

Proceedings of the 32<sup>nd</sup> Meeting of the 6<sup>th</sup> Governing Body held on 10.03.2016  
(Thursday), at 3.00 p.m. in the Principal's Chamber.

Sl.No	Name	Signature
1	Sri Jagadish Chandra Das (President, Governing Body)	Jagadish Chandra Das
2.	Dr. Chhanda Sukla Hazra (Principal & Secretary)	Chhanda
3.	Sri Sudama Roy (Chairman, Kanchrapara Municipality)	S. Sudama Roy
4.	Dr. Mitali Sarkar (University Nominee)	M. Sarkar 10/3/16
5.	Dr. Susanta Sarkar (University Nominee)	S. Sarkar 10/3/16
6.	Smt. Debjani Roy Choudhuri (Teachers' Representative)	Debjani Roy 10.3.16
7.	Sri Madhop Mondal (Teachers' Representative)	Madhop Mondal 10/3/16
8.	Sri Prasad Kumar Roy (Non-teaching Staffs' Representative)	P. K. Roy 10.3.16
9.	Swagatam Das (Students' Representative)	Swagatam Das

P. K. Bera



Principal  
Kanchrapara College  
Kanchrapara. 24 Pgs (N)

It is recommended that the post held by Prof. Madhop Mondal be upgraded to the Assistant Professor (Rs. 15,600/- 39, 100/- & with AGP Rs.8, 000/-) & the same be created w.e.f 16.5.2013. Principal is requested to send necessary papers to the DPI.

**Item no. 5 of the Agenda: To consider the proposal for promotion of the following teachers:**  
1. Bimalendu Ghosh 2. Somnath Sarkar 3. Krishna Jhulki 4. Swarupa Pal 5. Barnali Roy 6. Sunita Mondal  
Biswajit Sarkar 8. Sudipta Chakraborty 9. Sitaram Pal 10. Moumita Chakraborty 11. Debjani Roy Choudhuri  
Debasish Nandy.

It is resolved unanimously that Principal be requested to send proposal for promotion of Sudipta Chakraborty, Swarupa Pal, Sitara Pal, Moumita Chakraborty, Debjani Roy Chowdhury as per G.O. No. 920 Edn (CS) dated 31.12.12 & 922 Edn (CS) dated 14.11.2012 & memo -ED 576/15 dated 02.11.2015 & ED 605/20158 dated 23.11.15 & 1179 (28) -Edn (U/1U-41/11(Pt) date 31.12.2012.

It is also resolved that Principal is urged to send proposal for promotion of Bimalendu Ghosh, Somnath Sarkar, Krishna Jhulki, Barnali Roy, Sunita Mondal, Biswajit Sarkar & Debasish Nandy and make necessary arrangements for forming Selection Committee & the necessary screening.

**Item no. 6 of the Agenda: To deliberate on the proposal for purchase of library books as suggested by the Library Committee & the NAAC Committee.**

Considering the preparation for NAAC inspection & the recommendation of the previous NAAC Team it is resolved that books amounting Rs. 5 Lakh be purchased from College Fund and Rs. 1 Lakh may be spent for purchase of furniture and other necessary items. Total amount 6 Lakhs granted for Library up-gradation. Principals are requested to contact with the publishers / suppliers/Book sellers and ask them to contact with the Principal for supply of required books.

**Item no. 7 of the Agenda: To discuss and resolve proposal for digitization of Library.**

The proposal for digitization of Library is approved and Principal is empowered to take necessary steps for digitization of Library Books.

**Item no. 8 of the Agenda: To consider the proposal for financial grant for preparatory works for NAAC Visit.**

Suggestions for improving the amenities & various other developmental works as proposed by the NAAC Co-ordinator is accepted. Regarding financial grant it is resolved that an amount of Rs.50, 000/- is granted now and after the prescribed amount of Rs. 50,000/- is exhausted, next instalment of Rs. 50,000/- will be spent for day to works. Principal is empowered to approve minor expenses. For medical check-up the Medical Practitioner attached with the College Dr. Arjun Nayek and another 2 Physicians be asked to attend College for Medical Check-up of students for a particular time for 2 days per doctor per week to be held in Room no.38.

Also it is unanimously resolved that for the interest of academic development Rs. 1000/- to be sanctioned for each of the 3 seminars to be arranged by each department in an Academic session.

