेषण, क्रिया (6 hours)

Unit-5: संज्ञा- व्यक्तिवाचक संज्ञा, जातिवाचक संज्ञा, भाववाचक संज्ञा, द्रव्यवाचक संज्ञा, समूहवाचक संज्ञा। (6 hours)

8. **Board of Studies:** 1. Dr. Sunita Mandal (Chairperson and Course Coordinator) 2. Dr. Madhop Mandal (Member) 3. Dr. Arti Sharma (Member) 4. Dr. Bimla Gupta (Member), 5. Sri Rudrakant Jha (Member) 6. Dr. Pradip Kumar Biswas (Coordinator, IQAC)9. **Tentative Programme Scheduled:** November-December-2020.10. **Course Duration:** 30 Hours.11. **Seat Capacity:** 500


Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas



Programme Schedule

Sl. No	Date	Time	Room No.	Online/Offline	Teacher
1	02.11.2020	4: 30-5: 30	R.24	On line	SM
2	05.11.2020	4: 30-5: 30 & 5: 30 -6:30	-	On line	MM
3	07.11.2020	4: 30-5: 30	R. 24	On line	MM
4	09.11.2020	4: 30-5: 30 & 5: 30 -6:30	-	On line	SM
5	12.11.2020	4:30-5:30	R.24	On line	SM
6	14.11.2020	4: 30-5: 30 & 5: 30 -6:30		On line	BG
7	16.11.2020	4:30-5:30	R.24	On line	AS
8	19.11.2020	4: 30-5: 30 & 5: 30 -6:30		On line	AS
9	21.11.2020	4:30-5:30	R.24	On line	RKJ
10	23.11.2020	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
11	26.11.2020	4:30-5:30	R.24	On line	MM
12	28.11.2020	4: 30-5: 30 & 5: 30 -6:30		On line	SM
13	01.12.2020	4: 30-5: 30 & 5: 30 -6:30	R.24	On line	BG
14	03.12.2020	4: 30-5: 30 & 5: 30 -6:30		On line	BG
15	05.12.2020	4:30-5:30	R.24	On line	SM
16	07.12.2020	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
17	12.12.2020	4:30-5:30	R.24	On line	AS
18	26.12.2020	4: 30-5: 30 & 5: 30 -6:30	-	On line	AS
19	28.12.2020	4: 30-5: 30 & 5: 30 -6:30	R-24	Offline	SM, BG, MM, ,AS,RKJ

S. Mandal,

**Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas**



ADD ON Course on "कार्यालयी हिन्दी शिक्षण कोर्स"
 (OFFICIAL LANGUAGE LEARNING COURSE)

1. **Name of the Coordinator:** Dr.Madhop Mandal
2. **Course Title:** "कार्यालयी हिन्दी शिक्षण कोर्स"
 (*official language learning course*)
2. **Mode of the course:** Hybrid (offline + online)
3. **Eligibility:** Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.
4. **Course Description:** The course has been framed in such a way that Students are to be acquainted with official language course.
5. **Course Objectives:** To provide an overall understanding of official language, and to make clear concept regarding official language of India..
6. **Course Outcome:** Students shall gain-
 - An understanding of the importance of official language .
 - Understanding the relevance of official language in day-to-day life.
 - It will create awareness about the official language.

Syllabus:

- Unit-1:** प्रशासनिक पत्राचार के विविध रूप। (6 hours)
- Unit-2:** कार्यालयी पत्र : परिभाषा एवं स्वरूप (6 hours)
- Unit-3:** ज्ञापन (6 hours)
- Unit-4:** कार्यालय आदेश, परिपत्र, अर्धसरकारी, शासकीय पत्र । (6 hours)
- Unit-5:** शासकीय संकल्प, अधिसूचना, प्रेसनोट, प्रेस विज्ञप्ति ।(6 hours)

7. **Board of Studies:** 1. Dr. Madhop Mandal (Chairperson and Course Coordinator) 2. Dr.Sunita Mandal (Member) 3. Dr. Arti Sharma (Member) 4. Dr. Bimla Gupta (Member), 5. Sri Rudrakant Jha (Member) 6. Dr. Pradip Kumar Biswas (Coordinator, IQAC)
8. **Tentative Programme Scheduled:** July-Augustr,2021.
9. **Course Duration:** 30 Hours.
10. **Seat Capacity:** 50

Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas



Programme Schedule

Sl. No	Date	Time	Room No.	Online/Offline	Teacher
1	01.07.2021	4: 30-5: 30	R.24	On line	MM
2	03.07.2021	4: 30-5: 30 & 5: 30 -6:30	-	On line	SM
3	05.07.2021	4: 30-5: 30	R. 24	On line	SM
4	08.07.2021	4: 30-5: 30 & 5: 30 -6:30	-	On line	SM
5	10.07.2021	4:30-5:30	R.24	On line	SM
6	12.07.2021	4: 30-5: 30 & 5: 30 -6:30		On line	BG
7	15.07.2021	4:30-5:30	R.24	On line	AS
8	17.07.2021	4: 30-5: 30 & 5: 30 -6:30		On line	AS
9	19.07.2021	4:30-5:30	R.24	On line	RKJ
10	22.07.2021	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
11	24.07.2021	4:30-5:30	R.24	On line	MM
12	26.07.2021	4: 30-5: 30 & 5: 30 -6:30		On line	SM
13	29.07.2021	4: 30-5: 30 & 5: 30 -6:30	R.24	On line	BG
14	31.07.2021	4: 30-5: 30 & 5: 30 -6:30		On line	BG
15	02.08.2021	4:30-5:30	R.24	On line	SM
16	03.08.2021	4: 30-5: 30 & 5: 30 -6:30		On line	RKJ
17	05.08.2021	4:30-5:30	R.24	On line	AS
18	07.08.2021	4: 30-5: 30 & 5: 30 -6:30	-	On line	AS
19	10.08.2021	4: 30-5: 30 & 5: 30 -6:30	R-24	Offline	SM, BG, MM, AS, RKJ

S. Mandal

**Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas**



ADD ON Course on "हिंदी भाषा कौशल प्रमाण पत्र"

1. Name of the Coordinator: Dr.Madhop Mandal
2. Course Title: "हिंदी भाषा कौशल प्रमाण पत्र"
3. Mode of the course: Hybrid (offline + online)
4. Eligibility: Students must have passed 10+2 from recognized boards and must be enrolled in this College (Ex-students are also welcome) and Smart Phone with internet.
5. Course Description: The course has been framed in such a way that Students are to be acquainted with Hindi language course.
6. Course Objectives: To provide an overall understanding of official language, and to make clear concept regarding official language of India..
7. Course Outcome: Students shall gain-
 - An understanding of the importance Speaking Hindi in proper manner.
 - Understanding the relevance of Hindi language in day-to-day life.
 - It will create awareness about the proper and easy way to express Hindi.

Syllabus:

Unit-1: हिंदी भाषा कौशल (6 hours)

Unit-2: संप्रेषण कौशल (6 hours)

Unit-3: लेखन कौशल (6 hours)

Unit-4: वाचन कौशल I (6 hours)

Unit-5: श्रवण कौशल I (6 hours)

M. Mandal.
Head of the Department
Department of Hindi (UG & PG)
Kanchrapara College
Kanchrapara, North 24 Parganas





PSD to HTML Converting
Responsive Design

Certificate Course in

Web Designing By Photoshop & HTML

Topics Covered

- ✚ Web Programming: HTML, JavaScript, (L1,2), CSS
- ✚ Web Editor: Adobe Dreamweaver
- ✚ Web Graphics: Adobe Photoshop

Why choose our Web Designing Course

- With our web designing course you can learn from the expert Web Designers who are experienced and up to date with the latest technology.
- We provide hi-tech and professional training for Web Designing Course.
- Our Web Designing course content is based on what is being used in the industry.
- You get to learn from the very fundamentals of Web Designing.
- You would become an expert on advanced Responsive Web Designing, which has great demand in the industry.
- We provide proper individual attention to all our students.
- Our Web Designing is offered at very affordable cost.