**Item no. 9 of the Agenda: Proposal for promotion of Dr. Pradip Kumar Biswas.**

Dr. Pradip Kumar Biswas was placed as Associate Professor in Mathematics w.e.f 01.11.2012 vide DPI Memo no. 944-UGC dated 03.05.2010 whereas he was supposed to get promotional effect from 10.07.2010. Later on the Govt. changed its policy & by G.O.No. 951 Edn (CS)/5P-52/98 dated 06.10.2015 and ED-605/2015 dated 23.11.2015 he became eligible for promotion to Associate Professor w.e.f 10.07.2010.

Proposal for promotion of Dr. Pradip Kumar Biswas is discussed & it is unanimously resolved that Dr. Pradip Kumar Biswas be re-designated as Associate Professor in Mathematics w.e.f 10.07.2010 actually according to DPI memo no. 951 Edn (CS) dated 06.11.2015 & Govt. Memo No.605 Edn (CS) dated 23.11.2015 and DPI be requested to fix the pay of Dr. Pradip Kumar Biswas actually as Associate Professor w.e.f 10.07.2010.

**Item no. 10 of the Agenda: To deliberate on the proposal of reconstitution of IQAC and different sub-Committees.**

It is resolved that the IQAC constituted in the Governing Body meeting dated 08.10.2015 has been working & in the process it has been found that inclusion of a few more teachers is needed. Also as the previous Co-ordinator Dr.



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Library Sub-Committee		Service Book Sub-Committee		Students' Fee Conc Committee	
1	Sri Nirmalya Majumder	1	Prof. Jyoti Sekhar Bhattacharya	1	Prof. Somnath S
2	Dr. Swarupa Pal	2	Smt. Debjani Roy Choudhuri	2	Prof. Subhabrata
3	Smt. Moumita Chakraborty	3	Smt. Swarupa Pal	3	Prof. Debasish n
4	Sri Bimalendu Ghosh	4	Smt. Barnali Roy	4	Prasad Kumar R
5	Sri Madhop Mandol	5	Sri Gopal Majumder	5	Bursar
6	Sri Somnath Sarkar.	6	Smt. Anima Rani Das	6	G.S, Students' Ur
7					
P.F Sub-Committee					

**Item no. 11 of the Agenda: To consider the proposal for Wi-Fi connection offer by Reliance Jio.**

The proposal received from Reliance JIO is considered and approved. Resolved that Principal be urged to proo

**Item no. 12 of the Agenda: To consider the proposal for re-investment of matured fixed deposit of Rs. 25 lakhs.**

The matured Fixed Deposit of 25 lakhs in SBI, Kanchrapara Branch the matured amount of which was Rs. 25, has already been transferred to the General Fund A/C No. 11210475168 of Kanchrapara College. It is resolved that out of that matured amount an amount of Rs. 25 Lakhs (Twenty-five Lakhs) be reinveste Deposit in Bandhan Bank or HDFC Bank of Kanchrapara for 1(one) year and the signatories will be Principal and Sri Jagadish Chandra Das or Mr. Sudama Roy.

**Item no. 13 of the Agenda: To consider proposal for opening of Hons. Courses in Philosophy & Physical Educat shift & English (General) & Sanskrit (General) in Evening Shift.**

The proposal mooted for opening Honours Courses in Philosophy and Physical Education in Day Shift and pass subjects i General and English General in the Evening Shift is discussed thoroughly. It is unanimously resolved that the University Authority be asked to grant permission for opening of Hons. in Philosophy and Education in Day shift and introduction of English general & Sanskrit general in the Evening Shift. Principal is empowered t the University Authority seeking permission for the same for introducing from the Academic Session 2016-2017.

It is also resolved that the following Certificate Courses be opened before NAAC visit. Principal is requested : necessary arrangement for opening those courses. They are:

- 1) Nutrition & Education, Convener: Smt. Chitralekha Mukherjee.
- 2) E-filing of Tax Returns. Convener: Dr. Subhabrata De.
- 3) Fundamentals of Computer: Convener: Sri Pinaki Das.
- 4) Communicative English: Convener: Prof. Debjani Roy Choudhuri, English Department.
- 5) Travel & Tourism Management: Convener: Dr. Subhabrata De, Department of Commerce.
- 6) MashRoom Culture Convener: Dr. Samir Dutta, Department of Botany.