Certificate in WEB DESIGN

DURATION : 36 Hours

Total Course Fee- Rs. 2000/-

Join this course for

Creative web design using HTML5 and CSS3

Professional Logo and Bootstrap Design

To generate the best Graphic Design ideas

COURSE DETAILS

PHOTOSHOP

- ✓ Learn to use tools of Photoshop
- ✓ Photo editing
- ✓ Photo Mixing
- ✓ Creating banners
- ✓ Understand filters
- ✓ Create website layout

BASIC HTML

- ✓ Introduction
- ✓ Tags
- ✓ Heading, Paragraph
- ✓ Images
- ✓ Form
- ✓ Table

HTML/HTML5

- ✓ Introduction
- ✓ Support
- ✓ New Elements
- ✓ Semantics Elements
- ✓ Migration
- ✓ Style Guide

CSS/CSS 3

- ✓ Introduction
- ✓ Syntax
- ✓ Basic Use of CSS
- ✓ Formatting the page with CSS
- ✓ Understanding DIV
- ✓ Make a simple website using DIV/CSS

JAVASCRIPT

- ✓ Introduction
- ✓ Syntax, Selectors
- ✓ Hide/Show

BOOTSTRAP

- ✓ Install and configure
- ✓ Understanding Bootstrap Grid System
- ✓ Creating rows
- ✓ Creating columns
- ✓ Creating cells with the grid system

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CERTIFICATE COURSE IN ADVANCE EXCEL TRAINING

Course Module 1

- 1) THE WORKSHEET SCREEN
- 2) CREATE & CLOSE FILES TABS & GROUPS
- 3) EDITING DATA
- 4) FORMATING IN EXCEL
- 5) RELATIVE ABSOLUTE MIXED REFERENCE
- 6) SPEAK CELLS
- 7) TEXT TO COLUMNS
- 8) COPYING & FILLING
- 9) ADVANCE FILL
- 10) VIEWING WORKSHEETS
- 11) SORT & FILTER
- 12) WORKING WITH WORKSHEETS

DURATION: 36 Hours

Total Course Fee: Rs.2000/-

Course Module 2

- 1) LOGICAL FUNCTIONS
- 2) IF FUNCTIONS LOGICAL FUNCTIONS
- 3) SUMIF & SUMIFS
- 4) AND OR FUNCTIONS
- 5) COUNT COUNTA
- 6) MIN MAX AVERAGE
- 7) CONCATINATE
- 8) UPPER LOWER PROPER SUBSTITUTE REPT TEXT FUNCTION
- 9) FIND & SEARCH EXACT
- 10) TODAY NO

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- 11) WEEKDAY WEEK NUMBER DATE VALUE
- 12) MATH & TRIGONOMETRY FUNCTION
- 13) VLOOK UP WITH EXACT MATCH PRODUCT VALIDATION
- 14) HLOOK UP
- 15) LOOK UP
- 16) VLOOK UP WITH FULL RECORD
- 17) NAME RANGE
- 18) INDEX & MATCH

Course Module 3

- 1) TABLE
- 2) ADVANCE TABLE
- 3) SUB TOTAL
- 4) ADVANCE FILTERS
- 5) AUDITING TOOLS
- 6) DESIGN A COLUMN CHART
- 7) COLUMN CHART
- 8) PIE BAR COLUMN LINE COMBO CHART
- 9) FORMATING COL CHART
- 10) SPARKLINE CHART
- 11) PIVOT CHART
- 12) PIVOT TABLE 1
- 13) PIVOT TABLE 2
- 14) PIVOT TABLE 3
- 15) PIVOT TABLE GROUPING
- 16) PIVOT WITH SLICER
- 17) PIVOT TABLE TIMELINE

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Course Module 4

- 1) **CONSOLIDATION**
- 2) **CONSOLIDATION FORMATING**
- 3) **CONDITIONAL FORMATING 1**
- 4) **CONDITIONAL FORMATING 2**
- 5) **CONDITIONAL FORMATING 3**
- 6) **DATA VALIDATION**
- 7) **DATA VALIDATION ERROR ALERT**
- 8) **DEPENDENT DROP-DOWN LIST**
- 9) **PROTECT CELLS**
- 10) **PROTECT AND UNPROTECT SHEET**
- 11) **PROTECT A FILE**
- 12) **HYPERLINK TO SHEET**
- 13) **HYPERLINK TO FILE**
- 14) **HYPERLINK WEBPAGE**
- 15) **HYPERLINK TO UPDATE**
- 16) **PRINT PAGE SETUP**
- 17) **HEADER FOOTER**