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**Item no. 14 of the Agenda: To consider the application by Dr. Barnali Roy**

Leave application of Dr. Barnali Roy, Assistant Professor in Botany for 25 days from 14.01.2016 to 07.02.2016 is approved as Earned Leave.

**Item no. 15 of the Agenda: To discuss & approve the proposal for preparing Identity Card for both Teaching & Non-teaching staff is approved.**

Proposal for preparing Identity Card for both Teaching & Non-teaching staff is approved.

**Item no. 16 of the Agenda: To consider the proposal for transferring Rs. 10 lakhs amount from Axis bank A/C 913010024760690 to State Bank General Fund A/C No. 11210475168.**

Considering the daily need for meeting various daily expenses it is resolved that an amount of Rupees Ten Lakhs (Rs. 10,00000/-) be transferred from Axis Bank A/C No. 903010024760690 to State Bank General Fund A/c no. 11210475168 both of the A/C are of Kanchrapara College.

**Item no.17 of the Agenda: To consider the proposal for sending requisition for the post of Assistant Professors (five) to the West Bengal College Service Commission.**

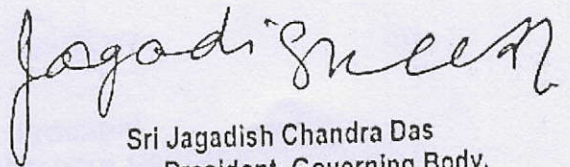
Principal is entrusted to send requisition to the West Bengal College Service Commission for 5 posts of Assistant Professors. The posts are in Philosophy created due to the retirement of Smt. Anima Kumar (Konar) on 31.01.2002, in Mathematics created due to demise of Dr. Swarup Kr. Roy Chowdhury death on 20.10.2006, in Hindi created due to retirement of Dr. Rajendra Prasad on 31.7.2009, in Sanskrit due to resignation of Dr. Suchitra Roy on 18.08.2009, in History due to retirement of Smt. Iva Guha Neogi on 31.12.2009

**Item no. 18 of the Agenda: Miscellaneous.**

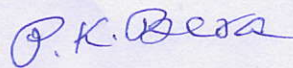
- 1) To consider the proposal from the Students' Union for providing assistance to Smt. Puja Kumari Shaw a student of 3<sup>rd</sup> year first in shot Put & Discuss, who stood throw in the University sports.

The Governing Body unanimously appreciates the achievement attained by Smt. Puja Kumari Shaw, a student of 3<sup>rd</sup> year BA. In order to encourage the student, the Governing Body unanimously resolved to endow her with a gift of Rs. 3,000/- and waive her tuition fees for the rest of the time.

The meeting, thereafter, concluded with a vote of thanks to the chair.



Sri Jagadish Chandra Das  
President, Governing Body,  
Kanchrapara College



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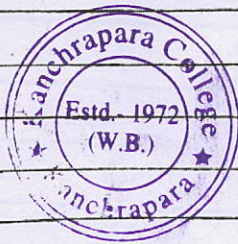


Proceeding of the 15th meeting of the  
Governing Body be held on 25/09/2020  
at 2 p.m. in the chamber of Principal.

Members present

Signature

1. Sri Sudama Roy A. K. Das 25/9/20
2. Dr. Pranab Kr. Bera P. K. Bera 25/9/2020
3. Sri Anghuman Roy
4. Sri Debabrata Dutta ~~Dr. Das~~ 25/9/20
5. Prof. Subhas Chanda Sarkar
6. Dr. Runu Das
7. Smt. Debjani Roychoudhuri D. Das 25/9/20
8. Dr. Sunita Mandal S. Mandal 25/09/2020
9. Sri Bimalendu Ghosh B. Ghosh 25/09/2020
10. Smt. Chandrani Das (Guha Ray) C. Das (G.R.) 25/09/2020

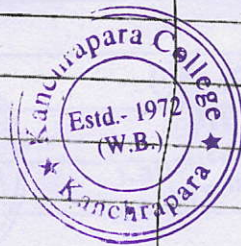


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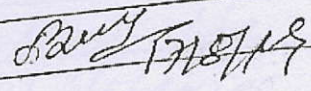
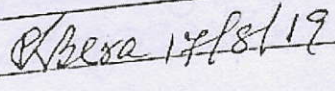
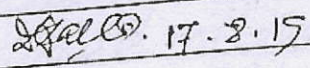
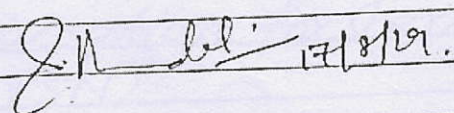
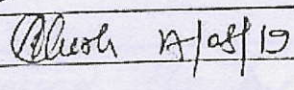
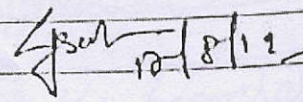
10. Y.B. wants to review the bills of the purchase of furniture from Bhairav Sharma between the years 2016 to ~~2018~~ 2019 (31<sup>st</sup> March)
11. Y.B. wants to review the bills of the purchase of photographs by previous TIC between 2016 to 2019 (31<sup>st</sup> March)
12. Y.B. wants to review the purchase of KOSHA COMPUTER for Accounts departments in 2016-17.
13. Y.B. wants to review the expenditure on installation of electricity wiring during 2017 to 2019 (31<sup>st</sup> March)

*Prasad*  
25/9/2020  
President  
Kanchrapara College



*P. K. Dey*  
Principal  
Kanchrapara College  
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Proceeding of the 13<sup>th</sup> meeting of the Governing Body  
be held on 17/08/2019 at 2.00p.m. in the Chamber  
of Principal.

Members present	Signature
1. Sri Sudama Roy	
2. Dr. Pranab Kr. Bera	
3. Sri Angshuman Roy	
4. Sri Debabrata Dutta	
5. Prof. Subhas ch. Sarkar	
6. Dr. Runa Das	
7. Smt. Debjani Roychoudhuri	
8. Dr. Sunita Mandal	
9. Sri Bimalendu Ghosh	
10. Smt. Chandrani Das (Guha Roy)	C. Das 17/08/19
11. Sri Gourab Saha	



P. K. Bera

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6. The Governing Body asked the Principal to do the needful regarding the promotion of Moumita Chakraborty, Dr. Swarupa Pal and Dr. Somnath Sarkar from stage-2 to stage-3.

7. The Governing Body asked the Principal to do the needful regarding the promotion of Dr. Nirbhik Chatterjee and Dalim SIK from stage-1 to stage-2.

8. The Governing Body empowered the Principal to take necessary steps regarding the preparation of the plan and estimate of the New and Heritage Building. In addition also empowered to recruit a planner and Engineer.

9. The Governing Body asked the Principal to do the needful regarding the formation of a Committee for Higher Education for Persons with Special Needs (HEPSN).

10. (a) The Governing Body approved the purchase of Library software "Koha" [which is needed to upgrade to cloud] for the upgradation of Library.

(b) A committee will be formed for the purchase of Books with the consultation of all HODs and then the Books will be purchased.

11. Miscellaneous



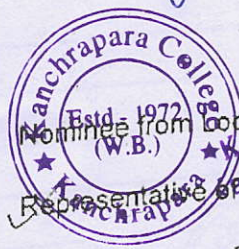
P. K. Bera  
Principal  
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- i) Principal (Chairman)
- ii) IQAC co-ordinators
- iii) Convener of Academic Sub-committee
- iv) Head of other department
- v) A mentor appointed by University of Kalyani

k. The Governing Body approves the Anti-Ragging Committee as prescribed by UGC. The members of the Committee are

Designation	Name
Chairperson	Principal, Dr. Pranab Kumar Bera
Convener	Dr. Madhup Mandal
Jt. Convener	Convener, IQAC, <del>Dr. Anil Kumar Bera</del>
Member of the State Civil Service	WBCS SDO
Member from Local Police Station	Sub-Divisional Officer (SDO), <del>Dr. Anil Kumar Bera</del>
Basic Medical Science Area	Officer-in-Charge, IC, Buzpur Police Station
Legal Expert	Dr. Anjun Nayak
In-House Teachers	<ol style="list-style-type: none"> <li>1. Dr. Swarnupa Pal.</li> <li>2. Dr. Krishna Thakri</li> <li>3. Smi. Binmalendu Ghosh</li> <li>4. Dr. Dalim SK</li> <li>5. Dr. Sudharshan Berman.</li> </ol>
Representative from Local Society	Local Councillor, Ward No. 08, <del>Dr. Anil Kumar Bera</del>
Representative of NGO	
Representative of Local Media	
Representative from College Office	Smt. Chaitrani Das
Parents' Representative	
Student Representative	Asst. Student Union



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Asst. Student Union  
Kanchrapara College